

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

---

**TO:** Honorable Members of the Board of County Commissioners    **DATE:** August 2, 2022

**VIA:** Don G. Donaldson, P.E.  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**REF:** 22-0823

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL**

---

**PERMISSION TO APPLY**

1. **PERMISSION TO APPLY FOR THE BJA FY2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE  
GRANT PROGRAM – LOCAL SOLICITATION O-BJA-2022-171368**

- **Requestor** – Martin County Sheriff's Office
- **Granting Agency** – Martin County Sheriff's Office Special Victim's Unit
- **Project Description** – The Sheriff's Office is requesting permission to apply for the BJA FY 2022 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation O-BJA-2022-171368. This grant is being requested to assist with funding to offset costs for equipment to be utilized within our Special Victim's Unit. MCSO has been awarded this grant for several years. The Special Victim's Unit focuses on the enhancement of keeping our community safe.
- **Requested Grant award** – TBD per the amount that will be awarded from BJA
- **Budgetary Impact** – None at this time
- **Annual operating costs** – Staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Lost opportunity to apply for the grant.
- **Financial Fiscal impact if not approved** – Funding will not be available.

**DOCUMENTS REQUIRING ACTION:**

- None

**RECOMMENDATION:**

- Move that the Board will authorize the Sheriff's Office to apply for the BJA FY 2022 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation O-BJA-2022-171368.

**2. PERMISSION TO APPLY FOR THE NATIONAL FISH AND WILDLIFE FOUNDATION – NATIONAL COASTAL RESILIENCE FUND 2022 FOR THE HYBRID LIVING SHORELINE AT INDIAN RIVERSIDE PARK**

- **Requestor** – Martin County Coastal Division
- **Granting Agency** – National Fish and Wildlife Foundation
- **Project Description** – Coastal Management is requesting permission to apply for \$1,500,000 to construct a hybrid living shoreline at the Indian Riverside Park that will reduce wave action affecting nearby habitats and encourage seagrass and mangrove growth. Enhance and expand mangrove habitat to reduce erosion of the shoreline.
- **Requested Grant award** – \$1,500,000
- **Budgetary Impact** – \$1,872,928 from the FDEP Resilient Florida implementation grant that is currently pending award.
- **Annual operating costs** – Staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The work described above will not be conducted.
- **Financial Fiscal impact if not approved** – Funds will not be expended.

**DOCUMENTS REQUIRING ACTION:**

- None

**RECOMMENDATION:**

- Move that the Board authorize staff to submit the National Fish and Wildlife Foundation – National Coastal Resilience Fund 2022.

**PERMISSION TO ACCEPT**

**3. PERMISSION TO ACCEPT THE FY2022-23 INDIAN RIVER LAGOON (IRL) COUNCIL AND IRL NATIONAL ESTUARIES PROGRAM (NEP) WATER QUALITY RESTORATION GRANT**

- **Agreement/Contract drafted by** – IRL Council and IRL National Estuaries Program
- **Parties to the Agreement/Contract** – IRL/NEP and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – On February 1, 2022, the Utilities and Solid Waste Department was authorized to apply for the IRL/NEP Water Quality Restoration Grant to fund fiscal year 2023 to construct new force mains to make connections available to 382 residential units in Rio East and Crossroads Hill communities to MCU's sewer system.
- **New/Renewal/Modified** – New
- **Duration** – October 1, 2022, through September 30, 2023
- **Benefits to Martin County** – Grant funding in the amount of \$200,000 would partially fund the cost of construction of the force mains and laterals that will connect 382 properties and reduce septic-related nutrient concentrations to the IRL.
- **Cost to Martin County** –
  - a. \$640,000 from FY23 CIP funding (Connect to Protect Grinder Installations)
  - b. Staff time to administer the grant

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – None
- **Financial Fiscal impact if not approved** – If the \$200,000 grant is not approved, Martin County will fund the entire construction project cost (\$840,000) and no staff time will be required to administer this grant.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chairman to execute the IRL/NEP Water Quality Restoration grant agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**OTHER OMB ITEM**

**4. BUDGET RESOLUTION TO ALLOCATE FUNDING FOR THE SUBSTANCE ABUSE TREATMENT PROGRAM**

Court Administration for the 19<sup>th</sup> Circuit has allocated \$41,280.40 in funding to Martin County to help support the Adult Drug Court program.

This funding will be used to purchase drug lab testing supplies to offer Adult Drug Court program participants drug tests at a reduced cost or at no cost.

Staff is requesting approval of a budget resolution to allocate revenue and expense.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**5. ADJUSTMENT TO THE FISCAL YEAR 2022 BUDGET**

The Office of Management and Budget (OMB) is requesting approval to modify the FY22 budget in accordance with Generally Accepted Accounting Principles (GAAP). These adjustments are necessary to align revenues and expenditures to reflect activities as well as make corrections, budgeted transfers, and budget transfers from reserves as follows:

**BUDGET RESOLUTION TO ALLOCATE ADDITIONAL REVENUES FOR SAILFISH SPLASH WATERPARK**

During 2022, Sailfish Splash Waterpark continues to have a financially successful operating

season and is projected to exceed the revenue collection reflected in the FY22 budget by approximately \$250,000. The Office of Management and Budget is requesting a Budget Resolution to appropriate the anticipated additional revenues into the FY22 budget.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board adopt the Budget Resolution to allocate the anticipated additional revenues to be collected by Sailfish Splash Waterpark in the amount of \$250,000.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**6. BUDGET RESOLUTION AND CIP MODIFICATION REQUEST FROM UTILITIES DEPARTMENT**

The Utilities Department is requesting Board's approval to modify the CIP sheet for the Connect to Protect Grinder Installation project. The Department budgeted \$400,000 for the current fiscal year; however, the interest in this project and the incoming revenues are higher than anticipated and require a resolution to increase the project's budget by \$500,000.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution
- CIP Sheet for the Connect to Protect Grinder Installation project

**RECOMMENDATION:**

- Move that the Board approve a modification of the CIP sheet for the Connect to Protect Grinder Installation project, as well as approve the corresponding Budget Resolution to recognize additional revenues collected.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**7. BUDGET RESOLUTION FOR RECYCLING REVENUES**

The revenues for sales of recyclable materials transported to St Lucie County are approximately \$40,000 a month, or \$480,000 a year. This revenue was not budgeted for the current fiscal year as this is a new way of disposal of recycling materials that had no sales track record before. Now that there are steady and predictable sales proceeds, a resolution to recognize the revenue stream in the Solid Waste Fund is needed. The revenues will be appropriated as follows: \$232,760 to transportation expenses of recyclables and \$247,240 to replenish reserves for the purchase of trailers to transport recyclables authorized by the Board on March 22, 2022.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board approve a Budget Resolution to recognize additional revenues collected from the sales of recyclable materials.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**8. BUDGET RESOLUTION FOR INSURANCE PROCEEDS FROM UTILITIES DEPARTMENT**

The Utilities and Solid Waste Department has received \$149,602.50 from the insurance company for the loss of a Landfill excavator destroyed in a fire. This revenue was not anticipated and needs to be added to the budget through a resolution. The Department has already ordered a replacement excavator using Solid Waste reserves. The proceeds from the insurance claim will replenish the reserves.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board approve a Budget Resolution recognizing the proceeds from the insurance claim for an excavator in the amount of \$149,602.50.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**9. BUDGET RESOLUTION TO REDISTRIBUTE GRANT COST SHARE BUDGET**

To redistribute the cost share interfund budget for the Beach Road/CR 707 grant for accounting purposes. To be consistent with generally accepted accounting principles (GAAP).

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board approve the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

This document may be reproduced upon request in an alternative format by contacting the County ADA Coordinator (772) 320-3131, the County Administration Office (772) 288-5400, Florida Relay 711, or by completing our accessibility feedback form at [www.martin.fl.us/accessibility-feedback](http://www.martin.fl.us/accessibility-feedback).