



BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY

9/25/18 9:00 AM

**REGULAR MEETING COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996**

COUNTY COMMISSIONERS

*Edward V. Ciampi, Chairman
Harold E. Jenkins II, Vice Chairman
Doug Smith
Ed Fielding
Sarah Heard*

*Taryn Kryzda, County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit
Court and Comptroller*

PRESETS

9:05 AM - Public Comment
10:00 AM - Office of Budget and Management Items which Require Board Approval
1:30 PM - Glyphosate Briefing
5:05 PM - Final Fiscal Year 2018/2019 Budget Public Hearing
5:05 PM - Public Comment

CALL TO ORDER AT 9:03 AM

- 1. INVOCATION** - Chaplain L. C. Campbell Jr., Treasure Coast Seawinds Funeral Home & Crematory
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADDITIONAL ITEMS** – The Additional Items of CNST-9, CNST-10, and CNST-11 were added to the agenda.
- 4. APPROVAL OF AGENDA** – The Agenda was approved.
- 5. APPROVAL OF CONSENT AGENDA** – The Consent Agenda was approved minus CNST-7 and CNST-9.

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT A PROCLAMATION PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Chairman will present the proclamation to the recipient.

Agenda Item: 18-0738

ACTION TAKEN: The Board presented a proclamation declaring Fire Prevention Week.

COMMENTS

1. **PUBLIC** - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. **COMMISSIONERS** – The Board directed staff to allocate up to \$17,000 for the airshow to use to rent golf carts from an outside service and any unused money will be held in the airshow's budget reserves; when the golf course creates an RFP to lease golf carts, a part of that will include allowing the airshow to rent carts at the same cost; and the airshow will be put back into next year's budget.
3. **COUNTY ADMINISTRATOR**

CONSENT ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas in an effort to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 18-0600 **SUPPLEMENTAL MEMO (3 items)**

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between August 25, 2018 and September 10, 2018. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 18-0602

CNST-3 INVESTMENT REPORT FOR JULY 2018

The Clerk of Circuit Court and Comptroller is presenting the Investment Report for July 2018.

Agenda Item: 18-0750

CNST-4 BOARDS AND COMMITTEES STATUS REPORT

This quarterly Status Report is provided to keep the Commission apprised of all the current vacancies, expired terms, etc. on their various boards and committees.

Agenda Item: 18-0493

CNST-5 NOTED ITEMS

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 18-0603

CNST-6 TERMINATION OF PARTICIPATION IN MARTIN COUNTY OPPORTUNITY FUND CONCERNING PROJECT MARLIN

The Board is being requested to terminate the Opportunity Fund Agreement with Turbocombustor Technology, Inc. regarding Project Marlin and release the surety bond or other security being held.

Agenda Item: 18-0728

CNST-7 REVISION TO PAID TIME OFF (PTO) ACCRUALS IN HUMAN RESOURCES MANUAL

The Board of County Commissioners (Board) is asked to approve an increase to the PTO accruals for non-bargaining employees in the Human Resources Manual. The increase would be consistent with the Teamsters Collective Bargaining Agreement and would prevent having multiple PTO schedules to administer.

Agenda Item: 18-0744

ACTION TAKEN: The Board approved the revised PTO accrual schedule in the Human Resources Manual for employees with less than two years of service effective October 1, 2018.

CNST-8 ADOPT PROCLAMATIONS TO BE PRESENTED ON OCTOBER 9, 2018

The Board is asked to adopt the following proclamations: declaring Native Plant Month, Samaritan Center Day, and 4-H Week in Martin County.

Agenda Item: 18-0748 **SUPPLEMENTAL MEMO**

COUNTY ATTORNEY

CNST-9 CONSIDERATION OF INTERLOCAL AGREEMENT BETWEEN MARTIN COUNTY AND THE VILLAGE OF INDIANTOWN, ROADWAY TRANSFER AGREEMENT - LOCAL PUBLIC RIGHTS OF WAY IN THE VILLAGE OF INDIANTOWN, AND RESOLUTION

Board approval is requested of an Interlocal Agreement between the County and Village of Indiantown concerning the parties agreement to continue the fire rescue and parks and recreation services currently provided by the County within the Village as well as the Village's agreement to pay for such services. Approval is also requested for a Roadway Transfer Agreement which provides for the transfer of certain local roads and related stormwater facilities to the Village as well as a Resolution authorizing such roadway transfer agreement.

Agenda Item: 18-0770 **ADDITIONAL ITEM** **RESOLUTION NO. 18-9.75**

ACTION TAKEN: The Board approved the Interlocal Agreement with the Village of Indiantown, approved the Roadway Transfer Agreement with the Village of Indiantown, and approved the Resolution authorizing such roadway Transfer agreement.

CNST-10 LETTER IN SUPPORT OF FLORIDA RURAL LEGAL SERVICES

For over 25 years Martin County, the Legal Aid Society of the Martin County Bar Association and Florida Rural Legal Services has had a successful working relationship to provide legal services to our most vulnerable citizens. Funding from Legal Services Corporation for Florida Rural Legal Services is in competition this year. Authorization of a letter in support of funding for Florida Rural Legal Services is requested.

Agenda Item: 18-0772 **ADDITIONAL ITEM**

PUBLIC WORKS

CNST-11 APPROVAL OF A MAINTENANCE MAP FOR A PORTION OF SW MAGNOLIA STREET (VILLAGE OF INDIANTOWN)

Pursuant to the provisions of Section 95.361, Florida Statutes, staff requests approval of a Maintenance Map for a portion of SW Magnolia Street in the Village of Indiantown. Approval will establish prima facie evidence of ownership of the land by the County to the extent and width that it has been actually maintained for the prescribed period.

Agenda Item: 18-0769 **ADDITIONAL ITEM**

PUBLIC HEARINGS

PH-1 LEGISLATIVE PUBLIC HEARING TO CONSIDER TRANSMITTAL OF COMPREHENSIVE PLAN AMENDMENT 18-13, CHAPTER 1 PREAMBLE

The Board of County Commissioners initiated a text amendment to amend the application requirements and related topics in Chapter 1, Preamble of the Comprehensive Growth Management Plan.

Agenda Item: 18-0747 **SUPPLEMENTAL MEMO**

ACTION TAKEN: The Board directed to include agriculture and education; removed the struck-through first sentence, added language to the second sentence, and replaced “can” with “will” in 1.5.D; and approved for transmittal to the Department of Economic Opportunity the remainder of CPA 18-13, Chapter 1, Preamble, adding an environmental section via another amendment.

PH-2 FINAL FISCAL YEAR 2018/2019 BUDGET PUBLIC HEARING

There will be an outline of the public hearing procedures followed by an overview and review/approval of the Resolutions.

Agenda Item: 18-0700

ACTION TAKEN: The Board adopted the Resolutions and approved the Budget.

RESOLUTION NOS. 18-9.76 through 18-9.109

DEPARTMENTAL ADMINISTRATION

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas in an effort to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 18-0601 **SUPPLEMENTAL MEMO (8 items)**

ACTION TAKEN:

1. **PERMISSION TO APPLY FOR THE FLORIDA RECREATION DEVELOPMENT AND ASSISTANCE PROGRAM (FRDAP) FOR PHIPPS PARK** – The Board authorized the Parks and Recreation Department to apply for the Florida Recreation Development Assistance Program for Phipps Park.
2. **PERMISSION TO ACCEPT THE STATE OF FLORIDA, DIVISION OF EMERGENCY MANAGEMENT HAZARD ANALYSIS GRANT FOR FISCAL YEAR 2019** - The Board authorized the Chairman and/or designee to execute the agreement as well as any grant related documents upon review and

- concurrence of the County Attorney's Office and adopted a Budget Resolution for the State allocations. RESOLUTION NO. 18-9.68
3. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT 436400-1-94-01 FOR RPZ (RUNWAY PROTECTION ZONE) CLEARING AND IMPROVEMENTS - The Board authorized the Chairman and/or designee to execute the FDOT PTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office, adopted the Budget Resolution, and approved a Budget Transfer from Airport Fund Reserves in the amount of \$25,000 for the grant match. RESOLUTION NO. 18-9.69
 4. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT 436401-1-94-01 FOR REHABILITATION OF MC NONMOVEMENT AREAS PHASE III – TAXILANE C - The Board authorized the Chairman and/or designee to execute the FDOT PTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office, adopted the Budget Resolution, and approved a Budget Transfer from Airport Fund Reserves in the amount of \$200,000 for the grant match. RESOLUTION NO. 18-9.70
 5. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT 442005-1-94-01 FOR MAINTENANCE FACILITY AND EQUIPMENT STORAGE - The Board authorized the Chairman and/or designee to execute the FDOT PTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office, adopted the Budget Resolution, and approved a Budget Transfer from Airport Fund Reserves in the amount of \$20,000 for the grant match. RESOLUTION NO. 18-9.71
 6. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT GRANT 443869-1-94-01 FOR SANITARY SEWER FORCE MAIN IMPROVEMENTS (DESIGN AND CONSTRUCTION) - The Board authorized the Chairman and/or designee to execute the FDOT Public Transportation Grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office, adopted the Budget Resolution, and approved a Budget Transfer from Airport Fund Reserves in the amount of \$12,500 for the grant match. RESOLUTION NO. 18-9.72
 7. PERMISSION TO ACCEPT THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FOR STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE (SAFER) - The Board authorize the Chairman and/or designee to execute the grant agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office, approved the addition of 24 Full Time Equivalents (FTEs) to Fire Rescue's FY19 budget, adequately adjusting all line items for the anticipated monetary impact for the first fiscal year of the grant agreement.
 8. AUTHORIZING THE ISSUANCE OF THE NORTH RIVER SHORES (PHASE 2)

MUNICIPAL SERVICE BENEFIT UNIT (MSBU) SPECIAL ASSESSMENT
REVENUE NOTE, SERIES 2018 - The Board adopted the Series Resolution
and adopted the Budget Resolution. RESOLUTION NOS. 18-9.73 and 18-9.74

**DEPT-2 APPROVE SALARY ADJUSTMENTS FOR ALL NON-BARGAINING
EMPLOYEES UNDER THE PURVIEW OF THE BOARD OF COUNTY
COMMISSIONERS**

The Board of County Commissioners (Board) approved the allocation of salary adjustments for those employees with positions that are part of the Teamsters Local 769 organization. In an effort to provide equity among the workforce, it would be appropriate to extend the same benefit to those employees that fall into the category of non-bargaining.

Agenda Item: 18-0708

ACTION TAKEN: The Board approved a salary adjustment for all Non-Bargaining, the County Attorney and County Administrator positions that will mirror the salary adjustments that were recently approved in the Teamsters labor contract effective October 1, 2018.

PUBLIC WORKS

DEPT-3 GLYPHOSATE BRIEFING

On August 21st, 2018 the Board of County Commissioners (Board) directed staff to prepare a presentation on the herbicide glyphosate, alternative weed control methods, and considerations regarding restricting or banning use.

Agenda Item: 18-0741 **SUPPLEMENTAL MEMO**

ACTION TAKEN: The Board directed staff to pursue an Integrated Pest Management (IPM) program with committee membership and report back in 90 days.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 6:17 PM