

# APPLICATION FOR APPOINTMENT COUNTY BOARDS, COMMITTEES, TASK FORCES

PLEASE PRINT

## **NEIGHBORHOOD ADVISORY COMMITTEE**

☐ Golden Gate ☐ Old Palm City	☐ Hobe Sound ☐ Port Salemo	☐ Jensen Beach☐ Rio	ADMINISTRATIO
registered voter in th  A resident of Martin one year, who is also A resident of Martin two years, who is also A resident of Martin one year, who also of	call that apply: spective Community Redevelope respective CRA for at lease County, as evidenced by become a business owner of a business evidenced by business real property within a penior manager - name & penior manager -	est one year, or eing a registered voter in siness located within the eing a registered voter in usiness located within the eing a registered voter in being mile of the respective	Martin County for at least respective CRA; or Martin County for at least respective CRA; or Martin County for at least CRA.
	County owning real property other than your re		the respective the CRA -
Check One: ロMr. 呼f Name: <u>CYNTHIA</u>	Mrs. DMs. DMiss DE	RIBENT (CIMDY)	)
Residence Address: 10	69 NE CRESCENT	ST. Tensen Bea	Street/City/Zip Code
Mailing Address:			
(if different)  Commission District in w		Staff will complete.	Street/City/Zip Code
Are you available year it	ound to attend meetings? I	⊿yes∟ino ir <b>no</b> , wnatr 	nonths <u>are</u> you available?
~Area Codes are considered 772			alternate:
EMAIL: chall. mc	Ipa @ gmail.co	m	
prosecution deferred, been with any offense (except mi	or "no contest" to a crime, placed on probation, receive nor traffic violations)? Please no lf yes, please provide t	ed a suspended sentence of show all convictions, include	r forfeited bail in connection

TIPE OF OFFENSE	DATE	FLACE (City, State)	SENTENCE OR FINE
nature of violation, and reha	bilitation will be County Commi	considered.	L ctors such as age at time of offense, ve, at will, any appointee to a Board
	helpful to the		ned containing this and any other pplication. Resume or letter of
Education:			
Employment Experience:			
Other experience you fee	l would be he	lpful to the Board in making th	is appointment:
Community Experience an	d Affiliations:		
Other County Boards/Com	mittees/Task	Forces on which you have ser	ved:
			nty or hold a position that might please explain:
REFERENCES: Please lis	st two reference	æs:	
Peggy CULBERTS	00N	LINO	A IRVIN
part of the appointment pro- Under penalties of perjury (Pursuant to Section 92.5 by up to five years imprise	rocess. y, I declare tha 25 Florida Stati onment and up dvisory board n	t I have read the foregoing and utes, falsifying this application is to a \$5,000 fine.)	Financial Disclosure Statement as that the facts stated in it are true. a Third Degree Felony punishable its agency (the County). Section
Signature: Cynt	hia Ha	el	Date: 6/26/18
Friday, July 27, 2018. All inf	ormation subm	itted becomes public record. If y	rey Road, Stuart, Florida 34996 by ou have any questions, please call



Cynthia Hall (Cindy) 1069 NE Crescent St. Jensen Beach, FL 34957 (772) 370-4713 Chall.mclpa@gmail.com

#### **Skills Summary & Professional Experience:**

- Proficient in Microsoft Office 2010 (Word, Excel, Publisher, PowerPoint and Outlook)
- Proficient in QuickBooks Pro 2014
- Full Charge Bookkeeper including Payroll, Accounts Payable, Accounts Receivable, Bank Reconciliation
- Proficient in Website Design and Maintenance, Marketing Materials and Subject Specific Educational Programs

### **Employment History:**

<u>EcoSolutions Marketing, Inc.</u>, May 2011 to Current. Owner of a multi-solution company geared toward assisting small companies in the areas of financial accounting, website maintenance and design, social media marketing and sales representative for a variety of hardscape material suppliers.

Cobble Systems, LLC., March 2012 to February 2014. Sales & Marketing Director for a hardscape paver manufacturer. Responsible for customer direct sales for the state of Florida and national sales in states where there were no distributors. Responsible for website maintenance and updates, company newsletters, social media campaigns and all marketing materials. Responsible for developing and promoting continuing educations courses for architects, landscape architects and builders.

Cap Stone Industries of Central Fla, Inc., December 2005 to March 2012. Sales & Marketing Director, Office Manager, FC Bookkeeper for a hardscape stone quarrier / manufacturer. Responsible for all marketing materials and design including website, brochures, business cards, news articles, trade show displays. Responsible for all accounting functions through trial balance including receivables, payables, sales tax, payroll and general journal entries. Responsible for set up of retail distributors throughout the state and monitoring inventories on a monthly basis. Responsible for developing and promoting continuing education courses specific to the company's materials for architects and landscape architects.

Real Stone & Granite Corp. August 2002 to December 2005. Estimator / Project Manager / Production Manager for a custom granite and marble fabrication company. Responsibilities include bid take-offs, pricing structures, supervision of sales contracts through completion, customer relations with clients, scheduling of 3 template crews & 8 installation crews, management of shop production, liaison with builders for scheduling and specifications, management of slab inventory, management of system operations and computer software.

Marble Craft & Restoration, Inc., November 1993 to July 2002. Full Charge Bookkeeper / Office Manager for a custom granite and marble fabrication company. Responsibilities include payroll, tax reports, accounts receivable, accounts payable, job costing, general ledger through balance sheet and income statements, budget analysis, slab inventory, job scheduling, sales reports, computer systems

maintenance, customer relations and various other related duties. Additional responsibilities included jobsite supervision of tile flooring crews, sales contracts through completion, locating and ordering of all materials, customer relations with clients, advertising and marketing plans, supervision of sales personnel, supervision of accounts receivable.

Layrite Engineering, Inc. / South Florida Construction Group, Inc., December 1989 to November 1993 Full Charge Bookkeeper/Office Manager for an underground utility contractor and general contractor for private homes. Responsibilities include payroll (approximately 50 employees), tax reports, accounts receivable, accounts payable, job costing, general ledger through balance sheet and income statements, budget analysis, job scheduling, and various other related duties.

<u>Ocean Gate Construction Co., Inc.</u>, November 1988 to December 1989. Full Charge Bookkeeper in charge of four subsidiary and one main company through balance sheet and income statements including payroll and tax reports, accounts receivable, accounts payable, job cost and general ledger.

<u>Pine Croft Corporation</u>, August 1986 to November 1988. Bookkeeper/Office Manager in charge of four subsidiary and one main company through balance sheet and income statements including payroll and tax reports, accounts receivable, accounts payable, job cost and general ledger. Also responsible for subcontractor scheduling, construction "punchlists" and contracts on new construction.

#### **Education:**

Indian River Community College - Stuart, FL. - 1986-1987

Major: Business Management with emphasis in accounting. Minor: Computer Science with emphasis in programming.

GPA: 4.0

#### **Community Experience and Affiliations:**

**Treasure Coast Builders Association**: Associate Member since 1998

Okeechobee Chapter Chairman - 2007-2014

**Board of Directors 2007-Current** 

Executive Board Secretary – 2009-2010

Second Vice President - Nov 2010-Oct 2011

Immediate Past Second Vice President - Nov 2011-Oct 2012

Founder & Chairman of the TCBA Green Building Council-2007-2011

Membership Committee member since 2000

Special Projects Volunteer since 2000

Sales & Marketing Council Member

Awards: Gold Medallion Salesperson of the Year - 2004

Gold Medallion Sales & Marketing Director of the Year – 2006, 2009

Volunteer of the Year – 2006

Associate of the Year - 2007

#### Florida Home Builders Association:

Alternate Board Member - 2007-2009

Board Member - 2009-2010

Executive Board Member – 2010-2012

Area IV Associate Vice President – 2010-2012

Third Vice President – 2012-2013

Second Vice President - 2013-2014

Immediate Past Second Vice President – 2014-2015

Green Building Council Member 2009-2014

Southeast Builders Conference Education Committee - 2009-2011

Awards: 2010 Woman of Distinction Award

#### Florida Nursery, Growers & Landscapers Association: Member since June 2007

Treasure Coast Chapter Treasurer – June 2012 to current

Treasure Coast Chapter Vice President – June 2008-May 2010

Treasure Coast Chapter President - June 2010-2012

Landscape Show Committee Member – 2008 to current

Landscape Show Chairman – 2014-2016

State Board of Directors - 2013 to current

Awards: Volunteer of the Year – 2011

Outstanding Chapter Secretary/Treasurer 2013

#### Florida Green Building Coalition: Member since February 2007

Board of Directors - June 2009 to current

President - July 2010 to August 2012

Treasurer - August 2012 to 2014

Member of Education, Membership & Green Trends Committees

Chairman of Programs & Promotions Committee - 2012 to 2014

### US Green Building Council: Treasure Coast Chapter member 2008 - 2014

## Family & Consumer Sciences Advisory Committee -St Lucie County Extension:

Treasure Coast Representative 2009 - 2014

#### **Boy Scouts of America:**

Cub Scouts - Various Leader Positions - 1991-1999

Boy Scouts - Asst. Scoutmaster - 1994-Current

Wood Badge Leadership Certified - 2000

Wood Badge Leadership Trainer - 2002, 2004, 2005, 2006, 2008, 2009, 2011

Order of the Arrow Member Since 1999

Vigil Honor - 2005

Elections Advisor – 2008-Current

Associate Lodge Advisor – 2010-2016

2010 Scout Fest Committee-Administration Coordinator

Chairman of several council events including Geology Day, Engineering Day.

Spook-A-Ree Campouts and Klondike Derby

Awards: District Award of Merit – 2002

James E. West Fellowship Award - 2008

Nat'l Order of the Arrow Founder's Award – 2012

#### Martin County Local Planning Agency - District 1 Representative - Jan. 2013-current

#### Jensen Beach Neighborhood Advisory Committee — Sept. 2013- current

Community Redevelopment Agency - Jensen Beach Representative - Dec. 2016-current

Category I:  Category II:  Occupancy Category III:  Occupancy Category III and IV:  Land Use  *NOTE: Land Use information can change Growth Management Department at 772-288-  Goning: Canding: Canding: Category III and IV:  Land Use  *NOTE: Land Use information can change Growth Management Department at 772-288-  Zoning: Carding: Cardi	ookup		
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JENSEN BEACH, FL 34957 1069 NE CRESCENT ST Site Address: JENSEN BEACH, FL 34957-4714  Storm Surge Evacuation Zone: N/A Storm Surge Evacuation Zone: X Base Flood Service District: Unincorporated Martin County Taxing District: District 1 ISO-PPC Rating: Yes Building Design Wind Speed Occupancy Category II: 160 Category II: 170 Category III and IV: Land Use NOTE: Land Use information can change requently, please verify with the Martin County Travellar Subgrisson District: Commission Distric	M STATE OF THE STA		
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pressly disclaims all express and implied warranties, including but not limited to the implied warranties of merchantability and fitness for a partic.	COUNTY in terms of		
rectness, accuracy, reliability, timeliness or otherwise. The entire risk as to the results and performance of any information obtained from the CO recipient. Please contact the responsible Martin County Department for specific determinations.	COUNTY is entirely assume		