

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners     **DATE:** April 26, 2022

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**REF:** 22-0524  
**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL**

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**PERMISSION TO APPLY**

1. **PERMISSION TO APPLY FOR THE 2022 FEDERAL HIGHWAY ADMINISTRATION'S NATIONAL SCENIC BYWAYS PROGRAM**

- **Requestor** – Public Works Department's Field Operations Division
- **Granting Agency** – U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA)
- **Project Description** – Martin County's 'Martin Grade Scenic Highway' provides a twelve-mile connection between east coast beaches and western agricultural lands. Known to locals as 'The Grade', this canopy road's old growth of Live oaks, Sabal palms, Slash pine, Sugar hackberry, and Strangler figs is estimated to have specimens from as early as the 1900's. In 2021, Martin County staff identified over 167 acres of right-of-way with high infestations of Category 1 & 2 exotics, mainly Brazilian Pepper and Pothos Vine, as defined by the Florida Invasive Species Council. These exotics are altering the ecology of the area, reducing habitat for threatened and endangered species, and contributing to erosion and decreased water quality. The presence of these exotics has reduced the resilience of the native vegetation creating conditions of overcrowding limiting both space and resources. Additionally, much of the historic canopy is reaching its' lifespan limit. This project would involve the removal category 1 & 2 invasive species, the replacement of dead and dying canopy trees using a diverse native community, and educational signage and marketing.
- **Requested Grant Award** – \$400,000
- **Budgetary Impact** – Grant Match of \$100,000
- **Annual Operating Costs** – Staff time to administer grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The County will not utilize available Federal funding sources for invasive vegetation control or canopy tree replacement on the Martin Grade Scenic Highway.
- **Financial Fiscal Impact if not approved** – The County will continue to use operating funds for general maintenance of the canopy trees. Invasive vegetation control will be limited and dead and dying canopy trees will be removed but not replaced.

**DOCUMENTS REQUIRING ACTION:**

- None

**RECOMMENDATION:**

- Move that the Board authorize the Public Works Department's Field Operations Division to apply for the FHWA National Scenic Byways Program.

**OTHER OMB ITEM**

**2. BUDGET RESOLUTION TO ALLOCATE FUNDING FOR MINING ORDINANCE CONSULTING SERVICES**

On August 24th, 2021, the Board of County Commissioners made the following motion:

"MOTION: A motion was made by Vice Chairman Smith, seconded by Commissioner Ciampi, to direct staff to prepare a CCNA request for qualifications for mining purposes; who will be able to advise and give more direction and understanding from our [County's] perspective; allowing staff to return with a clearly defined recommendation; to quickly prepare a RFP, respond to, hire and bring back before the Board as soon as time will allow; and the applicant will cover the cost of the consultants up to \$10,000 for this phase with the understanding that future mining operations will be covered by the applicant."

The County has received a proposal to provide these services in the amount of \$23,400. The applicant has pledged a contribution of \$10,000 and the Public Works Department is requesting authorization of the balance (\$13,400) to come from Development Review Fees. The Office of Management and Budget requests adoption of a Budget Resolution to allocate the unanticipated contribution.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board adopt the Budget Resolution recognizing the \$10,000 contributing from the applicant for the mining ordinance consulting services.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**3. CIP SHEET AMENDMENTS FOR DEVELOPER-FUNDED TURN LANES**

The Public Works Department is requesting FY22 CIP Sheet Amendments for the following projects to recognize the developer-funded contributions and establish budgets:

**A. SW High Meadow Ave Left-Turn Lane at SW Martin Highway**

Last year, the County Engineer accepted the applicant's probable cost to construct the second northbound left turn lane on CR-713 (SW High Meadow Avenue) at CR-714 (SW Martin Highway) associated with Palm Pike Crossings Major Final Site Plan approval. The probable cost was deemed to be \$167,400. The applicant pre-paid the \$167,400 as its transportation impact fee in June 2021. Staff has since

accepted a bid from one of the County's continuing service contractors in the amount of \$258,452. This amendment to the Capital Improvement Plan Sheet will reflect the actual construction costs, which will be funded from the applicant's impact fees for the balance of Palm Pike Crossings.

**B. SE Salerno Road at S Kanner Highway**

The Board of County Commissioners acquired additional right-of-way for SE Salerno Road. This additional right-of-way width allows for the expansion of the road to include bicycle lanes, additional travel lanes, a 6-foot sidewalk, and stormwater retention. The additional travel lanes result in increased capacity for the eastbound traffic. Impact fees from the proposed development along the southerly right-of-way of SE Salerno Road will contribute to the construction of the additional travel lanes, bicycle lanes, and sidewalk.

**DOCUMENTS REQUIRING ACTION:**

- Amended FY22 CIP Sheets for the SW High Meadow Ave Left-Turn Lane at SW Martin Hwy and SE Salerno Road at SW Kanner Highway
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board adopt the amended FY22 CIP Sheets for the SW High Meadow Avenue Left-Turn Lane at SW Martin Highway and SE Salerno Road at SW Kanner Highway; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**4. BUDGET RESOLUTION TO INCREASE THE GENERAL FUND REVENUES AND APPROPRIATION**

The County is receiving a one-time donation from the Hedwig R. Varall Estate designated for the Hobe Sound Library. The funding will be specifically used for the Hobe Sound Library; and funds will be used to update the furniture in the Hobe Sound Library Teen area.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**5. BUDGET TRANSFER FROM DISASTER RECOVERY RESERVES FOR POTENTIAL DISASTER-RELATED EXPENSES**

Disaster Funds are placed in reserves annually. The Office of Management and Budget is requesting a Budget Transfer from Disaster Recovery Reserves to allocate the funds to an operating expense line for various potential disaster-related expenses. Authorization of a Budget Transfer would make funds immediately available in the event of a declared emergency or disaster event.

**DOCUMENTS REQUIRING ACTION:**

- Budget Transfer from Disaster Recovery Reserves

**RECOMMENDATION:**

- Move that the Board authorize a Budget Transfer from Disaster Recovery Reserves.

**6. BUDGET RESOLUTION TO ACCEPT FY21/22 STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUNDING AND MISCELLANEOUS REVENUES**

Florida Housing administers the SHIP program, which provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed to serve very low, to moderate income families. The County was awarded \$1,084,184 in SHIP funds for funding housing rehabilitation assistance, demolition/replacement of home assistance, emergency assistance, down payment assistance, sewer, and water hookup assistance for very low to moderate income families. Additionally, miscellaneous revenues in the amount of \$63,871 have been received. A Budget Resolution is required to accept the funds into the budget.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board approve the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

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