



BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY
OCTOBER 5, 2021 ~ 9:00 AM

COMMISSION CHAMBERS
2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

COUNTY COMMISSIONERS

Stacey Hetherington, Chair
Doug Smith, Vice Chairman
Harold E. Jenkins II
Sarah Heard
Edward V. Ciampi

Taryn Kryzda, County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit
Court and Comptroller

PRESETS

9:05 AM - Public Comment
5:05 PM - Public Comment

CALL TO ORDER AT 9:04 AM

1. INVOCATION - **Pastor Stan Allen**, Redeemer Lutheran Church
2. PLEDGE OF ALLEGIANCE - **Wendy Mathisen**, Retired Army Reserve Chief Warrant Officer
3. ADDITIONAL ITEMS – **There were no Additional Items.**
4. APPROVAL OF AGENDA – **The Agenda was approved.**
5. APPROVAL OF CONSENT AGENDA – **The Consent Agenda was approved.**
Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT A PROCLAMATION THAT WAS APPROVED VIA THE CONSENT AGENDA

The Chair will present the proclamation declaring Manufacturing Month in Martin County, Florida.

Agenda Item: 22-0082

ACTION TAKEN: **The proclamation was presented.**

COMMENTS

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.
2. COMMISSIONERS
3. COUNTY ADMINISTRATOR

CONSENT ADMINISTRATION

CNST-1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 22-0012 **no items**

CNST-2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between September 11, 2021 and September 17, 2021. Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 22-0018

CNST-3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the September 14, 2021 regular meeting.

Agenda Item: 22-0090

CNST-4 EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL APPOINTMENT

The Board is asked to confirm an appointment to the Emergency Medical Services Advisory Council.

Agenda Item: 22-0119

RESOLUTION NO. 21-10.1

CNST-5 ADOPT A PROCLAMATION COMMENDING MICHAEL J. LOVETT UPON THE ACHIEVEMENT OF EAGLE SCOUT

The Board extends greetings and congratulations to scouts achieving the rank of Eagle Scout.

Agenda Item: 21-1083

CNST-6 APPROVAL OF AMERICAN RESCUE PLAN ACT NONPROFIT FUNDING RESTRUCTURING

On June 22, 2021 staff presented to the Board of County Commissioners (BCC) a plan to utilize American Rescue Plan Act (ARPA) money to address the negative impact of COVID-19 to Martin County. At that time staff suggested three (3) programs directed at the nonprofit and mental health communities. Staff has further reviewed the three programs and determined it would be more efficient to combine the three (3) programs into two (2) programs to address the community needs.

Agenda Item: 22-0114

FIRE RESCUE

CNST-7 APPROVAL OF INTERLOCAL AGREEMENT FOR FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES BETWEEN MARTIN COUNTY AND THE CITY OF STUART

Martin County and the City of Stuart (City) currently provide mutual aid response and automatic aid response for all fire suppression and emergency services within each party's jurisdictional boundaries, including any future additional land and/or parcel annexation by the City. These services are provided pursuant to an Interlocal Agreement for Fire Suppression and Emergency Medical Services (Interlocal Agreement). Representatives from the County and the City have been meeting to update and revise the existing Interlocal Agreement. The proposed Interlocal Agreement includes revisions to response guidelines, a fee schedule and revisions to dispatch protocols.

Agenda Item: 22-0110

PUBLIC WORKS

CNST-8 MARTIN COUNTY PUBLIC TRANSIT - PUBLIC INVOLVEMENT POLICY

The guiding principles of the Transit Development Plan recognize the importance of public input. The policy outlines the County's process for soliciting and considering public comment prior to a fare increase or service route change to the Martin County Public Transit (MARTY).

Agenda Item: 22-0070

CNST-9 REQUEST APPROVAL OF THE REVISED LIST OF SPECIAL EVENTS REQUIRING ROAD CLOSURE(S) JULY 1, 2021 TO JUNE 30, 2022

The Board of County Commissioners is asked to approve the revised list of Special Events Requiring Road Closure(s) July 1, 2021 through June 30, 2022.

Agenda Item: 22-0097

CNST-10 ADOPTION OF RESOLUTIONS: APPROVING AND ACCEPTING A DEED FROM MCARTHUR GOLF CLUB, LLC FOR RIGHT-OF-WAY; OPENING SE CONSTITUTION BOULEVARD; AND AUTHORIZING THE INSTALLATION OF STOP SIGNS AT SE CONSTITUTION BOULEVARD AND SE CIRCLE STREET

At staff's request, McArthur Golf Club, LLC (McArthur) has applied for a Road Opening Permit to open SE Constitution Boulevard from SR-5 (SE Federal Highway) to SE Circle Street in Poinciana Gardens. The road will provide an alternate access for the residents of Poinciana Gardens and will provide McArthur construction access to the recently approved West Golf Course.

Agenda Item: 22-0099

RESOLUTION NOS. 21-10.2, 21-10.3 & 21-10.4

PUBLIC HEARINGS

PH-1 PROPOSED MARTIN COUNTY TRICO SETTLEMENT OF THE LAWSUIT LINDA ROBERTS V. MARTIN COUNTY AND STEVE'S ROOFING, INC.

In accordance with the Procedures for Settlement of TRICO Cases established by the Board of County Commissioners, the public is provided an opportunity to comment on the proposed court case settlement in the case of Linda Roberts v. Martin County Board of County Commissioners and Steve's Roofing, Inc., Case No. 432017CA000670. The case arose from a sidewalk that plaintiff alleged had not been properly maintained by the County. The County is self-insured and TRICO (our insurance pool) assigned counsel to the matter. The case did not get settled at mediation, but plaintiff accepted a Proposal of Settlement the County filed.

Agenda Item: 22-0054

ACTION TAKEN: The Board conducted the public hearing and received public comment on the proposed settlement by any member of the public and any member of the Board of County Commissioners. Staff will notify TRICO that the Procedures for Settlement of TRICO Cases have been completed and the settlement should be finalized.

PH-2 LEGISLATIVE PUBLIC HEARING TO CONSIDER TRANSMITTAL OF COMPREHENSIVE PLAN AMENDMENT (CPA) 21-16 PROPERTY RIGHTS

This is a request to create a Property Rights Element in the Comprehensive Growth Management Plan and amend any other chapters necessary for consistency.

Agenda Item: 22-0008

ACTION TAKEN: The Board approved transmittal of CPA-21-16, Property Rights to the State Land Planning Agency and other state and regional reviewing agencies.

DEPARTMENTAL ADMINISTRATION

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 22-0024 **Supplemental Memorandum (4 items)**

ACTION TAKEN:

1. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) 448892 AMENDMENT #1 FOR CONSTRUCTION OF STORMWATER IMPROVEMENTS AND AN AMENDMENT OF AGREEMENT FOR SUA FL HOLDINGS, LLC TO CONTRIBUTE FUNDS FOR THE IMPROVEMENTS - The Board authorized the Chair to execute the FDOT PTGA grant Amendment #1 as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; authorized the Chair to execute the First Amendment of Agreement for Airport Stormwater Drainage Improvements; and adopted the Budget Resolution. **RESOLUTION NO. 21-10.5**
2. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANS-

PORTATION (FDOT) LOCAL AGENCY PROGRAM (LAP) AGREEMENT FOR THE NORTHWEST DIXIE HIGHWAY (S OF SE GREEN RIVER PARKWAY TO SE GREEN RIVER PARKWAY) SIDEWALK EXTENSION PROJECT (FM# 444345-1-58-01) - The Board authorized the Chair to execute the LAP agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; authorized the Chair to execute the Interlocal Agreement between Martin County and the City of Stuart; adopted the Board Resolution to accept the LAP Agreement; and adopted the Budget Resolution. **RESOLUTION NOS. 21-10.6 and 21-10.7**

3. 2022 FISCAL POLICY UPDATE – The Board approved the updated FY22 Fiscal Policy.
4. APPROVE A BUDGET TRANSFER FROM GENERAL FUND RESERVES FOR CONTINGENCIES – The Board authorized the staff to transfer \$70,000 from General Fund Reserves for Contingencies to fund the Clerk of the Court migration to Office 365.

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL \$1 MILLION OR GREATER

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 22-0030 **no items**

ACTION TAKEN: No action needed.

PUBLIC WORKS

DEPT-3 DISCUSSION AND REQUEST FOR AUTHORIZATION TO NEGOTIATE A CONTRACT TO PURCHASE TWO LOTS ALONG SE WILLOUGHBY BOULEVARD, SOUTH OF SALERNO ROAD FOR ENHANCEMENT TO THE EMPLOYEE WELLNESS PROGRAM

This request is to discuss the potential acquisition and authorization to negotiate a Contract to purchase parcels A, B and C, located on the west side of SE Willoughby Boulevard, south of SE Salerno Road for potential enhancement to the employee wellness program to provide services for Martin County employees and their families on the County's health insurance plan.

Agenda Item: 22-0076 **Supplemental Memorandum**

ACTION TAKEN: The Board directed staff to further the concept of creating an independent Employee Wellness Center and return to the Board with location options.

DEPT-4 DISCUSSION BETWEEN TWO PARCELS FOR THE PROPOSED RELOCATION OF PUBLIC WORKS AND GENERAL SERVICES, WITH APPROVAL TO ISSUE A CONTRACT TO PURCHASE ONE PARCEL UPON APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS

On February 12, 2019, the Board of County Commissioners (Board) approved the budget and revised CIP sheets for the relocation of Public Works/General Services Buildings and directed staff to return with options for the sites. The options are being presented for consideration along with approval of a contract for the purchase of one of the proposed parcels.

Agenda Item: 22-0083 **Supplemental Memorandum**

ACTION TAKEN: The Board accepted staff's recommendation of Option 2: Waterside/South Florida Gateway – Palm City 29.7 acres and directed staff to move forward with negotiations, prepare a Sales Contract and authorized the County Administrator or designee to execute the contract, and directed staff to return with an Agenda Item once due diligence is complete.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

ADJOURNED AT 11:55 AM

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