

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

---

**TO:** Honorable Members of the Board of County Commissioners      **DATE:** February 5, 2019

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Nicole Carey  
Purchasing Manager

**SUBJECT:** CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

---

This Agenda Item needs to be pulled from the Consent Agenda for discussion.

**A. CONSULTANT'S COMPETITIVE NEGOTIATION ACT (CCNA) CONTRACT AMENDMENT THAT CUMULATIVELY INCREASES THE TOTAL CONTRACT AWARD VALUE BY 10% OR MORE** - In accordance with the Purchasing Manual, Section 3.1, amendments to CCNA contracts valued at \$200,000 or more that cumulatively increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **Boat Mooring Fields** – provide a safe and secure anchorage along with amenities such as bathrooms, showers, laundry and a lounge and would be governed by a management plan that would provide a standard for boaters' activities, ensuring proper anchoring, pump out, maintenance and appearance of vessels.

**Original Contract Amount:** \$ 192,711.00\* (Awarded Administratively 5/17/17)  
**Change Order #1:** \$ 39,000.00 (BCC approved 4/24/18)  
**Amount of the Request:** \$ 26,535.00  
**Total New Contract Amount:** \$ 258,246.00

\*The total contract amount is for both the Jensen Beach and Manatee Pocket Mooring fields. Change Order #1 was for the Jensen Beach site. This request is for the Manatee Pocket site.

**Purpose of Amendment:** Permitting services and grant application support for the Manatee Pocket Mooring Field more specifically described in the scope of services attached.

**Fiscal Impact:** Project is in the adopted FY2019 Capital Improvement Plan (CIP) with funding for the design and permitting phase from Vessel Registration Fees.

**Recommended Action:** Motion to approve Change Order #2 to the Agreement with Applied Technology Management in the amount of \$26,535.

**B. CONTRACT CHANGE ORDER THAT CUMULATIVELY INCREASES THE TOTAL CONTRACT AWARD VALUE BY 10% OR MORE** - In accordance with the Purchasing Manual, Section 3.1, changes to construction contracts valued at \$500,000 or more that cumulatively increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **Vista Salerno Neighborhood Restoration** – restoration of neighborhood roadway and drainage infrastructure in the subdivision of Vista Salerno in Stuart including removal of existing pipes, installation of new reinforced concrete pipe (RCP) and drainage structures, roadway open cut trench repair, swale regrading, driveway and sidewalk construction and updating of roadway signage.

**Original Contract Amount:** \$ 752,549.50 (BCC approved )  
**Change Order #1:** \$ 69,584.00 (approved administratively)  
**Amount of this Request:** \$ 27,124.40  
**Total Current Contract Value:** \$ 849,257.90

**Purpose of Change Order:** Remove an additional 152 linear feet of old pipe and install new 48" RCP.

**Fiscal Impact:** Project is in the adopted FY2018 Capital Improvement Plan (CIP) with funding from FPL Franchise Fees (CIP sheet attached). The revised CIP sheet reflects the additional construction cost for this project as well as funding for resurfacing of the roadways which will be performed under a separate contract.

**Recommended Action:** Motion to:

- a. approve Change Order #2 to the Agreement with Ferreira Construction in the amount of \$27,124.40; and
- b. approve revised CIP sheet.