

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** June 12, 2023

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Krysti L. Brotherton, NIGP-CPP, CPPO, CPPB
Chief Procurement Officer

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. PORT SALERNO / NEW MONROVIA VACUUM SEWER COLLECTION SYSTEM & NEIGHBORHOOD RESTORATION (RFB2023-3470)** – Construction of a vacuum assisted gravity sewer system to serve approximately 960 single family, multi-family and commercial units with centralized sewer service and eliminate on-site septic systems. The work also includes construction of a completely enclosed masonry building housing the vacuum/sewerage pumping assemblies and neighborhood drainage improvements.

Project was publicly bid (bid tabulation attached).

Fiscal Impact: The construction of this project has several funding sources: \$8,332,329 State Revolving Fund (SRF) Clean Water Loan Contract WW430250, \$8,000,000 Federal Grant pass through State WG061, \$500,000 State Grant LPA0187, \$3,178,955 Franchise Fees Fund, \$1,000,000 Local State Revenue Sharing Septic to Sewer Fund, \$651,000 Other County Capital Projects Fund, \$500,000 Consolidated Sewer Capital Facility Charge Fund. The SRF Loan will be repaid by assessments.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive and responsible bidder, Centerline, Inc., in the amount of \$22,162,284.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

- 2. GOMEZ CORRIDOR RESURFACING (RFB2023-3499)** – The Gomez Corridor Resurfacing project is Phase 2 of the Neighborhood Restoration Project. This neighborhood features 7.60 miles of roadway, which will be milled and resurfaced, reconstruction of 1,670 square yards of roadway, landscape island concrete aprons and pavement markings. The location of this community is in Hobe Sound, FL.

Project was publicly bid (bid tabulation attached).

Five (5) bids were received. However, one bid was deemed non-responsive due to the bidder's failure to submit the correct bid form (missing pricing/pay item information). Another bid was deemed non-responsive for failure of the bidder to meet the minimum licensing requirements as specified in the solicitation.

Fiscal Impact: This contract is funded with FPL Franchise Fees, Gas Tax and Road MSTU.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive and responsible bidder, C.W. Roberts Contracting, Inc., in the amount of \$1,958,026.25; and
2. Move that the Board approve the revised CIP sheet for Gomez Neighborhood Restoration Phase I and Phase 2 project that reflects the bid award; and
3. Move that the Board approve a Budget Transfer to reallocate funding from completed projects; and
4. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

B. CONSULTANT'S COMPETITIVE NEGOTIATION ACT (CCNA) CONTRACT AWARD - In accordance with the Purchasing Manual, Section 3.1, CCNA contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

- 1. CONSTRUCTION ENGINEERING SERVICES FOR THE PORT SALERNO / NEW MONROVIA VACUUM SEWER SYSTEM (RFQ2022-3443)** – Construction Engineering consulting services for the Port Salerno / New Monrovia Vacuum Sewer System Project. The project will serve approximately 952 parcels with sanitary sewer.

Specific construction engineering services shall include, but are not limited to:

- Drafting, scheduling, and managing the pre-construction and progress meetings
- Shop drawing review
- Request for information review and response
- Professional Engineering services during construction
- Full time construction observation and management –vacuum main, force mains and vacuum building
- Payment review and approval
- State Revolving Fund (SRF) Funding coordinating and reporting with the State of Florida
- Preparing reports for Grant Agencies as needed
- Record drawing review
- Operation and Maintenance Manual Review

- Project closeout including production of punch list
- Certification of project for permits
- Other items as required

According to DemandStar statistics, 972 vendors were notified via DemandStar, and 15 vendors downloaded the solicitation ("planholder"). One (1) vendor responded to the Request for Qualifications (RFQ).

Note: County staff previously contacted the vacuum sewer system manufacturer prior to this advertisement and three (3) vendor names were provided to County staff as having experience with vacuum sewer systems in this capacity. Those vendors were added to the solicitation notification list in DemandStar. Of those three (3) vendors only one (1) vendor submitted a statement of qualifications.

Purchasing staff surveyed those firms/vendors that downloaded the solicitation but did not submit a statement of qualifications. The Statement of No Bid survey responses are summarized below:

- *Our schedule would not permit us to perform* – 1 response
- *Unable to meet specifications (minimum requirements)* – 1 response

Due to the minimum experience required for a vacuum sewer project of this size and complexity, there is a limited number of Engineering firms within the State of Florida that meet the minimum qualifications. Based on this information, and past experience with similar solicitations, the County's Chief Procurement Officer has concluded that competition is adequate, and the selection committee process proceeded.

The Selection Committee met on October 24, 2022 and shortlisted the sole responsive firm. The shortlisted firm presented to the Selection Committee and answered questions on November 3, 2022. Upon the conclusion of vendor presentation, the Selection Committee reconvened to score the vendor response and presentation and made a recommendation of contract award. The sole responsive firm was recommended for Contract award (score sheet attached).

Fiscal Impact: The Contract is funded by the State Revolving Funds Clean Water Loan Contract (WW430250).

Recommended Action:

1. Move that the Board award the Contract to Giffels-Webster Engineers, Inc. (GWE), in the amount of \$1,269,990.00; and
2. Move that the Board authorize the County Administrator or designee to execute all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.