



## BOARD OF COUNTY COMMISSIONERS

### ACTION SUMMARY

4/23/19 9:00 AM

### COMMISSION CHAMBERS

2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

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#### **COUNTY COMMISSIONERS**

Edward V. Ciampi, Chairman  
Harold E. Jenkins II, Vice Chairman  
Doug Smith  
Stacey Hetherington  
Sarah Heard

Taryn Kryzda, County Administrator  
Krista A. Storey, Acting County Attorney  
Carolyn Timmann, Clerk of the Circuit  
Court and Comptroller

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#### **PRESETS**

**9:05 AM** Public Comment

**11:30 AM** Approval of Resolutions to Accept, as to Form, the preliminary Official Statement and Associated Documents and approval for a Capital Improvement 2019 Bond Issue Pledging State Shared Half-Cent Sales Tax

**5:05 PM** Public Comment

#### **CALL TO ORDER AT 9:04 AM**

1. **INVOCATION** - Pastor James L. Brocious, Stuart Alliance Church
2. **PLEDGE OF ALLEGIANCE**
3. **ADDITIONAL ITEMS** – The Additional Items of CNST-11 and DEPT-7 were added to the Agenda.
4. **APPROVAL OF AGENDA** – The Agenda was approved with DPQJ-1 being continued to the May 7, 2019 meeting.
5. **APPROVAL OF CONSENT AGENDA** – The Consent Agenda was approved minus CNST-5.

Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

#### **PROCLAMATIONS AND SPECIAL PRESENTATIONS**

##### **PROC-1 SUPERVISOR OF ELECTIONS VICKI DAVIS WILL ANNOUNCE THE RESULTS OF THIS YEAR'S HIGH SCHOOL VOTER REGISTRATION DRIVE**

Each year the Supervisor of Elections sponsors a High School Voter Registration Drive. Supervisor Davis will announce the results to the Board of County Commissioners. She will also speak about Youth In Government, a school program she chairs and their upcoming program at the end of April.

Agenda Item: 19-0325

ACTION TAKEN: The Board heard the presentation.

**PROC-2 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA**

The Chairman will present the proclamations to the recipients.

Agenda Item: 19-0383

**ACTION TAKEN:** The Board presented proclamations declaring Historic Preservation Month; Florida Water Conservation Month, Florida Water Reuse Week, and National Drinking Water Week; and Lyme Disease Awareness Month.

**COMMENTS**

1. **PUBLIC** - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. **COMMISSIONERS** – The Board directed staff to send a letter to the delegates asking that they fully fund Florida Forever.
3. **COUNTY ADMINISTRATOR**

**CONSENT  
ADMINISTRATION**

**CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

This item is a placeholder on all Board meeting agendas in an effort to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 19-0342 Supplemental Memo (1 item)

**CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS**

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between March 23, 2019 and April 4, 2019. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 19-0344

**CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED**

The Board is asked to approve minutes from the April 9, 2019 Regular Board of County Commission meeting.

Agenda Item: 19-0468

**CNST-4 NOTED ITEMS**

Noted items are documents for the Board's information that must be a part of the record but do not require any action.

Agenda Item: 19-0345

**CNST-5 ADOPT PROCLAMATIONS TO BE PRESENTED ON MAY 7, 2019**

The Board is asked to adopt the following proclamations: declaring Mental Health Awareness Month; Hurricane Preparedness Week; Stamp Out Hunger Day; National Safe Boating Week in Martin County, Florida; and commending Eagle Scout Andrew Perry.

Agenda Item: 19-0369 **Supplemental Memo**

**ACTION TAKEN:** The Board adopted all the proclamations.

**CNST-6 NEIGHBORHOOD ADVISORY COMMITTEE APPOINTMENTS**

After solicitation of applicants, the Board is asked to make the necessary appointments to the Hobe Sound and Jensen Beach Neighborhood Advisory Committees.

Agenda Item: 19-0422

**RESOLUTION NO. 19-4.10**

**CNST-7 BOARDS AND COMMITTEES STATUS REPORT**

This quarterly Status Report is provided to keep the Commission apprised of all the current vacancies, expired terms, etc. on their various boards and committees.

Agenda Item: 19-0229

**BUILDING**

**CNST-8 REQUEST FOR FINE REDUCTION STIPULATION AND AGREED RECOMMENDED ORDER REGARDING THE CODE ENFORCEMENT CASE OF STEVEN E BECKETT ESTATE**

Pursuant to the provisions of Section 1.98.B, General Ordinance, Martin County Code, the Board of County Commissioners is asked to consider approval of a Fine Reduction and Agreed Recommended Order regarding the Code Enforcement case of Steven E. Beckett Estate

Agenda Item: 19-0442

**CNST-9 REQUEST FOR FINE REDUCTION STIPULATION AND AGREED RECOMMENDED ORDER REGARDING THE CODE ENFORCEMENT CASE OF MADELINE GUERRERO**

Pursuant to the provisions of Section 1.98.B, General Ordinance, Martin County Code, the Board of County Commissioners is asked to consider approval of a Fine Reduction and Agreed Recommended Order regarding the Code Enforcement case of Madeline Guerrero

Agenda Item: 19-0443

**PUBLIC WORKS**

**CNST-10 ACCEPTANCE OF A UTILITY EASEMENT FROM JEFFREY AND MARIAN J. DUCKWORTH FOR CONSTRUCTION OF VACUUM SEWER SYSTEM COMPONENTS AND UTILITY RELATED EQUIPMENT IN NORTH RIVER SHORES**

This is a request for the adoption of a Resolution accepting and approving a Utility Easement from Jeffrey and Marian J. Duckworth for the construction of vacuum sewer system components and utility related equipment facilities to service their property on east side of NW Pine Lake Drive in North River Shores.

Agenda Item: 19-0436

**RESOLUTION NO. 19-4.11**

## **ADMINISTRATION**

### **CNST-11 CONSIDER A RESOLUTION AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS OF MARTIN COUNTY TO PARTICIPATE IN A JOINT MEETING WITH THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH, HENDRY, OKEECHOBEE AND GLADES COUNTIES TO DISCUSS MATTERS OF MUTUAL INTEREST**

The Board of County Commissioners of Martin County desires to participate in a joint meeting with the Board of County Commissioners of Palm Beach, Hendry, Okeechobee and Glades counties to discuss matters of mutual interest.

Agenda Item: 19-0470 Additional Item

RESOLUTION NO. 19-4.12

## **BOARD AND COMMITTEE APPOINTMENTS**

### **B&C-1 COMMUNITY REDEVELOPMENT AGENCY MEMBER APPOINTMENT AND CHAIR AND VICE CHAIR DESIGNATIONS**

This is a request for the Board of County Commissioners to appoint a Community Redevelopment Agency (CRA) representative for Rio and designate a Chair and Vice Chair of the CRA.

Agenda Item: 19-0437

RESOLUTION NO. 19-4.22

ACTION TAKEN: The Board adopted the Resolution appointing Michael Reading to serve on the Community Redevelopment Agency as the Rio representative with a term to begin April 23, 2019 and end December 31, 2020, authorized the Chairman to sign the Resolution of Appointment, and appointed Saadia Tsafarides as CRA Chair and Catherine Winters as CRA Vice Chair.

### **B&C-2 TOURIST DEVELOPMENT COUNCIL APPOINTMENTS**

After the solicitation of applicants, the Board is asked to make two appointments to the Tourist Development Council.

Agenda Item: 19-0030 Supplemental Memo

RESOLUTION NO. 19-4.23

ACTION TAKEN: The Board re-appointed Dan Brady for the "involved in the tourist industry" position for a four-year term to begin April 28, 2019 and end April 27, 2023; appointed Edward Griffith Jr. for the "hotelier" position for a term to begin April 23, 2019 and end November 10, 2019; and authorized the Chairman to sign the Resolution of Appointment.

### **B&C-3 HEALTH FACILITIES AUTHORITY APPOINTMENT**

After solicitation of applicants, the Board is asked to make the necessary appointment to the Health Facilities Authority.

Agenda Item: 19-0460 Supplemental Memo

RESOLUTION NO. 19-4.24

ACTION TAKEN: The Board appointed Teena White for a four-year term to begin April 23, 2019 and end April 22, 2023 and authorized the Chairman to sign the Resolution of Appointment.

**PUBLIC HEARING QUASI-JUDICIAL**

**PHQJ-1 ADVANTAGE SELF STORAGE JENSEN BEACH MAJOR REVISED FINAL SITE PLAN (J040-011)**

Jensen Beach Holdings, LLC, requests approval of a Major Revised Final Site Plan, for the development of 92,700 square-feet of residential storage within three buildings with associated infrastructure on 4.44 acres, located at 528 NE Jensen Beach Boulevard in Jensen Beach, on the south side of NE Jensen Beach Boulevard approximately 700 feet east of NE Pinecrest Lakes Boulevard. Included is a request for a Certificate of Public Facilities Reservation.

Agenda Item: 19-0377

**RESOLUTION NO. 19-4.13**

**ACTION TAKEN:** The Board received and filed the Agenda item Summary and all attachments including the Staff Report and approved the Advantage Self Storage Jensen Beach Revised Final Site Plan, including the parking rate adjustment, and adopted the Resolution of approval.

**DEPARTMENTAL  
ADMINISTRATION**

**DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL**

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 19-0347 **Supplemental Memo (6 items)**

**ACTION TAKEN:**

1. PERMISSION TO APPLY FOR A JOINT PARTICIPATION AGREEMENT FOR THE STATE FY20 FUNDING ALLOCATION OF SECTION 5311 NON-URBANIZED AREA FORMULA FUNDS FOR OPERATING AND/OR CAPITAL ASSISTANCE – The Board adopted the Resolution, authorizing the Chairman or County Administrator or designee to file an application to provide operating funding assistance to martin County for its non-urbanized area public transportation. **RESOLUTION NO. 19-4.18**
2. PERMISSION TO APPLY FOR THE FY 2019-2020 E911 STATE GRANT FOR PHONE MONITORS – The Board will apply for the FY19-20 E911 State Grant.
3. PERMISSION TO APPLY FOR THE FY2019-2020 E911 STATE GRANT FOR RAPID SOS TECHNOLOGY – The Board will apply for the FY19-20 E911 State Grant.
4. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) LOCAL AGENCY PROGRAM (LAP) GRANT AGREEMENT - AMENDMENT #2 FOR THE HIGH MEADOW AVENUE RESURFACING & BIKE LANES PROJECT – The Board authorized the Chairman, or designee, to execute the LAP Agreement Amendment #2; authorized the County Administrator, or designee, to execute any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; adopted the Board Resolution; and adopted the Budget Resolution. **RESOLUTION NOS. 19-4.19 and 19-4.20**
5. PERMISSION TO ACCEPT THE E911 STATE GRANT FOR GIS MANAGEMENT - The Board accepted the E911 State Grant award and approved the Budget

Resolution. **RESOLUTION NO. 19-4.21**

6. **HELP AMERICA VOTE ACT (HAVA) COUNTY MATCH TO FEDERAL GRANTS TRUST FUNDS** – The Board approved the Certificate of Matching Funds.

## **DEPT-2 ADOPT A POLICY ON CIVILITY**

Commissioner Harold Jenkins brought forward to the Board the concept of developing and adopting a policy or statement on civility. The Board of County Commissioners (Board) directed the County Administrator (Administrator) to discuss such an action with each Commissioner and return with a recommendation for the Board's consideration.

Agenda Item: 19-0432

**ACTION TAKEN:** The Board approved revising the Rules of Procedure for the Martin County Board of County Commissioners as follows:

Add a definition on page 3: '**Civil:** The act of formal politeness and courtesy in behavior or speech. Treating everyone courteously, being open-minded and considering all viewpoints. Listening to others respectfully and focusing on the issues. Exercise self-control and avoid personalizing a debate. Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging a sound decision.'

On page 7, amended Section **E. Rules of Debate**, number 5 to state 'A commissioner should be respectful and civil to members of the public, County staff, and other Commissioners and should refrain from engaging in any politicking, personal attacks, abusive or insulting language and redundancy.'

Page 10 which is a continuance of Section **J. Appearance Before The Commission**, number 4.b. amended (6) to state 'Be respectful and civil to other members of the public, County Staff, and the Commissioners.'

## **PUBLIC WORKS**

### **DEPT-3 PROPOSAL FOR THE AMENDMENT OF THE FLORIDA COMMUNITY TRUST (FCT) GRANT AWARD AGREEMENT FOR KIPLINGER PRESERVE AND BOB GRAHAM BEACH ADDITION**

Martin County Ecosystem and Restoration Management (ERM) Division is proposing to amend the Kiplinger Preserve and Bob Graham Beach Addition, Florida Community Trust Grant Award Agreement (FCTGAA). This action will occur with the development of new management plans for these two sites, which the Florida Community Trust (FCT) Planner will approve. These amendments will provide additional recreational opportunities while maintaining critical habitat on our conservation lands. With the proposed amendments, the grant award obligations will be met and will fulfill the FCTGAA requirements.

Agenda Item: 19-0307

**ACTION TAKEN:** The Board approved the proposed amendments to the Florida Community Trust Grant Award Agreements for developing new management plans for Kiplinger Preserve and Bob Graham Beach Addition.



**DEPT-4 REVISIONS TO THE MARTIN COUNTY STANDARD DETAILS FOR ROAD & SITE CONSTRUCTION AND PUBLIC FACILITIES**

The Board is being asked to review and approve, by resolution, revisions to the Martin County Standard Details for Road & Site Construction and Public Facilities (Martin County Standards).

Agenda Item: 19-0435

**RESOLUTION NO. 19-4.17**

**ACTION TAKEN:** The Board approved the proposed revisions to the Martin County Standard Detail for Road & Site Construction and Public Facilities.

**UTILITIES AND SOLID WASTE**

**DEPT-5 A RESOLUTION SUPPORTING THE VOLUNTARY REDUCTION OF SINGLE-USE PLASTIC STRAWS AND POLYSTYRENE AND THE OVERALL REDUCTION OF PLASTICS IN MARTIN COUNTY**

Pursuant to Board of County Commission direction, staff has drafted a Resolution supporting voluntary reduction of single-use plastic straws, polystyrene and plastic use in general to preserve, protect and enhance local Florida waterways and prevent plastic pollution from entering the marine environment. An outreach program to educate the public, K-12 students and businesses will be implemented in collaboration with local and regional partners to provide information on plastic pollution harm and to encourage and support alternative practices and use of marine friendly products.

**RESOLUTION NO. 19-4.14**

Agenda Item: 19-0445 **Supplemental Memo (PowerPoint presentation)**

**ACTION TAKEN:** The Board approved the Resolution to support the voluntary reduction and ultimately elimination of single-use plastic straws and polystyrene and the overall reduction in plastics by businesses, residents, and visitors.

**DEPT-6 UPDATE ON BIOSOLIDS MANAGEMENT**

Biosolids are the result of sewage sludge treatment that meets regulatory standards. They are a source of water, energy, and nutrients that can be recovered and used. About two-thirds of produced biosolids are used for land application or composting and the other third is disposed in landfills. There is statewide concern that land applied biosolids containing excess nutrients and other contaminants are being introduced into surface waters and degrading water quality. It's recognized that steps are needed to enhance current biosolids management practices and to implement innovative biosolids technologies that provide enhanced resource recovery, beneficial use and sustainable management practices.

Agenda Item: 19-0446

**ACTION TAKEN:** The Board directed staff to continue to produce Class A/AA biosolids end product for soil amendment use; directed staff to continue to monitor treatment operations and biosolids quality; directed staff to keep current on nutrient management research and emerging biosolids technologies; and directed staff to track anticipated legislation directing more detailed regulation through rulemaking.

## **ADMINISTRATION**

### **DEPT-7 APPROVAL OF RESOLUTIONS TO ACCEPT, AS TO FORM, THE PRELIMINARY OFFICIAL STATEMENT AND ASSOCIATED DOCUMENTS AND APPROVAL FOR A CAPITAL IMPROVEMENT 2019 BOND ISSUE PLEDGING STATE SHARED HALF-CENT SALES TAX**

On February 12, 2019 the Board of County Commissioners (Board) authorized staff to proceed with obtaining financing for various capital projects which totaled roughly \$45 million. The most cost-effective approach is through the issuance of a bond. The debt service for most of the projects had been previously approved in Martin County's (County) FY19 adopted budget.

**11:30 AM PRESET**

Agenda Item: 19-0461 Additional Item

ACTION TAKEN: The Board approved a Resolution authorizing the issuance of not to exceed \$45,000,000 in aggregate principal amount of Martin County, Florida Half-Cent Sales Tax Revenue Bonds, Series 2019 for the purpose of financing, refinancing and/or reimbursing the costs of acquisition, construction, reconstruction, expansion and equipping various capital projects within the County; approved a supplemental Resolution approving the Bond Purchase Agreement, Preliminary Official Statement and the Continuing Disclosure Certificate subject to satisfying these parameters: (a) the aggregate principal amount of the Bonds (taking into account any net premium) is not in excess of \$45,000,000, (b) the final maturity of the Bonds is not later than July 1, 2039, (c) the underwriting discount is not greater than 0.4% of the original principal amount of the Bonds, and (d) the true interest cost rate on the Bonds is not greater than 3.90%; and authorized the Chairman to sign all related documents to effectuate the issuance of the Half-Cent Sales Tax Revenue Bonds, Series 2019.

RESOLUTION NOS. 19-4.15 and 19-4.16

## **DEPARTMENTAL QUASI-JUDICIAL**

### **GROWTH MANAGEMENT**

### **DPQJ-1 HINCKLEY YACHTS REQUEST FOR TEMPORARY CERTIFICATE OF OCCUPANCY**

Pursuant to Section 10.1.C.3.b., LDR, Hinckley Yachts is requesting a temporary certificate of occupancy for its boat storage building prior to completing all of the required site improvements.

Agenda Item: 19-0459 **Supplemental Memo (request to continue to May 7, 2019)**

ACTION TAKEN: The Board continued this item to the May 7, 2019 meeting at the applicant's request.

**PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.**

### **ADJOURNED AT 2:53 PM**

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