

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** May 10, 2022

VIA: Taryn G. Kryzda, MPA, CPM
County Administrator

FROM: Krysti L. Brotherton, CPPB
Purchasing Manager

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. TROPICAL FARMS WATER TREATMENT PLANT POST TREATMENT STABILIZATION (RFB2022-3389)** – Furnish all labor and materials necessary to construct the improvements to the existing Tropical Farms Water Treatment Plant in Martin County, Florida, including but not limited to the following: site preparation, demolition, miscellaneous piping improvements, valves, 30-ton bulk CO₂ storage tank, two new (2) carrier water pumps, carbonic acid solution feed system, clearwell structural improvements, electrical equipment, instrumentation, painting and coatings; and all accessory items to provide a complete operating system as depicted in the Contract documents.

Additive Alternate 1: Construction of an additional bulk sodium hydroxide (caustic) storage tank, containment structure, piping, valves, heat trace, insulation, emergency eyewash shower, and all other components as depicted in the drawings. Additive alternate will only be included at Owners choice.

Project was publicly bid (bid tabulation attached).

Fiscal Impact: Project is in the adopted FY 2022 Capital Improvement Plan (CIP) and is funded with CFC Water funds and Utilities Fees.

Recommended Action:

1. Move that the Board award the contract to the lowest responsive and responsible bidder, Lawrence Lee Construction Services, Inc., in the amount of \$1,957,000.00 (Base Bid ONLY); and
2. Move that the Board approve the CIP revision to fund the project; and
3. Move that the Board approve a budget transfer from the Tropical Farms Water Plant project to Tropical Farms Water Plant CO₂ System Improvements project in the amount of \$900,000; and

4. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

2. **COASTAL ENGINEERING (RFQ2022-3395)** – A continuing services contract for Professional Engineering services related to coastal engineering and technical services to assist Martin County with projects associated with the County's coastal management efforts. Projects may include, but are not limited to:

- Hutchinson Island Beach Restoration
- St. Lucie Inlet Maintenance
- Artificial Reefs Design, Construction, Maintenance and Monitoring
- Habitat Creation and Restoration
- Shoreline Stabilization
- Waterfront infrastructure
- Climate Change Mitigation and Adaptation

Professional coastal engineering services required from the Consulting Engineer may include, but are not limited to, any or all of the following tasks:

- Data collection & management
- Internet and GIS applications for data storage, transfer, and retrieval
- Acquisition of grants and permits
- Project development and prioritization
- Engineering design, analysis, modeling and technical support
- Alternatives analysis including incorporation of resilience elements
- Project progress monitoring
- Support for the County's Comprehensive Monitoring Program
- Other coastal project related concerns on an as-needed basis

Individual task orders under this contract shall not exceed \$500,000 nor shall any resulting construction contract exceed \$4,000,000 in accordance with Section 287.055, Florida Statute, as amended from time to time.

Nine (9) firms responded to a Request for Qualifications (RFQ). Six (6) firms were shortlisted.

The Selection Committee recommended the five (5) highest scoring firms for contract award (score sheet attached).

Maximum Not-to-Exceed Value: \$5,000,000
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in various Public Works/Coastal Engineering operating and/or capital budgets approved by the Board annually.

Recommended Action:

1. Move that the Board award the contract to:
 - APTIM Environmental & Infrastructure, LLC
 - Coastal Protection Engineering, LLC
 - Cummins Cederberg, Inc.
 - Taylor Engineering, Inc.
 - Tetra Tech, Inc.
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

3. **MANHOLE REHABILITATION & SEWER CLEANING (RFB2022-3397)** – Continuing services contract to provide all labor, equipment, materials and services necessary for cleaning, repairing and TV monitoring of wastewater sewers, manholes and lift stations and vac-con truck and pump services.

Project was publicly bid (List of Bidders attached).

Maximum Not-to-Exceed Value: \$1,250,000
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Utilities R&R funding will be utilized for individual work orders approved under this Contract.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive and responsible bidders Hinterland Group, Inc. and Felix Associates of Florida, Inc.; and
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

4. CUSTODIAL SERVICES FOR PUBLIC BUILDINGS (REQUIRES CJIS CLEARANCE) (RFB2022-3400) – Continuing services contract to provide all supervision, labor, and equipment necessary to provide custodial services for Martin County maintained facilities that require Federal Criminal Justice Information Security (CJIS) Clearance. Facilities include:

- Courthouse Complex
- Hobe Sound Annex
- Indiantown Intergovernmental Center
 - Includes Sheriff's Office side
- Martin County DRC
- New Monrovia Sheriff's Substation
- Public Safety Complex
 - Emergency Operations Center (EOC) Dispatch
- Sheriff's Administration Building
- Sheriff's Aviation
- Supervisor of Elections
- Willoughby Sheriff's IA Office

Project was publicly bid (List of Bidders attached).

Maximum Not-to-Exceed Value: \$2,500,000

Maximum Not-to-Exceed Term: 5 years

(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: This Contract is funded by various Departmental operating budgets approved by the Board annually.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive and responsible bidder, United Services, Inc.; and
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

5. CUSTODIAL SERVICES FOR PUBLIC BUILDINGS (NON-CJIS) (RFB2022-3401) – Continuing services contract to provide all supervision, labor, and equipment necessary

to provide custodial services for Martin County maintained facilities that do not require Federal Criminal Justice Information Security (CJIS) Clearance. Facilities include:

- Administrative Center
- Airport Customs Building
- Airport Offices, Tower & Maintenance Building
- Blake Library
- Building Department
- Cummings Library
- Public Works/Field Operations Shop
- Public Works/Mosquito Control Offices
- General Services/Vehicle Maintenance
- General Services/Public Works Administration
- General Services Building Maintenance Shop Offices & Restroom
- Health Department (Stuart)
- Hobe Sound Library
- Hoke Library
- Indiantown Health Department
- Lahti Library
- Landfill Scale House
- Landfill Transfer Station
- Morgade Library
- Utilities & Solid Waste (North Plant)
- Utilities & Solid Waste (Tropical Farms)
- Willoughby Martin Metropolitan Planning Organization (MPO) Office
- Willoughby Property Appraiser's Office
- Willoughby Tax Collector's Office (MCTC Offices)
- Willoughby Utilities & Solid Waste Administration Office

Project was publicly bid (List of Bidders attached).

Maximum Not-to-Exceed Value: \$2,500,000

Maximum Not-to-Exceed Term: 5 years

(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: This Contract is funded by various Departmental operating budgets approved by the Board annually.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive and responsible bidder United Services, Inc.; and

BCC MEETING DATE: May 17, 2022
AGENDA ITEM: DEPT-2

2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.