

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** June 12, 2023

VIA: Don G. Donaldson, P.E.
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

REF: 23-0524
**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO ACCEPT

1. **PERMISSION TO ACCEPT THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)
(AWARD NUMBER: 8C130)**
 - **Agreement/Contract drafted by** – Florida Department of Law Enforcement
 - **Parties to the Agreement/Contract** – Florida Department of Law Enforcement and Martin County
 - **Purpose of the Agreement/Contract** – Grant award of \$66,520.00 to support Martin County Juvenile Diversion Programs' staff, training, and program expenses.
 - **New/Renewal/Modified** – New
 - **Duration** – October 1, 2022 – September 30, 2023
 - **Benefits to Martin County** – Enables the County to continue to support Juvenile Diversion programming, including Delinquency Diversion, Civil Citation, and REACH. This program will allow Martin County to better serve a high-needs juvenile population and help connect them to the services they need in an effort to avoid incarceration, reduce recidivism, and help maintain public safety.
 - **Cost to Martin County** – Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Juvenile Diversion Programs will not be able to provide dedicated case management services to clients.
- **Financial Fiscal impact if not approved** – None

DOCUMENTS REQUIRING ACTION:

- Award Agreement
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman to execute the JAG-8C130 Award Agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

OTHER OMB ITEMS

2. CIP AMENDMENT FOR THE LARRY MASSING BUILDING MODIFICATION PROJECT

The Building Department is requesting approval for a Budget Transfer from Building Fund Reserves as well as an amendment to the Capital Improvement Plan (CIP) in order to make building necessary building modifications for the Building Department operation. Included in the project scope are the following:

- Remodel the existing floor plan to accommodate the current needs of plan review and code enforcement
- Accommodate classroom training sessions (60-70 persons) by adding a second men's and women's restroom facility
- Adding a secured public interfacing room for enhanced security
- Replacing portions of flooring throughout the building
- Architectural/engineering analysis of future building department needs as well as the land surrounding the building such as the existing stormwater treatment area

The estimated cost for the modifications is approximately \$169,000, which is available in Building Department Fund Reserves.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from Building Department Reserves
- Capital Improvement Plan Sheet for the Larry Massing Building Modification Project

RECOMMENDATION:

- Move that the Board approve the Budget Transfer from Building Department Fund Reserves in the amount of \$169,000; and
- Move that the Board approve the CIP Sheet for the Larry Massing Building Modification Project.

DGD/JM/rp
Attachments

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