

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners **DATE:** February 27, 2023

**VIA:** Don G. Donaldson, P.E.  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**REF:** 23-0339

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL**

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**PERMISSION TO APPLY**

1. **PERMISSION TO APPLY FOR THE 2024 SMALL COUNTY OUTREACH PROGRAM (SCOP) GRANT APPLICATION CYCLE FOR FY 2029 THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE SW KANSAS AVENUE ROAD RESURFACING AND ROAD CONSTRUCTION (FROM 100 FT SOUTH OF CAMP VALOR, LLC TO SW KANNER HWY) PROJECT**
  - **Requestor** – Public Works Department / Capital Projects Division
  - **Granting Agency** – Florida Department of Transportation
  - **Project Description** – SW Kansas Avenue from 100 ft south of Camp Valor, LLC to the intersection of SW Kansas Avenue and SW Kanner Highway. The existing paved section of the roadway is in poor condition. There is significant longitudinal and transverse cracking on the pavement, and all roadway striping, and safety pavement markings are worn and no longer visible. A 2,535 ft section of proposed new roadway construction is currently a single 10 ft wide paved lane. The proposed project consists of milling and resurfacing 4,329 feet of existing 20-foot wide roadway and widening 2,535 feet of existing 10-foot wide roadway to 20 feet. The widened 2,535 feet of roadway will be compliant with FDOT Greenbook standards and include roadside drainage improvements. Proposed improvements include milling and resurfacing, pavement widening, drainage improvements, striping, markings, and signage. This will bring the entire roadway into compliance with current FDOT Greenbook standards. The proposed improvements will provide full travel lane width ingress and egress to existing public and private property.
  - **Requested Grant award** – Total estimated project cost is \$1,347,815 (\$1,010,861.25 grant funds/ \$336,953.75 local funds)
  - **Budgetary Impact** – SCOP grants require a 75% - 25% fund match; \$336,953.75 to be funded with FY 29 Capital Improvement Funds (CIP).
  - **Annual operating costs** – Staff time to administer the grant. Annual maintenance cost is estimated to be \$3,000 per year.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Identified project to remain unfunded.
- **Financial Fiscal impact if not approved** – Martin County will forfeit \$1,010,861.25 in grant money.

**DOCUMENTS REQUIRING ACTION:**

- Board Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Public Works Department to apply for the FDOT SCOP grant for the SW Kansas Avenue Resurfacing and Road Construction Project.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**2. PERMISSION TO APPLY FOR FY24 ALTERNATIVE WATER SUPPLY PROJECT FUNDING**

- **Requestor** – Utilities and Solid Waste Department
- **Granting Agency** – South Florida Water Management District
- **Project Description** – This grant program is available to public utilities through legislative funding and can offer a State match for a project involving construction of North WTP Floridan Aquifer production well 5 and associated raw water main. This project is estimated to cost \$5,075,000. If awarded, this grant would reimburse Martin County Utilities for up to 50%, or \$ 2,537,500, of the total cost of this project.
- **Requested Grant award** – \$2,537,500
- **Budgetary Impact** – Grant Match of \$2,537,500 is budgeted in the FY25 Utilities CIP Budget, North Water Treatment Plant project. If selected, this CIP project and updated budget will be advanced to FY24.
- **Annual operating costs** – None

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Without this funding source, 100% of this project's cost would have to come from the Utilities CIP budget for the North Water Treatment Plant project.
- **Financial Fiscal impact if not approved** – The Utilities funds would cover 100% of the project cost.

**DOCUMENTS REQUIRING ACTION:**

- None at this time. Grant paperwork may require authorized signatures. This paperwork is not available before formal application

**RECOMMENDATION:**

- Move that the Board authorize the Utilities and Solid Waste Department to apply for the Alternative Water Supply project funding; and
- Move that the Board authorize the Utilities and Solid Waste Director to be the authorized representative to sign the grant application and related documentation.

**3. PERMISSION TO APPLY FOR CLEAN VESSEL ACT GRANT FUNDING**

- **Requestor** – Utilities and Solid Waste Department
- **Granting Agency** – Florida Department of Environmental Protection
- **Project Description** – This grant program is available to support marine sewage removal operations through federal funding of eligible project costs relating to site preparation, equipment purchase, installation, operations, maintenance, sewage

hauling, and educational outreach. If awarded, this grant would reimburse Martin County Utilities & Solid Waste Department for up to 75% of the FY23 annual budget of approximately \$121,600 or \$91,200 for the County's boat pump out program annual costs related to operations of equipment, salaries, maintenance and repair contractual services, and supplies.

- **Requested Grant award** – \$91,200
- **Budgetary Impact** – None. Program costs are budgeted in the approved FY23 Utilities & Solid Waste Department Annual Budget.
- **Annual operating costs** – None

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Without this funding source, 100% of this project's cost would have to come from Utilities & Solid Waste Department annual budget for the boat pump out program.
- **Financial Fiscal impact if not approved** – The Utilities & Solid Waste Department funds would cover 100% of the project cost.

**DOCUMENTS REQUIRING ACTION:**

- None at this time. Grant paperwork may require authorized signatures. This paperwork is not available before formal application.

**RECOMMENDATION:**

- Move that the Board authorize the Utilities and Solid Waste Department to apply for the Clean Vessel Act project funding; and
- Move that the Board authorize the Utilities and Solid Waste Department Director to be the authorized representative to sign the grant application and related documentation.

**PERMISSION TO ACCEPT**

**4. PERMISSION TO ACCEPT THE FY 2022-2023 SUPPORTING HEALTHY AGING THROUGH PARKS AND RECREATION (SHAPR ) GRANT**

- **Agreement/Contract drafted by** – Note: there is no formal agreement, only an acceptance survey. National Recreation and Parks Association (NRPA) with support of the Centers for Disease Control and Prevention (CDC) and Martin County Parks and Recreation.
- **Parties to the Agreement/Contract** – Note: there is no formal agreement. The NRPA, with the support of the CDC and Martin County Parks and Recreation.
- **Purpose of the Agreement/Contract** – The SHAPR Grant is an in-kind agreement for two instructor trainings for the Tai Chi for Arthritis program, with an estimated value of \$700. Funding will support park and recreation professionals to increase access, availability, participation, and sustainable support for programs that improve physical activity, engagement, and the quality of life for older adults. The goal of this project is to increase the equitable dissemination, delivery, and sustainability of arthritis-appropriate, evidence-based interventions in senior programming. The program funding runs from January 2023 – June 2024. NRPA will purchase the training materials on our agency's behalf and distribute them to our program.

- **New/Renewal/Modified** – New
- **Duration** – January 2023 – June 2024
- **Benefits to Martin County** – This Arthritis Appropriate Evidence-Based Interventions program will be implemented in the Senior Programming and will help provide Tai Chi for older adults with and without arthritis looking to reduce pain and/or improve their quality of life. The program will assist participants to build muscle strength, flexibility, and cardiovascular fitness while helping them relax and feel better. The grant allows for two instructor trainings to ensure instructors are certified to teach Tai Chi.
- **Cost to Martin County** – None

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Staff would seek alternative methods for offering this program.
- **Financial Fiscal impact if not approved** – None

**DOCUMENTS REQUIRING ACTION:**

- None

**RECOMMENDATION:**

- Move that the Board authorize the Parks and Recreation Department to accept and move forward with instructor trainings for the FY22-23 SHAPR Grant.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**5. PERMISSION TO ACCEPT ADDITIONAL FUNDS FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) VIA AMENDMENT TO EXISTING GRANT #21MI3 FOR THE ST. LUCIE INLET IMP IMPLEMENTATION**

- **Agreement/Contract drafted by** – Florida Department of Environmental Protection
- **Parties to the Agreement/Contract** – Florida Department of Environmental Protection and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – On April 13, 2021, staff received permission to accept funds from FDEP for the St. Lucie Inlet Management Plan Implementation Project. Staff is requesting authorization to accept additional funds in the amount of \$800,000 via an amendment to existing FDEP contract #21MI3 (Grant Fund #133002) for construction funds and permit-required monitoring for all bypass projects. The amended grant total will now be \$16,710,621.72 (FDEP share is 50%: \$8,355,310.86 and Martin County share is 50%: \$8,355,310.86).
- **New/Renewal/Modified** – Modified.
- **Duration** – July 1, 2020 through December 31, 2025
- **Benefits to Martin County** – New work covered in this request includes additional construction funds and all permit-required monitoring for all St. Lucie Inlet bypass projects.
- **Cost to Martin County** – Staff time to administer the additional grant funds and the new total Martin County share of 50%: \$8,355,310.86 programmed in the St. Lucie Inlet Management CIP.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Effective implementation of the Inlet Management Plan would be put in jeopardy based on a lack of adequate funding for projects.
- **Financial Fiscal impact if not approved** – Funding for the implementation of the Inlet Management Plan would be the County's sole responsibility.

**DOCUMENTS REQUIRING ACTION:**

- Grant Agreement Amendment
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the County Administrator or designee to execute the FDEP grant 21MI3 Amendment No. 2 as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution for additional funds.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**6. PERMISSION TO ACCEPT THE FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION (FEMA) PUBLIC ASSISTANCE GRANT ADMINISTERED BY THE FLORIDA DEPARTMENT OF EMERGENCY MANAGEMENT (FDEM) FOR HURRICANE IAN**

- **Agreement/Contract drafted by** – State of Florida Division of Emergency Management
- **Parties to the Agreement/Contract** – State of Florida Division of Emergency Management and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant award of 100% of the total eligible cost for work on Categories A & B, 75% cost-share from Federal funding, and 12.5% cost-share from State funding, for work on Categories C through G, as a result of Hurricane Ian.
- **New/Renewal/Modified** – New
- **Duration** – September 23, 2022 – March 29, 2024
- **Benefits to Martin County** – Enables the County to obtain reimbursement for costs incurred during this storm event.
- **Cost to Martin County** – Local share of 12.5% as applicable, and staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – None
- **Financial Fiscal impact if not approved** – County will have to absorb all the costs expended during Hurricane Ian, which are currently being determined.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract

**RECOMMENDATION:**

- Move that the Board approve Contract Z2911 for FEMA Public Assistance Grant.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**7. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) GRANT 22MI2 AMENDMENT NO. 1**

- **Agreement/Contract drafted by** – State of Florida Department of Environmental Protection
- **Parties to the Agreement/Contract** – State of Florida Department of Environmental Protection and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – On September 14, 2021, the Board authorized the Coastal Division to accept the FDEP Grant 22MI2 for the Martin County Shore Protection Project/Hutchinson Island 4-Mile Beach Project. Staff is requesting authorization of Amendment #1 to increase Department funding by \$206,865 for year 3 and year 4 post-construction monitoring. The Grant Amendment increases the total to \$900,000.00 (FDEP share is 45.97%: \$413,730.00 and Martin County share is 54.03%: \$486,270.00).
- **New/Renewal/Modified** – Modified
- **Duration** – July 1, 2021 – December 31, 2025
- **Benefits to Martin County** – Enables the County to continue post-construction monitoring of the Hutchinson Island Shoreline.
- **Cost to Martin County** – Staff time to administer the grant and increases the local share by \$243,135 programmed in the Hutchinson Island 4-mile Beach Project CIP.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The County would be responsible for all expenses related to this project.
- **Financial Fiscal impact if not approved** – Funding for this work would be the County's sole responsibility.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the County Administrator or designee to execute the FDEP grant 22MI2 Amendment No. 1 as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

DGD/JM/rp  
Attachments

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