



Office of Management and Budget - Supplemental Memo Attachments

Item #9 - ADJUSTMENTS TO THE FISCAL YEAR 2018 BUDGET

- A. During fiscal year 2018, the Parks and Recreation Department received additional fee revenues which have exceeded the revenue budget in the amount of \$35,000 at Sand Dune Café and \$66,000 at Indian Riverside Park . A budget resolution is required to appropriate the unanticipated revenues into the FY18 budget.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

- B. OMB is requesting approval of a budget resolution to increase the Building Permit fees budgeted based on current collections and anticipated revenues. The anticipated collection over budget is approximately \$900,000. The most robust permit category includes residential development (new construction and redevelopment). This trend is a reflection of a healthy economy and increased homeowners' purchasing power. These additional revenues will be placed in the Building and Permitting Fund reserves.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

- C. A Budget Resolution is required to allocate unanticipated stop loss insurance proceeds in the amount of \$227,000. The funds will be used to off-set unanticipated insurance claims.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

D. HELP AMERICA VOTE ACT (MONITORING) GRANT REVENUES RECEIVED

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

E. HELP AMERICA VOTE ACT (SECURITY) GRANT REVENUES RECEIVED

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

F. REQUEST FOR FUNDS FROM GENERAL FUND RESTRICTED RESERVES TO COVER BUDGET SHORTFALL FOR THE MARTIN COUNTY GOLF COURSE

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from General Fund Restricted Reserves
- Budget Resolution

- G.** During fiscal year 2018, Fire Rescue received additional fees in the amount of \$100,000 from Public Safety fees. A budget resolution is required to appropriate the unanticipated revenues into the FY18 budget.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

- H.** The Martin County Health and Human Services Division (HHS) is requesting the purchase of a additional software in the amount of \$62,674. Martin County HHS is currently using Client Trak Software and would like to expand the Homeless data and include total case management for all HHS services. Funds are available in Substance Abuse Reserves.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from Substance Abuse Reserves

- I.** Section 8.B of the Agreement between Martin County and the Humane Society of the Treasure Coast, approved by the Board for FY 2018, provides for reimbursement to the Humane Society on a quarterly basis for actual costs expended for flea/tick/heartworm testing, treatment and preventative medications.

The Office of Management & Budget is requesting the authorization of a Budget Transfer from General Fund Reserves for \$15,500.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from General Fund Reserves

J. Budget Resolution to Recognize Increased Solid Waste Revenues

DOCUMENTS REQUIRING ACTION:

- Budget Resolution