

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** January 23, 2019

VIA: Taryn Kryzda
County Administrator

FROM: Nicole Carey
Purchasing Manager

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

A. CONTRACTS OVER \$500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

1. **Mosquito Control Chemicals** – publicly bid, continuing service contract for adulticides and larvicides to control adult and larval mosquitoes and other public health pests. Four bids were received (bid tabulation attached). Staff would like to purchase products from all four vendors.

Maximum Not-to-Exceed Value: \$2,000,000
Maximum Not-to-Exceed Term: 5 years

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in the Public Works Department operating budget.

Recommended Action: Move that the Board award contracts to Adapco, Clarke Mosquito Control Products, Target Specialty Products and Univar.

2. **High Meadow Avenue Resurfacing and Bike Lanes** - milling, resurfacing, and roadway widening to add bike lanes along High Meadow Avenue from Martin Highway to Murphy Road in Palm City.

Project was publicly bid (bid tabulation attached).

Fiscal Impact: Project is in the adopted FY 2018 Capital Improvement Plan (CIP) and is funded by a grant and Road MSTU (CIP sheet attached).

Recommended Action: Move that the Board award contract to lowest, responsive and responsible bidder, Ranger Construction, in the amount of \$759,363.00.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **On-Road Transit Services** – operation of the public transit system known as “Marty” including provision of all vehicle operators, maintenance and cleaning of vehicles, supervision of services, dispatching, fare collection, administrative and customer service functions. A Request for Proposals (RFP) was done for these services in 2016 and a contract was awarded to MV Transportation on February 1, 2017.

Original Contract Amount: \$ 1,452,877.00
Amendment 1 (year 2): \$ 1,873,719.00 (BCC approved 1/9/18)
Amendment 2 (year 3): \$ 1,530,739.00
Total New Contract Value: \$ 4,857,335.00

Purpose of Change Order: Funding for the transit program is allocated by State and federal agencies on an annual basis. Therefore, a contract Amendment is required every year to increase the maximum contract value. The amount of this request is for year three of the program (Amendment 2 attached).

Fiscal Impact: Funding for this program is through State and federal grants with matching funds from Ad Valorem.

Recommended Action: Approve Amendment 2 for year three of the transit program in the amount of \$1,530,739.00.

C. CONSULTANT’S COMPETITIVE NEGOTIATION ACT (CCNA) CONTRACT AWARD - In accordance with the Purchasing Manual, Section 3.1, CCNA contracts valued at \$200,000 or more require approval by the Board of County Commissioners.

1. **Transportation Planning for the Metropolitan Planning Organization (MPO)** – a continuing service contract for transportation planning activities that will aid in ensuring an efficient, effective intermodal transportation system for Martin MPO. Professional services required from the Consultant may include, but are not limited to:

- Development of the 2045 Long Range Transportation Plan (LRTP)
- Complete streets access to transit study
- Congestion management process major update
- Transportation disadvantaged plan major update
- Impact of sea level rise study
- Bicycle, pedestrian and greenways planning
- US1 corridor retrofit study
- Freight and intermodal planning

Seven (7) firms responded to a Request for Qualifications (RFQ). A Selection Committee shortlisted four firms and is recommending all four for contract award (score sheet attached). Each firm has a different specialty that will benefit the MPO.

Maximum Not-to-Exceed Value: \$1,500,000

Maximum Not-to-Exceed Term: 3 years

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in the MPO operating and/or capital budget approved by the Board and the MPO annually.

Recommended Action: Move that the Board award contracts to Kimley-Horn & Associates, Marlin Engineering, Tindale Oliver and T.Y. Lin.

2. **MacArthur Boulevard Improvements** –The County proposes to elevate and improve the structural integrity of a portion of MacArthur Boulevard specifically located about 200 feet north of the intersection with S. Marina Way north about 1,100 feet. The project will include the reconstruction of MacArthur Boulevard to elevate the roadway with shoulder stabilization including, but not limited to, design considerations of sheet piling, rip rap and/or other roadway shoulder protection methods. The roadway shall be designed and reinforced to withstand a 100-year storm event and reduce the storm surge vulnerability from the adjacent Atlantic Ocean and Indian River. The roadway realignment shall incorporate drainage modifications and adjacent property and driveway harmonization in accordance to current Martin County codes and standards.

Three firms responded to a Request for Qualifications (RFQ). A Selection Committee heard presentations from all three firms and is recommending contract award to LaConte Engineering (score sheet attached).

Fiscal Impact: Project is funded through the Hazard Mitigation Grant Program (HMGP) as approved by the Florida Division of Emergency Management (Division) and the Federal Emergency Management Agency (FEMA).

Recommended Action: Move that the Board award contract to LaConte Engineering in the amount of \$251,000.00.