

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners     **DATE:** May 30, 2023

**VIA:** Don G. Donaldson, P.E.  
County Administrator

**FROM:** Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB  
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD  
APPROVAL \$1 MILLION OR GREATER**

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**A. CONTRACTS OVER \$1,000,000** - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. AERIAL PHOTOGRAMMETRY (RFQ2023-3488)** – A continuing services contract for professional surveying services for 4-Band (R,G,B,NIR) digital orthoimagery for the limits of Martin County, Florida.

Seven (7) firms responded to a Request for Qualifications (RFQ). Three (3) firms were shortlisted and participated in the presentation/interview process.

The Selection Committee recommended contract award to the highest scoring firm (score sheet attached).

Maximum Not-to-Exceed Value: \$1,500,000  
Maximum Not-to-Exceed Term: 5 years  
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

**Fiscal Impact:** This Contract is funded with Building Department Technology Investment Plan (TIP) funds, Public Works TIP funds and Utilities & Solid Waste TIP funds.

**Recommended Action:**

1. Move that the Board award the contract to GPI Geospatial, Inc.; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

DGD/klb  
Attachments