

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** September 4, 2018

VIA: Taryn Kryzda
County Administrator

FROM: Nicole Carey
Purchasing Manager

REF: 18-0596

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

A. CONTRACTS OVER \$500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

- 1. Day Labor Services** – publicly bid, continuing service contract for temporary day labor services for on an as needed basis.

Maximum Not-to-Exceed Value: \$1,000,000
Maximum Not-to-Exceed Term: 5 years

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in the departmental operating budgets approved by the Board annually.

Recommended Action: Move that the Board award contracts to All-n-One Services, Pacesetter Personnel and AP Recruiters (backup).

B. CONSULTANT'S COMPETITIVE NEGOTIATION ACT (CCNA) CONTRACT AWARD - In accordance with the Purchasing Manual, Section 3.1, CCNA contracts valued at \$200,000 or more require approval by the Board of County Commissioners.

- 1. Aerial Photogrammetry** – a continuing service contract for professional surveying services for 4-Band digital orthoimagery for the limits of Martin County. The resolution of any given project shall; 3-inch resolution for the entire county, 6-inch resolution for the entire county, or a combination of 3-inch and 6-inch resolution for the entire County. The surveyor is required to capture the imagery between December 15th and February 15th of each year. The project cost will be \$219,150 for the first year.

BCC MEETING DATE: September 11, 2018
AGENDA ITEM: CNST-2

Six firms responded to a Request for Qualifications (RFQ) and a Selection Committee shortlisted four firms. The Committee interviewed the shortlisted firms and is recommending contract award to GPI Geospatial (score sheet attached).

Maximum Not-to-Exceed Value: \$1,100,000

Maximum Not-to-Exceed Term: 5 years

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available Technology Improvement Plan (TIP) approved by the Board annually.

Recommended Action: Move that the Board award a contract to GPI Geospatial.

TK/nc

Attachments