



BOARD OF COUNTY COMMISSIONERS

FINAL MINUTES
12/3/2019 9:00 AM

MINUTES
COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Harold E. Jenkins II, Chairman
Stacey Hetherington, Vice Chair
Doug Smith
Sarah Heard
Edward V. Ciampi

Taryn Kryzda, County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit Court and
Comptroller

CALL TO ORDER

Present: 5 - Chairman Harold E. Jenkins II
Vice Chair Stacey Hetherington
Commissioner Doug Smith
Commissioner Sarah Heard
Commissioner Edward V. Ciampi

1. INVOCATION - Pastor Anil K. Singh, Trinity United Methodist Church of Jensen Beach

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS

4. APPROVAL OF AGENDA

MOTION: A motion was made by Commissioner Smith, seconded by Commissioner Ciampi, for approval of the agenda with the consent agenda. The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

5. APPROVAL OF CONSENT AGENDA

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT A CERTIFICATE OF APPRECIATION TO TODD TUCKER FOR HIS 10 YEARS OF DEDICATION TO LOCAL VETERANS THROUGH SOUTHEAST HONOR FLIGHT

The Chairman will present the certificate to Todd Tucker.

Agenda Item: 20-0181

Commissioners Smith and Heard thanked Mr. Tucker for his dedication to the Honor Flight Program. Fire Rescue Captain Todd Tucker accepted the certificate and thanked Veterans Services Manager Tony Reese, as well as the entire Honor Flight team.

Parks and Recreation Director Kevin Abbate and Deputy Director Mark Lynch recognized the Ayres Family for their donation for the new Pineapple Park Playground (item DEPT-1).

COMMENTS

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

Jon Page spoke about item DPQJ-1 (Parkwood PUD second amendment) and opposed the elimination of the 25-foot wetland setback.

2. COMMISSIONERS

AM

Commissioner Ciampi wished Community Development Manager Susan Kores a happy birthday.

Vice Chair Hetherington showed a video on the Indian River Lagoon (OneLagoon.org) and announced the upcoming Stuart Christmas Parade (December 6th).

Commissioner Smith announced the upcoming Taste of Jensen event (December 10th).

Chairman Jenkins announced the United Way BBQ at the Blake Library, his South County Town Hall Meeting (December 4th), his MPO/Town Hall meeting (December 11th), the Hobe

Sound Christmas Parade (December 7th), and the Indiantown Christmas Parade (also December 7th).

PM

Vice Chair Hetherington spoke about the need for channel marker lighting. Deputy County Administrator Don Donaldson informed the Board that it is a federal issue and spoke about the difficult process to petition the Coast Guard for lighting. Commissioner Smith suggested sending a letter to the Coast Guard, Florida Fish & Wildlife, our congressional and senate members expressing the Board's concerns. Commissioner Heard suggested that staff contact our senate representatives.

MOTION: A motion was made by Vice Chair Hetherington, seconded by Commissioner Ciampi, to send [a letter] to our federal partners and congressional representatives to advocate, at least, for safety lighting for those channel markers. The motion carried unanimously.

Commissioner Ciampi asked staff to coordinate with the City of Stuart and any appropriate Rail entities regarding replacing the railroad bridge over the St. Lucie River. He requested that staff come back with an agenda item on the issue.

Chairman Jenkins repeated his morning announcements about the United Way BBQ, the upcoming town meetings, and the upcoming Christmas parades.

3. COUNTY ADMINISTRATOR

None at this time.

CONSENT

ADMINISTRATION

CNST -1 **CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 19-0839

None at this time.

CNST -2 **BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between November 9, 2019 and November 15, 2019. Additional details related to these disbursements may be viewed in the office of the

Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 19-0843

This item was approved by the first motion of the meeting.

**CNST -3 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY
COMMITTEE APPOINTMENTS**

The Board is asked to confirm their appointments to the Comprehensive Economic Development Strategy Committee.

Agenda Item: 20-0037

This item was approved by the first motion of the meeting.

**CNST -4 TREASURE COAST REGIONAL PLANNING COUNCIL MUNICIPAL
APPOINTMENTS**

The Board is asked to confirm the appointment of Commissioner Penny Townsend as the Town of Jupiter Island's primary municipal appointment and the City of Stuart's alternate municipal appointment to the Treasure Coast Regional Planning Council (TCRPC) will be Commissioner Kelli Glass-Leighton.

Agenda Item: 20-0038

This item was approved by the first motion of the meeting.

CNST -5 LOCAL PLANNING AGENCY SCHOOL DISTRICT APPOINTMENT

The Board is asked to reconfirm the appointment of Kimberly Everman to be the School District's non-voting representative on the Local Planning Agency.

Agenda Item: 20-0039

RESOLUTION NO. 19-12.1

This item was approved by the first motion of the meeting.

**CNST -6 ADOPT A PROCLAMATION COMMENDING BRYAN WEIKSNAR UPON
THE OCCASION OF ACHIEVING THE RANK OF EAGLE SCOUT**

The Board extends greetings and congratulations to scouts achieving the rank of Eagle Scout.

Agenda Item: 20-0176

This item was approved by the first motion of the meeting.

PUBLIC WORKS

**CNST-7 REVISIONS TO THE MARTIN COUNTY STANDARD DETAILS FOR
ROAD AND SITE CONSTRUCTION AND PUBLIC FACILITIES**

The Board is asked to approve a resolution revising the Martin County Standard Details for Road & Site Construction and Public Facilities.

Agenda Item: 20-0123

RESOLUTION NO. 19-12.2

This item was approved by the first motion of the meeting.

CNST-8 REQUEST THAT MARTIN COUNTY AUTHORIZE THE PUBLIC WORKS DIRECTOR TO SIGN PART VIII - CERTIFICATION OF WILLING MANAGER(S) FOR THE MARTIN METROPOLITAN PLANNING ORGANIZATION'S SHARED-USE NON-MOTORIZED (SUN) TRAIL PROGRAM REQUEST FOR FUNDING

Part VIII - Certification of Willing Manager(s) of the Martin Metropolitan Planning Organization (MPO) Shared-Use Non-motorized (SUN) Trail Program Request for Funding for the East Coast Greenway requires a signature from a non-FDOT governmental entity committed to providing regularly scheduled maintenance activities for the project (long-term trail manager).

Agenda Item: 20-0124

This item was approved by the first motion of the meeting.

CNST-9 REQUEST AUTHORIZATION TO EXECUTE A MEMORANDUM OF AGREEMENT WITH FLORIDA DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION OF RE-ALIGNED SW LEIGHTON FARM AVENUE WITHIN COUNTY RIGHT-OF-WAY AS PART OF THE SR-714 (SW MARTIN HIGHWAY) WIDENING

The Florida Department of Transportation (FDOT) is finalizing construction plans to widen SR-714 (SW Martin Highway) from SW Citrus Boulevard to Florida's Turnpike. As part of the project and to improve intersection safety, the FDOT has agreed to reconstruct SW Leighton Farm Avenue so that it will intersect with SW Deggeller Court. The existing and proposed SW Leighton Farm Avenue are in County right-of-way, so the FDOT is requesting a Memorandum of Agreement to designate and set forth the responsibilities of each party during and after the construction.

Agenda Item: 20-0127

RESOLUTION NO. 19-12.3

This item was approved by the first motion of the meeting.

BOARD AND COMMITTEE APPOINTMENTS

B&C-1 COMMUNITY REDEVELOPMENT AGENCY MEMBER APPOINTMENT AND CHAIR AND VICE CHAIR DESIGNATIONS

This is a request for the Board of County Commissioners to appoint a Community Redevelopment Agency (CRA) representative for Port Salerno and designate a Chair and Vice Chair of the CRA.

Agenda Item: 20-0098

RESOLUTION NO. 19-12.4

Administration Executive Aide Donna Gordon and Community Development Manager Susan Kores presented the item to the Board. Ms. Gordon announced that Catherine Winters received four votes and Edward Olsen Jr. received one vote.

MOTION: A motion was made by Commissioner Heard, seconded by

Commissioner Smith, to appoint Catherine Winters. The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

Agenda Item: 20-0098

Ms. Gordon requested that the Board appoint a Chair and a Vice Chair.

MOTION: A motion was made by Commissioner Smith, seconded by Commissioner Heard, to appoint Catherine Winters to be Chair and Cindy Hall to be Vice Chair. The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

PUBLIC HEARINGS

PH-1 PROPOSED MARTIN COUNTY TRICO SETTLEMENT - KELLIE COYTE V. MARTIN COUNTY

In accordance with the Procedure for TRICO Settlements established by the Board of County Commissioners (Board), the public must be provided an opportunity to comment on the proposed settlement in the case of Kellie Coyte v. Martin County, Martin County Circuit Court Case No. 18-396-CA. The case arose from a slip and fall. The County is self-insured and TRICO (our insurance pool) assigned counsel to represent the County in the matter. Settlement discussions occurred in this case after a jury verdict in favor of Plaintiff. A proposed settlement is before the Board for public comment.

Agenda Item: 20-0163

Human Resources Director Matthew Graham and Senior Assistant County Attorney Elysse Elder presented the item to the Board.

Chairman Jenkins solicited public comment; none was heard.

There was no Board action required.

PUBLIC HEARING QUASI-JUDICIAL

PHQJ-1 REQUEST ABANDONMENT OF A PORTION OF SE FRONT STREET, LYING WITHIN THE PLAT OF PORT SALERNO

This is a request for the Board to consider an application for the abandonment of a portion of platted SE Front Street right-of-way and a waiver of the required privilege fee in conjunction with the abandonment.

Agenda Item: 20-0157

Ex parte communication disclosures were made by all five commissioners. There were no notices required. There were no interveners. The participants were sworn in by the deputy clerk.

COUNTY: County Surveyor Thomas Walker provided the staff's presentation to the Board. Assistant County Attorney Elizabeth Lenihan assisted with Board questions.

The following County Exhibits were entered into the record: (1) agenda item/staff report, (2) Thomas Walker resume.

APPLICANT: Attorney Tyson Waters provided the applicant's presentation to the Board. Church member Dr. David Anderson addressed the Board in support of the item.

MOTION: A motion was made by Commissioner Heard, seconded by Vice Chair Hetherington, that we believe the historic actions and the community benefit of these organizations is, by definition, showing good cause (waive the privilege fee). The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

DEPARTMENTAL

ADMINISTRATION

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 19-0849

RESOLUTION NOS. 19-12.5 and 19-12.6

Director of the Office of Management & Budget Jennifer Manning presented the following items to the Board: (1) Risk Management Summer Internship grant, (2) Tropical Farms WWTP nutrient reduction, (3) Motorola 800 MHZ Systems Coverage lease/purchase equipment agreement, (4) Pineapple Park playground and shade structure. Deputy County Administrator Don Donaldson assisted with Board questions on item 2. Chief Information Officer Mike Merker and Telecommunications Manager Matt Hinckle assisted with Board questions on item 3.

MOTION: A motion was made by Commissioner Ciampi, seconded by Commissioner Smith, to accept all of these [approve all of DEPT-1]. The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

Supplemental Memorandum (4 items)

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 19-0915

None at this time.

UTILITIES AND SOLID WASTE

DEPT-3 UPDATE ON SEPTIC TO SEWER PROGRAM AND CLARIFICATION ON COMMISSION DIRECTION

At the November 12, 2019 Board of County Commissioners' meeting, Commissioner Smith requested staff to prepare an agenda item for the next available meeting to discuss the Septic to Sewer Program. The purpose of the item was to provide a summary of the program, including a historic review of previous Board direction, and secure consensus for the structure of the current program. Staff will provide a timeline of the relevant details decided at each juncture.

Agenda Item: 20-0187

Utilities and Solid Waste Director Sam Amerson, Chief Project Manager Phil Keathley, and Deputy County Administrator Don Donaldson provided the Septic-to-Sewer Program update to the Board.

DEPARTMENTAL QUASI-JUDICIAL

GROWTH MANAGEMENT

DPQJ-1 REQUEST APPROVAL OF THE SECOND AMENDMENT TO THE PARKWOOD PUD ZONING AGREEMENT

The Parkwood Property Owners Association has requested an amendment to the PUD Zoning Agreement to reduce the setbacks on certain lots that back up to wetlands.

Agenda Item: 20-0076

Ex parte communication disclosures were made by all five commissioners. There were no notices required. There were no interveners. The participants were sworn in by the deputy clerk.

COUNTY: Principal Planner Peter Walden, Growth Management Deputy Director Paul Schilling, and Senior Assistant County Attorney Krista Storey presented the item to the Board.

The following County Exhibits were entered into the record: (1) agenda item/staff report, (2) Peter Walden resume.

Chairman Jenkins solicited public comment; none was heard.

MOTION: A motion was made by Commissioner Smith, seconded by Vice Chair Hetherington, for staff's recommendation [approval]. The motion

carried by the following vote:

Aye: 3 - Vice Chair Hetherington, Commissioner Smith, and Commissioner Ciampi

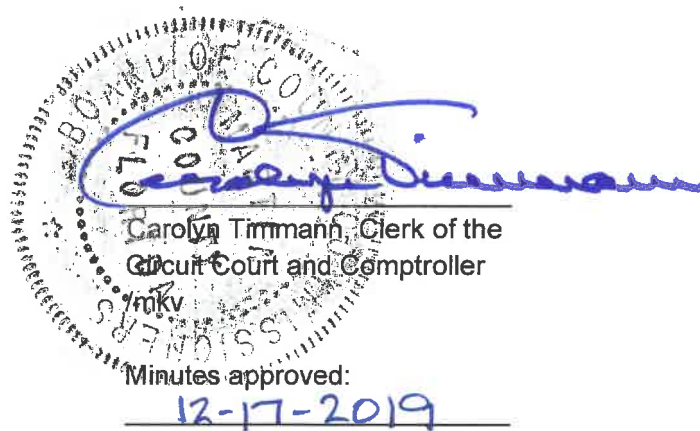
Nay: 2 - Chairman Jenkins II, and Commissioner Heard

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

None at this time.

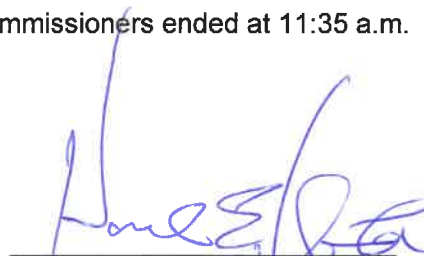
ADJOURN

The December 3, 2019 meeting of the Board of County Commissioners ended at 11:35 a.m.



Carolyn Timmann, Clerk of the
Circuit Court and Comptroller

Minutes approved:
12-17-2019



Harold E. Jenkins II, Chairman
Board of County Commissioners

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