



BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY

11/13/18 9:00 AM

**REGULAR MEETING COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996**

COUNTY COMMISSIONERS

*Edward V. Ciampi, Chairman
Harold E. Jenkins II, Vice Chairman
Doug Smith ~ Absent
Ed Fielding
Sarah Heard*

*Taryn Kryzda, County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit
Court and Comptroller*

PRESETS

9:05 AM - Public Comment

5:05 PM - Public Comment

CALL TO ORDER AT 9:03 AM

- 1. INVOCATION** - Pastor Dave Albers, Redeemer Luthern Church
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADDITIONAL ITEMS** – The Additional Item of CNST-7 was added to the Agenda.
- 4. APPROVAL OF AGENDA** – The Agenda was approved with items CNST-5 and DPQJ-1 being continued to the November 20, 2018 Meeting.
- 5. APPROVAL OF CONSENT AGENDA** – The Consent Agenda was approved.

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Chairman will present the proclamations to the recipients.

Agenda Item: 19-0024

ACTION TAKEN: The Board presented proclamations declaring Farm City Week, Alzheimer's Disease Awareness Month, and Hospice and Palliative Care Month.

COMMENTS

- 1. PUBLIC** - PLEASE LIMIT COMMENTS TO THREE MINUTES.
- 2. COMMISSIONERS**
- 3. COUNTY ADMINISTRATOR**

CONSENT
ADMINISTRATION

CNST-1 **CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

This item is a placeholder on all Board meeting agendas in an effort to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 19-0005 **SUPPLEMENTAL MEMO (2 items)**

CNST-2 **APPROVE A CONTRACT, FEE SCHEDULE, AND RESOLUTION REGARDING THE MARTIN COUNTY HEALTH DEPARTMENT FOR FISCAL YEAR 2018-2019**

Each year the Board is requested to approve a contract and fee schedule for the Martin County Health Department via Resolution.

Agenda Item: 19-0017

RESOLUTION NO. 18-11.1

CNST-3 **REQUEST MODIFICATION OF SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM WORK PLAN**

Martin County Health & Human Services applied and was awarded FY 2015 CDBG grant for Housing Rehabilitation Activity under Contract Number 17DB-OL-10-53-01-H13. Martin County is requesting a modification to the work plan.

Agenda Item: 19-0046

CNST-4 **BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED**

The Board is asked to approve Minutes from the October 9 and October 23, 2018 Board of County Commission meetings and from the October 29, 2018 Joint Meeting with the City & School Board.

Agenda Item: 19-0056

CNST-5 **AGRICULTURE AND NATURAL RESOURCES ADVISORY COMMITTEE APPOINTMENT**

The Board is asked to confirm the appointment to the Agriculture and Natural Resources Advisory Committee.

Agenda Item: 19-0059 **SUPPLEMENTAL MEMO (request to continue to Nov 20)**

ACTION TAKEN: The Board continued this item to the November 20, 2018 meeting.

CNST-6 **BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between September 11, 2018 and September 30, 2018. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 19-0082

COUNTY ATTORNEY

CNST-7 CONSIDER A RESOLUTION ADOPTING A POLICY REGARDING EXIT PROCEDURES FOR OUTGOING COMMISSIONERS

The County Attorney's Office has prepared a resolution adopting a formal written policy to clarify exit procedures for outgoing Commissioners

Agenda Item: 19-0081 **ADDITIONAL ITEM** **RESOLUTION NO. 18-11.2**

PUBLIC HEARINGS

PH-1 LEGISLATIVE PUBLIC HEARING TO CONSIDER TRANSMITTAL OF COMPREHENSIVE PLAN AMENDMENT 18-14, DIXIE HWY. RIO

An application to amend the Future Land Use Map was initiated by the Board of County Commissioners for 0.28 acres owned by Martin County Community Redevelopment Agency located in Rio. The property is located on 977 NE Dixie Hwy., in Jensen Beach, Rio. Staff recommends that the dual designation of General Institutional and General Commercial future land use designation be changed to solely General Commercial future land use designation. The Local Planning Agency recommended that the future land use designation be changed to General Commercial.

Agenda Item: 19-0069 **SUPPLEMENTAL MEMO (request to continue to Nov 20)**

ACTION TAKEN: The Board continued this item to the November 20, 2018 meeting.

PH-2 LEGISLATIVE PUBLIC HEARING TO CONSIDER TRANSMITTAL OF COMPREHENSIVE PLAN AMENDMENT 18-15, JENSEN BEACH IMPOUNDMENT EXTENSION

An application to amend the Future Land Use Map was initiated by the Board of County Commissioners for 10.13 acres owned by Martin County located in Hutchinson Island, Jensen Beach. The property is located on NE Causeway Blvd, west of NE Jensen Beach Club. Staff recommends that the future land use designation of Medium Density Residential be changed to Public Conservation future land use designation. The Local Planning Agency recommended that the future land use designation be changed to Public Conservation.

Agenda Item: 19-0071

ACTION TAKEN: The Board approved for transmittal to the Department of Economic Opportunity CPA 18-15, Jensen Beach Impoundment Extension, changing the future land use designation from Medium Density Residential to Public Conservation on the subject 10.13 acres.

PUBLIC HEARING QUASI-JUDICIAL

PHQJ-1 PUBLIC HEARING TO CONSIDER ADOPTION OF ORDINANCE AMENDING SECTION 71.243.B, CHAPTER 71, FINANCE AND TAXATION, ARTICLE 6, TOURIST DEVELOPMENT TAXES, GENERAL ORDINANCES, MARTIN COUNTY CODE TO CHANGE THE CATEGORIES OF USE AND PERCENTAGES OF TAX REVENUES

The Board of County Commissioners (Board) is requested to adopt proposed amendments to Chapter 71, Finance and Taxation, Article 6, Tourist Development Taxes, General Ordinances, Martin County Code to modify the existing allocations for the uses of funds and percentages of tax revenues for tourist development taxes.

Agenda Item: 19-0074 **SUPPLEMENTAL MEMO (request to continue to Nov 20)**

ACTION TAKEN: The Board continued this item to the November 20, 2018 meeting.

DEPARTMENTAL
ADMINISTRATION

DEPT-1 **OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas in an effort to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 19-0001 **SUPPLEMENTAL MEMO (5 items)**

ACTION TAKEN:

1. PERMISSION TO APPLY FOR THE VISIT FLORIDA RED TIDE MARKETING GRANT - The Board authorized the Martin County Office of Tourism and Marketing to apply for the Visit Florida Red Tide Marketing Grant.
2. PERMISSION TO ACCEPT THE INDIAN RIVER LAGOON NATURAL ESTUARY PROGRAM (IRLNEP) AGENCY COST SHARE AGREEMENT FOR THE WILLOUGHBY CREEK STORMWATER QUALITY IMPROVEMENT PROJECT - The Board authorized the Chairman to execute the IRLNEP Agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. **RESOLUTION NO. 18-11.3**
3. PERMISSION TO ACCEPT THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION 2018-19 ARTIFICIAL REEF CONSTRUCTION GRANT SIROTKIN REEF - The Board authorized the Chairman and/or designee to execute the FFWCC agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office and adopted the Budget Resolution. **RESOLUTION NO. 18-11.4**
4. PERMISSION TO ACCEPT THE STATE OF FLORIDA DEPARTMENT OF HEALTH FY19 EMERGENCY MEDICAL SERVICES (EMS) TRUST FUND GRANT - The Board approved the Board Resolution, authorized the Chairman or designee to execute the Request for Grant Fund Distribution, and approved the Budget Resolution. **RESOLUTION NOS. 18-11.5 and 18-11.6**
5. RESOLUTIONS TO AMEND THE BUDGET FOR UTILITIES SPECIAL ASSESSMENT PROJECTS IN FISCAL YEAR 2018 AND 2019 - The Board approved the budget Resolution to amend the Fiscal Year 2018 budget for the North River Shores Phase 2 project and approved the budget Resolution for the Fiscal Year 2019 fund balance forward resolution for the Utilities special assessment projects. **RESOLUTION NOS. 18-11.7 and 18-11.8**

**DEPARTMENTAL QUASI-JUDICIAL
GROWTH MANAGEMENT**

**DPQJ-1 JENSEN DUNES PUD REVISED PUD ZONING AGREEMENT, REVISED
MASTER SITE PLAN AND PHASING PLAN (J046-008)**

Request for approval of the Second Amendment to the PUD Zoning Agreement and Revised Master Site Plan and Phasing Plan. The 34.3 acre subject property is located on the north side of Cedar Street between the FEC Railroad and Savannah Road and south and west of the Town of Ocean Breeze in Jensen Beach. Included in the application is a request for a deferral of a Certificate of Public Facilities Reservation.

Agenda Item: 19-0047 **SUPPLEMENTAL MEMO (request to continue to Nov 20)**

ACTION TAKEN: The Board continued this item to the November 20, 2018 meeting at the applicant's request.

DPQJ-2 CIRCLE K US-1 COVE ROAD MAJOR REVISED FINAL SITE PLAN (C166-002)

This is an application by Circle K Stores, Inc., requesting approval for a revised commercial, major development final site plan with a Certificate of Public Facilities Reservation for a 2.9 acre site located on the northwest corner of SE Cove Road and SE Federal Highway in Stuart.

Agenda Item: 19-0048 **RESOLUTION NO. 18-11.9**

ACTION TAKEN: The Board received and filed the Agenda Item Summary and all of its attachments including the Staff Report for the record, approved the Circle K US-1 Cove Road Revised Final Site Plan, and adopted the Resolution of approval to be modified to include alternative compliance.

DPQJ-3 MANATEE ISLES PLAT (S216-011)

Request for plat approval for the Manatee Isles project consistent with the approved minor final site plan approved on October 2, 2018. The 2.3 acre development is located on the northeast corner of SE Capstan Avenue and SE Azimuth Way in Port Salerno. Included with this application is a request for a Certificate of Public Facilities Exemption.

Agenda Item: 19-0063

ACTION TAKEN: The Board continued this item to the November 20, 2018 meeting at the applicant's request.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 11:35 AM

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