

FEBRUARY 16, 2023
PARKS AND RECREATION ADVISORY BOARD
MINUTES
4:30PM – GROWTH MANAGEMENT CONFERENCE ROOM
MARTIN COUNTY ADMINISTRATIVE OFFICES
2401 SE MONTEREY RD STUART, FL 34996

PRESENT

District 2.....Casey Cass
District 3.....Anthony Burr
District 4..... Patrick William Lepak
At-LargeJack Mathison
At-Large.....Michael Bocchino
At-Large..... Gary Clough

ABSENT

District 1..... Vacant
District 5.....Joe Connelly
At-Large.....Vacant

STAFF PRESENT

Department Director.....Kevin Abbate
Deputy Director..... Kevin Kirwin
Recreation Administrator..... Erin Murphy
Marketing Manager.....Nancy Johnson
Marketing Coordinator.....Nick Russell
Recreation and Events Specialist..... Katie Comack
Assistant County Attorney.....Sebastian Fox
Senior Assistant County Attorney.....Lee Baggett

OTHERS PRESENT

Sheriff's Department..... Sergeant Joe Angelico

*** Indicates a motion**

**** Indicates a vote**

***** For the record comment**

1. CALL TO ORDER

The meeting was called to order at 4:34pm.

Sebastian Fox asked for a member to be temporary chair due to absence of vice chair. Jack Mathison volunteered.

*** Gary Clough motioned to approve Jack Mathison as temporary chair for meeting**

**** Michael Bocchino seconded, and the motion carried 6-0.**

Sebastian Fox left meeting at 4:39pm.

2. DISCLOSURE OF CONFLICTS

NONE

3. APPROVAL OF MINUTES

A. Approval of Minutes: December 15, 2022 MINUTES

*** Michael Bocchino motioned to approve Minutes.**

**** Anthony Burr seconded, and the motion carried 6-0.**

4. PUBLIC COMMENT

Leeahna Grier asked for status update for projects at Wojo fields. Discussion.

5. PRESENTATIONS

A. Sheriff's Department Update

NONE

B. PRD Marketing Presentation

Nancy Johnson presented an overview of PRD Marketing Department current operations.

C. Draft FY24 CIP to Budget/Admin for Review

Kevin Abbate presented the Draft FY24 CIP and reviewed key changes and additions. Discussion.

***Anthony Burr motioned to approve FY24 CIP as presented.**

****Michael Bocchino seconded, and the motion carried 6-0**

6. OLD BUSINESS

NONE

7. NEW BUSINESS

A. Special Olympics Position Request

Kevin Abbate shared an upcoming agenda item for March 7th BOCC meeting. Special Olympics Florida is requesting Martin County to fund a Therapeutic Recreation Position in for Special Olympics Martin County. Discussion.

***Anthony Burr motioned to decline the request of Special Olympics Florida to create Therapeutic Recreation Position.**

****Gary Clough seconded, and the motion carried 6-0**

B. Skate Park Program

Kevin Abbate shared an upcoming agenda item for March 7th BOCC meeting surrounding skatepark fees and waiver requirements for participants. The history of skatepark waivers and skate cards was shared. Staff are proposing to sunset skate card fees and waivers, along with continuing to have staff present at skateparks. Discussion.

***Michael Bocchino motioned to support sunsetting skateboard fees, abolish waivers and continue to staff skateparks.**

****Anthony Burr seconded, and the motion carried 6-0**

C. Outdoor Recreation Center Lease

Kevin Abbate and Kevin Kirwin presented information about upcoming lease for outdoor recreation programs at Halpatiokee Park to offer bikes, canoes, and kayaks for park guests. Discussion.

***Anthony Burr motioned to approve addition of Outdoor Recreation Center program at Halpatiokee park.**

****Mike Bocchino seconded, and the motion carried 6-0**

D. Transportation Agreement

Kevin Kirwin shared information about Memorandum of Understanding (MOU) to Martin County School District for rent of school buses and drivers for summer camp programs. Discussion.

E. PRAB Annual Goal Setting

Item will be moved to next meeting in March. Katie will email members previous years goals for review and updates.

8. PARKS AND RECREATION DEPARTMENT RELATED ITEMS TO BOARD OF COUNTY

COMMISSIONERS

A. February 21st and March 7th BOCC Meeting

NONE

9. BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE UPDATE

Michael Bocchino presented details from February 13th meeting. Transportation Improvement program will be adding rumble strips on roads over 55mph. Election of officers took place. Transportation Alternative Program grants were presented, and City of Stuart received a grant for improvements to Joan Jefferson Way. Next meeting is April 13.

10. RECAP OF ACTION ITEMS FOR MEMO TO BOCC

NONE

11. COMMENTS/DISCUSSION

A. Date of Next Meeting

Jack Mathison informed the members that the next meeting will take place on March 16th, at 4:30PM. The location of the next meeting will be at the Growth Management Conference Room, Martin County Administrative Center, 2401 SE Monterey Road Stuart, FL 34996.

B. Members

NONE

C. Staff

Lee Baggett informed members, new chair elections will take place after the vacancies are filled.

12. ADJOURN

***Michael Bocchino motioned to adjourn the meeting.**

**** Gary Clough seconded, and the motion carried 6-0.**

The meeting was adjourned at 6:02pm.

Jack Mathison, Temporary Chair

Date

Kevin V. Abbate, Parks and Recreation Director, MPA, CPRP

Date