

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board **DATE:** July 3, 2018  
of County Commissioners

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**SUBJECT:** OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL **(Staff Presentation Time: N/A)**

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**GRANT ITEMS – PERMISSION TO ACCEPT**

**1. PERMISSION TO ACCEPT THE WILLOUGHBY CREEK STORMWATER QUALITY IMPROVEMENT PROJECT ENVIRONMENTAL PROTECTION AGENCY / FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION SECTION 319 (H) AND TOTAL MAXIMUM DAILY LOAD (TMDL) WATER QUALITY RESTORATION GRANT, CONTRACT No. NS035**

- **Agreement/Contract drafted by** – State of Florida Department of Environmental Protection
- **Parties to the Agreement/Contract** – State of Florida Department of Environmental Protection and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$1,900,000 for funding of construction, educational components and water quality monitoring associated with the Willoughby Creek Stormwater Quality project.
- **New/Renewal/Modified** – This is a new contract that was applied for in April 2016.
- **Duration** – Upon execution of both parties through March 31, 2022
- **Benefits to Martin County** – Grant award of \$1,900,000 to partially fund the project that will provide water quality benefits to the St. Lucie River and Estuary. This project will provide credits for the County's requirements to comply with TMDL and BMAP mandates.
- **Cost to Martin County** – This grant has a 79/21 match requirement of \$500,000. The County funds, in the amount of \$500,000, have been planned for through the CIP process and budgeted in the Stormwater MSTU and Ad Valorem.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The project is not constructed and the County's requirement to meet the mandated TMDL / BMAP program is jeopardized.
- **Financial Fiscal impact if not approved** – The Stormwater MSTU & Ad Valorem will retain the \$500,000 until approval is granted.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract (2 copies)
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the County Administrator and or designee to execute the EPA / FDEP Section 319 / TMDL Water Quality Restoration Agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**2. PERMISSION TO ACCEPT THE SHELTER PLUS CARE GRANT AWARD CoC FL0687L4H091700**

- **Agreement/Contract drafted by** – Secretary of Housing and Urban Development
- **Parties to the Agreement/Contract** – Secretary of Housing and Urban Development and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$99,720 for funding for rental assistance to qualified participants.
- **New/Renewal/Modified** – This is a renewal contract that renews annually.
- **Duration:** 12 months
- **Benefits to Martin County** – Shelter Plus Care grants are essentially a portable Section 8 voucher that allows the targeted individuals to select housing and receive a subsidy from the Federal government. Supportive services, provided by area service providers designed to ameliorate program participant identified disabilities, is counted as the local match for the grant. The Health and Human Services Program manages the grant(s) and is responsible for ongoing assessment of the rental assistance and supportive services required by the participants in the Program; to assure the adequate supportive services to the participants in the Program; and is responsible for the overall administration of the grant including record keeping and reports required by HUD.
- **Cost to Martin County** – Staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Health and Human Services staff will not be able to provide rental assistance and supportive services to targeted disabled population.
- **Financial Fiscal impact if not approved** – NONE

**DOCUMENTS REQUIRING ACTION:**

- Grant Exhibit (2 Copies)
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the County Administrator or designee to execute the renewal grant award for CoC Program Grant Number: FL0687L4H091700; and
- Move that the Board authorize the County Administrator or designee to execute the Grant Exhibit as well as any non-monetary grant modifications; and
- Move that the Board approve the Budget Resolution.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**3. PERMISSION TO ACCEPT THE HOMELAND SECURITY GRANT PROGRAM (HSGP) GRANT FOR ALL HAZARDS INCIDENT MANAGEMENT TRAINING**

- **Agreement/Contract drafted by:** State of Florida Division of Emergency Management.
- **Parties to the Agreement/Contract:** State of Florida Division of Emergency Management and the Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract:** Funding for all-hazards incident management training to enhance Fire Rescue/Emergency Management programs.
- **New/Renewal/Modified:** This is a new contract.
- **Duration:** Date of execution through August 31, 2019
- **Benefits to Martin County:** Grant award of \$15,474 to enable the County to contract All Hazards Incident Management Training which ensures a unified response from all participating agencies regardless of disaster type. Most importantly, this grant provides program needs to ensure the safety and protection of residents.
- **Cost to Martin County:** Staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved –** This type of training plays an essential role in the management of, and response to, local emergencies, and provides students with the professional development support to obtain the knowledge and skills needed to perform effectively as a team under stressful, dynamic conditions. If not approved, this training would not be available to first responders and Emergency Operations Center personnel.
- **Financial Fiscal Impact if not approved-** Funds would not be available for this program.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract (4 copies)
- Budget resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chairman or designee to execute the HSGP agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**4. PERMISSION TO ACCEPT THE EMERGENCY MANAGEMENT PERFORMANCE (EMPG) GRANT**

- **Agreement/Contract drafted by:** State of Florida Division of Emergency Management.
- **Parties to the Agreement/Contract:** State of Florida Division of Emergency Management and the Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract:** Funding for training and planning to enhance Emergency Management programs.
- **New/Renewal/Modified:** This is a new contract that is awarded annually.
- **Duration:** July 1, 2018 through June 30, 2019
- **Benefits to Martin County:** Grant award of \$78,029 to enable the County to enhance planning projects, provide for technology, equipment and supplies, and programs to meet mandates. Most importantly, this grant provides for program needs to ensure the safety and protection of citizens.
- **Cost to Martin County:** Staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved –** The majority of the Emergency Management Division budget is grant funded which supports the technical operation of the Emergency Operations Center as well as training and community outreach programs.
- **Financial Fiscal Impact if not approved-** Funds would not be available for this program.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract (4 copies)
- Budget resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chairman or designee to execute the EMPG agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**OTHER OMB – BUDGET ADJUSTMENT**

**5. BUDGET RESOLUTION TO ALLOCATE E-911 GRANT AWARD**

The Martin County Sheriff's Office E-911 Division has been awarded the E-911 State Grant. This grant enables the enhancement to the current E911 Operating System for future technology. The upgrade will provide the necessary equipment needed for the deployment of NG-911 and Text-to-911. Most importantly, these upgrades will ensure efficient emergency communication for the safety and protection of Martin County citizens.

This grant has been awarded in the amount of \$534,974.80. The Office of Management and Budget is requesting approval of a Budget Resolution to allocate the grant funds.

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board approve the Budget Resolution to allocate the E-911 grant award funds.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**