

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board **DATE:** February 5, 2019
of County Commissioners

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL

GRANT ITEMS – PERMISSION TO APPLY

**1. PERMISSION TO APPLY FOR THE CHILDREN’S SERVICES COUNCIL GRANT PROGRAM –
AS/OS (AFTER SCHOOL/OUT OF SCHOOL) PROGRAM GRANT**

- **Requestor** – Parks and Recreation Department
- **Granting Agency** – Children’s Services Council of Martin County, Inc.
- **Project Description** - These programs are essential to the growth and development of Martin County youth. These County-run programs have been funded by Children’s Services Council since 1994. The funding will pay for the staff, maintenance, supplies and programming at G.A.A.P. (Golden Gate Alternative Afterschool Program) at Lamar Howard Park in Golden Gate (Stuart), the J.A.S.E. (Jensen Afterschool Experience) program at Langford Park in Jensen Beach, the R.E.A.C.H. (Residents Empowering All Children’s Hope) program at New Monrovia Park in Port Salerno, and the P.L.A.C.E. (Parks, Leisure, Arts and Culture) program at Big Mound Park in Indiantown. These programs will include homework help and educational components, physical fitness, outdoor recreation, cultural exposure to arts, dance and music, as well as providing safe afterschool and summer care to those that are not able to afford it in any other capacity. The funding also pays for the teen program, providing quality activities and events for teens in the community in a safe setting. For the first time in 5 years, the Children’s Services Council has opened up a new Request for Proposal opportunity for Youth Development/Academic Support Programs so there is a change in this funding request from the previously approved current budget year. The program funding runs from July 1, 2019 – June 30, 2020.
- **Requested Grant award** – Up to \$468,978
- **Budgetary Impact** – Current funds budgeted in FY 2019 are \$433,729. The impact for this grant program for FY 2020 is an additional \$98,608. This would be requested as a budget increase for the 2020 Fiscal Year.
- **Annual operating costs** - Staff time to administer the grant.

DOCUMENTS REQUIRING ACTION:

- Grant Proposal

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – If not approved, the after school programs: GAAP, JASE, REACH, PLACE, as well as the county-wide teen program will no longer be able to be offered to the community due to lack of funding.
- **Financial Fiscal impact if not approved** – the staff and programs are financially dependent upon these funds. If not approved, the programs will be unable to operate under the current structure.

RECOMMENDATION:

- Move that the Board authorize the Parks and Recreation Department to apply for the FY19-20 Children's Services Council grant for the AS/OS Programs.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

2. PERMISSION TO APPLY FOR THE FLORIDA RESILIENT COASTLINES PROGRAM; RESILIENCE PLANNING GRANT

- **Requestor** – Martin County Coastal Division
- **Granting Agency** – State of Florida Department of Environmental Protection.
- **Project Description** – Grant award of \$75,000 to complete a vulnerability assessment, create a resiliency plan for Martin County and fulfill the Community Rating System's (CRS) component 452.b pertaining to sea level rise response through a watershed master plan. Sea level rise and changing precipitation patterns and events present one of the most immediate stressors facing in our region. The proposed work will formalize lines of communication and project coordination initiated in the resiliency planning group. When completed, the adopted plan will add weight to grant proposals for planned resiliency-related projects (road elevation, storm water control, coastal erosion, mosquito borne illness and more) and qualify these projects for funding under resiliency grant opportunities. The CRS component will result in reduced flood insurance rates for county property owners. It will improve our compliance with the Peril of Flood statute (Sec. 163.3178(2)(f) F.S.) and allow the County to responsibly plan for predicted future conditions.
- **Requested Grant Award** - \$75,000
- **Budgetary Impact** – An additional \$50,000 will be required to complete this project and will need to be identified upon award of the grant.
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – The work described above will not be conducted
- **Financial Fiscal impact if not approved** – Funds will not be expended.

DOCUMENTS REQUIRING ACTION:

- None

RECOMMENDATION:

- Move that the Board authorize staff to submit the Florida Resilient Coastlines Program; Resilience Planning Grant.

OTHER OMB – BUDGET ADJUSTMENTS

3. ADJUSTMENTS TO THE FISCAL YEAR 2019 BUDGET

The Office of Management and Budget (OMB) is requesting approval to modify the fiscal year 2019 budget in accordance with Generally Accepted Accounting Principles (GAAP). These adjustments are necessary to align revenues and expenditures to reflect activities related make corrections, budgeted transfers, and budget transfer from reserves as follows:

A. CRA BUDGET RESOLUTION TO REFLECT ACTUAL REVENUES COLLECTED AND CORRESPONDING BUDGET ADJUSTMENTS BASED ON FINAL TAXABLE VALUES OCTOBER 2018:

OMB is requesting an amendment to the FY19 Community Redevelopment Agency (CRA) budget allocation to reflect actual revenues collected based on final taxable values received from the Property Appraiser on October 30, 2018. The amendments to the CRA budgets are as indicated below:

<u>CRA</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Jensen Beach	225,182	233,914	8,732
Rio	619,844	693,161	73,317
Hobe Sound	747,590	869,109	121,519
Port Salerno	600,392	675,805	75,413
Golden Gate	269,443	286,816	17,373
Palm City	427,903	523,645	95,742
TOTALS	<u>2,890,984</u>	<u>3,282,450</u>	<u>392,096</u>

A Budget Resolution is required in order to adjust the CRA budgets accordingly.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board approve the Budget Resolution to reflect actual CRA revenues collected and corresponding budgets.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

B. CAPITAL IMPROVEMENT PLAN (CIP) SHEET AMENDMENTS FOR HURRICANE IRMA-RELATED PROJECTS:

OMB is requesting the adoption of three new CIP sheets for the Tuckahoe Mansion Seawall Repair, the Jensen Beach and Stuart Causeway Erosion Repairs, and the MacArthur Blvd. Improvement Projects. The adoption of the sheets will provide necessary design funding in order to secure anticipated Federal Emergency Management Agency (FEMA) funding for construction of the hurricane-related repair projects.

A Budget Transfer from Beach Fund Reserves (\$240,000 for MacArthur Blvd. Improvement Projects) and Other County Capital Projects Fund (\$100,000 for the Tuckahoe Mansion Seawall Repair) is required to fund the design.

DOCUMENTS REQUIRING ACTION:

- CIP Sheets for Tuckahoe Mansion Seawall Repair, Jensen Beach and Stuart Causeway Erosion Repairs and MacArthur Blvd. Improvements
- Budget Transfer from Reserves

RECOMMENDATION:

- Move that the Board adopt the CIP Sheets for Tuckahoe Mansion Seawall Repair, Jensen Beach and Stuart Causeway Erosion Repairs and MacArthur Blvd. Improvements Projects.
- Move that the Board approve the Budget Transfer from Beach Fund Reserves (\$240,000 for MacArthur Blvd. Improvement Projects) and the Other County Capital Projects Fund (\$100,000 for the Tuckahoe Mansion Seawall Repair).

C. REQUEST FOR FUNDS

The Lake Okeechobee Regulation Schedule (LORS) 2022 project will involve composing a new operational plan for management of the South and Central Florida flood control system. This plan will replace the document that prescribes when and at what volumes Lake Okeechobee water is discharged to the St. Lucie River and Estuary. The process for composing the new plan will follow a 2 to 3 year series of

public meetings, data gathering, composition of alternative models and an environmental impact statement. The system has a multitude of varying stakeholders with significant economic, health and ecological impacts. The system also has a vast number of factors that are interrelated. It will be of utmost significance to Martin County residents that the ecological and human health impacts be accurately captured and prioritized in the process. To that end, staff has recognized that this process will require resources, expertise and representation that supplement our current staff resources. \$70,000 is being requested from General Fund Reserves for Contingencies to initiate contracts with engineering, ecological and public representation consultants to support Martin County's interest in this process.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from General Fund Reserves

RECOMMENDATION:

- Move that the Board approve a budget transfer in the amount of \$70,000 from General Fund Reserves for the LORS project.

D. REQUEST TO REVISE THE FY19 JENSEN BEACH MOORING FIELD CIP SHEET TO ADVANCE CONSTRUCTION

The Coastal Management Division is requesting a revision to the FY19 Jensen Beach Mooring Field CIP sheet by utilizing carryover vessel registration fee funding to advance construction in Fiscal Year 2019. By proceeding with this revision, it provides the County with opportunities to shift the grant application focus to the Manatee Pocket Mooring Field, which is currently an unfunded project.

DOCUMENTS REQUIRING ACTION:

- Revised FY19 Jensen Beach Mooring Field CIP Sheet

RECOMMENDATION:

- Move that the Board adopt the revised FY19 Jensen Beach Mooring Field CIP Sheet