

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners **DATE:** November 13, 2018

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**SUBJECT:** OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

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**GRANT ITEMS – PERMISSION TO ACCEPT**

**1. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF STATE DIVISION OF LIBRARY AND INFORMATION SERVICES (STATE), STATE AID TO LIBRARIES GRANT AGREEMENT FOR 2019**

- **Agreement/Contract drafted by:** Florida Department of State, Division of Library and Information Services.
- **Parties to the Agreement/Contract:** Florida Department of State, Division of Library and Information Services, and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract:** To provide estimated funding of \$98,292 for managing and coordinating free library services to Martin County residents.
- **New/Renewal/Modified:** New – this grant is awarded annually.
- **Duration:** Date of execution through September 30, 2019.
- **Benefits to Martin County:** Grant funds will be used to purchase materials for the library collection, to upgrade idea lab equipment, to supplement funds for temporary staff, and to continue funding a full time Library Specialist position as approved by the Board on 6/24/2015.
- **Cost to Martin County:** Staff time to administer the grant. A cash match is not required from the County.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved :**  
Additional funds will not be available to provide collection enhancements and services or additional staffing for public services.
- **Financial Fiscal impact if not approved:**  
Additional funds will not be available to provide collection enhancements and services or additional staffing for public services.

**DOCUMENTS REQUIRING ACTION:**

- Grant Agreement
- Certification of Hours, Free Library Service and Access to Materials

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chair or designee to execute the State Aid to Libraries grant agreement.
- Move that the Board authorize the Chair or designee to sign the Certification of Hours, Free Library Service and Access to Materials.
- Move that the Board adopt the Budget Resolution.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**OTHER OMB – CIP SHEET REVISIONS**

**2. THE OFFICE OF COMMUNITY DEVELOPMENT IS REQUESTING THE REVISION OF VARIOUS PROJECTS AS DESCRIBED BELOW. FUNDS ARE AVAILABLE IN THE RESPECTIVE CRA TIF FUND RESERVES. THE COMMUNITY REDEVELOPMENT AGENCY HAS REVIEWED AND APPROVED THE REVISIONS.**

**A. Mapp Road Town Center – Enhance Scope**

This project incorporates stormwater design elements which integrate with Public Works' Mapp Rd. flood control project, as well as on street parking, landscaping, irrigation, wide sidewalks, roadway improvements, new lighting, concrete and paver areas. We would like to add the design and construction of two green spaces, the Skelton Pond STA parcel and the new STA area near the MC Firehouse on Mapp Road to include passive park amenities, trails, etc. to the project to be included as an Option in the project bid package. No additional funds are being requested at this time.

**B. Banner Lake/Pettway Neighborhood Restoration Projects – Increase Funds**

Neighborhood Restoration projects provide for the update/enhancement of infrastructure, including sidewalks, intersection modifications, traffic calming, and streetlights. In 2017, Banner Lake received traffic calming, crosswalks, additional lighting, bike racks, sidewalks and a new fire hydrant in their community. We would like to provide the Pettway community with roadway design to replace the chicanes on SE Pettway Street with two raised crosswalks and a speed table. Community residents have specifically asked for these neighborhood improvements to their communities for safety - pedestrian, fire, vehicular and bicyclists. Additional funds in the amount of \$55,000 are required from the Hobe Sound CRA TIF.

**C. CRA Code Updates – Enhance Scope, Increase Funds**

A contract with the Treasure Coast Regional Planning Council has been signed for them to provide professional services to write a new set of Land Development Regulations (LDRs) for each Community Redevelopment Agency. The scope of this CIP sheet has grown from funding the Glitch Bill and Community Redevelopment Plan updates to a complete rewrite of a new set of Land Development Regulations for each CRA area. Martin County Community Redevelopment Agencies have excellent and well-done plans and visions. No additional advantage is gained by updating plans. This project attempts to resolve the land development and zoning code issues which are hindering redevelopment of the Community Redevelopment Agency areas. This will be done with the same quality and quantity of public engagement that would have accompanied any individual plan updates. Healthy and robust redevelopment of Community Redevelopment Agencies will help further the county goals and objectives like: increased tax base; reduced sprawl outside of the USB; encourage use of transit; provide for a range of housing and building types; improve efficiencies and connectivity; better respond to our growing market of Millennials and Boomers and increase livability for our Seniors. Additional funds in the amount of \$151,656 are required from the various CRA TIF funds for FY19 as described on the CIP sheet.

**DOCUMENTS REQUIRING ACTION:**

- Revised FY19 CIP Sheets for Mapp Road Town Center, Banner Lake/Pettway Neighborhood Restoration Projects, and CRA Code Updates
- Budget Transfer from CRA TIF Reserves

**RECOMMENDATION:**

- Move that the Board approve the Revised FY19 CIP sheets for Mapp Road Town Center, Banner Lake/Pettway Neighborhood Restoration Projects, and CRA Code Updates; and
- Move that the Board approve the Budget Transfer from CRA TIF Reserves to fund the CIP sheet revisions.