



APPLICATION FOR APPOINTMENT COUNTY BOARDS, COMMITTEES, TASK FORCES

◆ PLEASE PRINT ◆

EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

Type of Member:

- ☐ Fire Rescue Department
- ☐ Martin County Medical Director
- ☐ Representative from Emergency Room Physicians on staff at a Martin County hospital
- ☐ Representative from the Indian River Community College EMT/Paramedic program
- ☐ Representative from the Martin County Sheriff's Office
- ☐ Representative from the City of Stuart
- ☒ Representative from the Town of Jupiter Island
- ☐ Representative from the Town of Sewall's Point
- ☐ A lay-person to be appointed by the County Administrator
- ☐ ALTERNATE for any of the above

Check One: ☐ Mrs. ☒ Mr. ☐ Ms. ☐ Miss ☐ Dr.

Name: Robert Garlo

Incumbent

RECEIVED

By Donna Gordon at 7:43 am, Jan 17, 2019

Residence Address: 103 Bunker Hill Road Jupiter Island, FL. 33455

Street/City/Zip Code

Mailing Address: Same
(if different)

Street/City/Zip Code

Commission District in which you reside: _____ Staff will complete.

Are you available year round to attend meetings? ☒ yes ☐ no If no, what months are you available?

Telephone numbers: daytime: 545-0112 alternate: 545-0320 alternate: _____
Area Codes are considered 772 unless noted otherwise.

EMAIL: rgarlo@tji.martin.fl.us

Have you ever pled guilty or "no contest" to a crime, been convicted of a crime, had adjudication withheld, prosecution deferred, been placed on probation, received a suspended sentence or forfeited bail in connection with any offense (except minor traffic violations)? Please show all convictions, including driving while intoxicated (DUI) convictions. ☐ yes ☒ no If yes, please provide the following information:

TYPE OF OFFENSE	DATE	PLACE (City, State)	SENTENCE OR FINE

A conviction record does not necessarily disqualify you for consideration. Factors such as age at time of offense, nature of violation, and rehabilitation will be considered.

→ CONTINUED →

The Martin County Board of County Commissioners retains the right to remove, at will, any appointee to a Board or Committee with or without cause.

EDUCATION/EXPERIENCE: A resume is recommended to be attached containing this and any other information that would be helpful to the Board in evaluating your application. Resume or letter of qualifications attached? ☒ yes ☐ no

Education: Masters in Public Administration "FAU"

Employment Experience: 28 years in law enforcement, 8 years in Public Safety.

Other experience you feel would be helpful to the Board in making this appointment: Currently member of the EMS Advisory Council.

Community Experience and Affiliations: See Resume

Other County Boards/Committees/Task Forces on which you have served: _____

Do you or any member of your immediate family work for Martin County or hold a position that might conflict with your duties for this Board/Committee/Task Force? If yes, please explain: No

REFERENCES: Please list two references:

Debra Gerwan, Administrative Manager JIPSD

Michael Ewing, Public Safety Captain JIPSD

- Applicants *may* be required by State Law and County Ordinance to file a Financial Disclosure Statement as part of the appointment process. *This is not currently required.*
- Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true. (Pursuant to Section 92.525 Florida Statutes, falsifying this application is a Third Degree Felony punishable by up to five years imprisonment and up to a \$5,000 fine.)
- Florida law prohibits an advisory board member from doing business with its agency (The County). Section 112.313(3) and (7), Fla. Stat.

→ Signature: Robert Galt

Date: 1/15/2018

Applications must be filed with Martin County Administration, 2401 SE Monterey Road, Stuart, Florida 34996 **by Friday, January 18, 2019.** All information submitted becomes public record. If you have any questions, please call (772) 221-1352 or send email to dgordon@martin.fl.us.

Robert L. Garlo
PO Box 4524
Tequesta, FL 33469
(772) 263-3656
rgarlo@tji.martin.fl.us

Qualifications Summary

Experienced and results-driven Assistant City Manager and Assistant Chief of Police with 28 years in maximizing city government and public safety. Proven expertise in:

- Administrative direction of city wide operations
- Emergency and crisis preparedness/management
- Professional team building, leadership and motivation
- Budgeting and cost containment
- Grant writing and all aspects of the funding process
- Manpower planning, supervision, evaluation and retention
- Implementation of effective incentive programs to stimulate improved staff performance
- Development/expansion of strong professional networks
- Development/implementation of effective policy, procedures, systems and controls to maximize individual department and city wide productivity and expedite processing
- Responsive community relations and the development of successful out-reach strategies and programs to establish cooperative efforts in maximizing public safety
- Compliance/quality management and troubleshooting to safeguard standards in service delivery

Professional Experience

Town of Jupiter Island
103 Bunker Hill Road
Hobe Sound, FL 33455

Public Safety Director: 2014 To Date

Plans, organizes and directs overall operations and administration of the Public Safety Department to include Police, Fire and Emergency Medical Services.

Responsible for Administrative Law Enforcement, Harbor Safety, Fire Protection, Emergency Services and Code Enforcement duties for the Town of Jupiter Island. These duties included technical, administrative, management, investigative, crime prevention, fire prevention, interacting with public, supervision of subordinate employees and such other duties and responsibilities as necessary.

Administrative Assistant: 2011- 2014

Oversee administration of Town's Public Safety Department.
Manage the Department's accreditation process.
Formulate and implement policies and procedures to conform to accreditation requirements.
Work with Director in creating and managing fiscal budgets.

Village of Tequesta
345 Tequesta Drive
Tequesta, FL 33469
561-575-6200

Assistant Village Manager: 2003-2007

Worked directly with the Village Manager in the planning, coordination and execution of Village wide operations.

Achievement Highlights:

- Served as Village's Human Resource Director from November 2003 until October 2005
- Served as Village's Director of Public Works October 2005 until November 2006
- Authored and implemented new Personnel Policies and Procedures Manual
- Directly supervised Village wide restoration following hurricanes Frances, Jeanne and Wilma, coordinating all public assistance efforts with local city, state and federal agencies
- Chairman of the Village Workplace Safety Committee
- Chairman of the Villages General Employees' Pension Board of Trustees
- Supervised numerous capital projects including construction of Village Municipal Complex

Tequesta Police Department: 1979 – 2003

Assistant Chief of Police

Plan, coordinate and execute all administrative and hands-on functions necessary to direct all department operations, enforce state laws, prevent crime and safeguard public safety.

Throughout successful 25-year tenure progress through positions of increased management –

Assistant Chief of Police	1997 – 2003
Lieutenant	1995 – 1997
Road Patrol Supervisor/Sergeant	1981 – 1995
Patrol Officer	1979 – 1981

Achievement Highlights:

- As the Accreditation Manager, achieved agency accreditation status by the Commission for Law Enforcement Accreditation
- Successfully wrote, awarded and managed several federal and state grants
- Developed, implemented and provided on-going supervision of a Juvenile First Offender Program to divert children from the court system and prosecution: 100+ children have participated in the program with 2% recidivism (incorporate youth court system)
- Implemented a Reserve/Part-time Police Officer Program and a part-time community-worker program to increase manpower base without increased labor costs
- Designed community surveys and implemented community feedback procedures as part of transition into community policing program: improved evaluation of response to community need; identified operational deficiencies in follow-up services and tracking
- Developed/implemented pre-school out-reach program designed to educate young children and establish stronger relationships
- Developed/implanted staff incentive/awards programs to improve morale and motivation
- Created criminal tracking system, based on Stanford – founded MCI system
- Implemented and administer the Physical Fitness Testing Program
- Awarded the 1989 Officer of the Year by Village of Tequesta, American Legion, Chamber of Commerce and the Jupiter/Tequesta Exchange Club

Commission for Florida Law Enforcement Accreditation

Assessor and Team Leader for the Commission

Assessed numerous law enforcement agencies throughout the State of Florida

Recipient of the first Assessor of the Year Award presented by the Commission

Staff instructor for the Commission; teaching classes in both Assessor Training and Team Leader Training

Provided consulting services to other agencies pursuing accreditation

Education and Credentials

MA Public Administration, Florida Atlantic University 2001

BA Liberal Studies, Barry University 1995

Certifications:

Law Enforcement Officer

Defensive Tactics Instructor

Chemical Weapons Instructor

Physical Fitness Instructor

Emergency Medical Dispatch

CPR

Wide range of career-directed, professional training seminars/workshops

Professional Affiliations:

Jupiter/Tequesta Kiwanis, Inc.
American Society of Public Administrators
International City Managers Association
Florida City Managers Association
International Association of Chiefs of Police
Florida Police Chiefs Association
Florida Law Enforcement Public Information Officer's Association
Commission for Florida Law Enforcement Accreditation
Florida Police Accreditation Coalition
County-wide Public Safety Communications Committee

Volunteer Work

Have worked as volunteer Guardian ad Litem with the Palm Beach County Guardian ad Litem program.