

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board **DATE:** April 16, 2019  
of County Commissioners

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL**

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**GRANT ITEMS – PERMISSION TO APPLY**

**1. PERMISSION TO APPLY FOR A JOINT PARTICIPATION AGREEMENT FOR THE STATE FY20  
FUNDING ALLOCATION OF SECTION 5311 NON-URBANIZED AREA FORMULA FUNDS FOR  
OPERATING AND/OR CAPITAL ASSISTANCE**

- **Requestor** – Public Works/Transit Division
- **Granting Agency** – Florida Department of Transportation (FDOT)
- **Project Description** – Provide operating assistance to continue the Indiantown non-urbanized bus route services.
- **Requested Grant Award** – \$114,816
- **Budgetary Impact** – Grant Match of \$114,816 will be budgeted in the Public Works/Transit operating budget.
- **Annual Operating Cost** – Staff time for grant administration.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The Indiantown non-urbanized bus route services will be reduced or discontinued.
- **Financial Fiscal impact if not approved** – Martin County would not receive \$114,816 in non-urbanized grant funding.

**DOCUMENTS REQUIRING ACTION:**

- Board Resolution

**RECOMMENDATION:**

- Move that the Board adopt the Board Resolution, authorizing the Chairman or County Administrator or designee to file an application to provide operating funding assistance to Martin County for its non-urbanized area public transportation.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**2. PERMISSION TO APPLY FOR THE FY 2019-2020 E911 STATE GRANT FOR PHONE MONITORS**

- **Requestor** – Martin County Board of County Commissioners
- **Granting Agency** – State of Florida E911 Board
- **Project Description** – Martin County is transitioning to Next Generation 911 (NG911) technology to include text-to-911. As we adapt to NG911, new media applications will provide visual information, such as images or video to enhance Telecommunicators' ability to efficiently process emergency calls. The phone monitors at each console require an upgrade to provide extra space for the delivery of additional information. This will improve the current display for call processing and enable emergency communication alternatives for the hearing impaired and the disabled community. Additionally, wall monitors are necessary to display emergency information to allow Telecommunicators to simultaneously access and collaborate emergency operations. Martin County's mapping system is equipped with Geographic Information Systems (GIS) technology providing real-time geographic intelligence to locate callers and emergency services nearby. The Multi-Queue Display (MQD) provides call statistics to maintain quality assurance and minimum requirements according to the E911 State Plan.
- **Requested Grant Award** – \$13,676.28
- **Budgetary Impact** – Grant funds will be provided on a cost reimbursement basis.
- **Annual Operating Cost** – Staff time for grant administration.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The current phone monitors are not capable of providing additional information to Telecommunicators due to the size capacity. Without the county map and MQD wall display, Telecommunicators will continue to rely on old technology. This can cause delays to life saving emergency services.
- **Financial Fiscal Impact if not approved** – Our current limited E911 fund revenues are insufficient to maintain and upgrade the E911 system and are unable to provide for future improvements. Without the utilization of grant funds, Martin County cannot complete the transition to NG911 services.

**DOCUMENTS REQUIRING ACTION:**

- Grant application

**RECOMMENDATION:**

- Move that the Board apply for the FY19-20 E911 State Grant.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**3. PERMISSION TO APPLY FOR THE FY2019-2020 E911 STATE GRANT FOR RAPID SOS TECHNOLOGY**

- **Requestor** – Martin County Board of County Commissioners
- **Granting Agency** – State of Florida E911 Board
- **Project Description** – Martin County is transitioning to Next Generation 911 (NG911) technology. RapidSOS is an advanced emergency technology system that delivers more precise wireless location and rich data to the Telecommunicators to effectively process calls. Our Public Safety Answering Points (PSAPs) will require enhanced software to allow full integration with the RapidSOS and our Vesta call handling equipment.
- **Requested Grant Award** – \$15,796.56
- **Budgetary Impact** – Grant funds will be provided on a cost reimbursement basis.
- **Annual Operating Cost** – Staff time for grant administration.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – RapidSOS is an industry leader in transmitting NG911 data such as device location and additional information to PSAPs. RapidSOS delivers more accurate caller location to the PSAPs and without it our information on where the caller is located can be unreliable. This can cause emergency services to be misrouted and delayed.
- **Financial Fiscal Impact if not approved** – Our current limited E911 fund revenues are insufficient to maintain and upgrade the E911 system and are unable to provide for future improvements. Without the utilization of grant funds, Martin County cannot complete the transition to NG911 services.

**DOCUMENTS REQUIRING ACTION:**

- Grant application

**RECOMMENDATION:**

- Move that the Board apply for the FY19-20 E911 State Grant.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**GRANT ITEMS – PERMISSION TO ACCEPT**

**4. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) LOCAL AGENCY PROGRAM (LAP) GRANT AGREEMENT - AMENDMENT #2 FOR THE HIGH MEADOW AVENUE RESURFACING & BIKE LANES PROJECT**

- **Agreement/Contract drafted by:** State of Florida Department of Transportation (FDOT)
- **Parties to the Agreement/Contract:** FDOT and the Martin County Board of County Commissioners

- **Purpose of the Agreement/Contract:** Amendment #2 to contract G0Z79 increases the total grant funding by \$19,580 to cover the increase in cost of construction via Change Order #1 to the Contract.
- **New/Renewal/Modified:** Amendment #2
- **Duration:** Martin County agrees to complete the Project on or before December 31, 2020 (date of Agreement expiration).
- **Benefits to Martin County:** Grant funding is utilized in lieu of County funds.
- **Cost to Martin County:** Annual maintenance cost is estimated to be \$2,000 per year. Staff's time to administer the grant.

This project is approved in the FY19 Capital Improvement Plan.

**ALTERNATIVE ACTION:**

- Programmatic Implication if not approved – None.
- Financial Fiscal impact if not approved – None.

**DOCUMENTS REQUIRING ACTION:**

- LAP Agreement – Amendment #2 (2 copies)
- Board Resolution
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chairman, or designee, to execute the LAP Agreement Amendment #2; and
- Move that the Board authorize the Martin County Administrator, or designee, to execute any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Board Resolution; and
- Move that the Board adopt the Budget Resolution.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**5. PERMISSION TO ACCEPT THE E911 STATE GRANT FOR GIS MANAGEMENT**

The State of Florida E911 Board has approved a grant award in the amount of \$19,800 for E911 revenue funds to improve the E911 system serving our county. Vesta Solutions Inc. will provide the installation of SpatialStation 911 Datamaster (GIS mapping) software to support the transition to Next Generation 911 (NG911) technology for emergency call routing. The software enables the enhancement to the current E911 Operating System for future technology. Providing the necessary tools to ensure efficient emergency services for the safety and protection of Martin County citizens. Without this software, operational technology will be insufficient for the deployment of NG911 call routing. Grant funds will be provided on a cost reimbursement basis. Duration of the grant award is March 20, 2019 through March 20, 2020

**DOCUMENTS REQUIRING ACTION:**

- Budget Resolution

**RECOMMENDATION:**

- Move that the Board accept the E911 State Grant award.
- Move that the Board approve the Budget Resolution.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**

**OTHER OMB – HAVA MATCH**

**6. HELP AMERICA VOTE ACT (HAVA) COUNTY MATCH TO FEDERAL GRANTS TRUST FUNDS**

The Supervisor of Elections has requested this item be placed on the agenda for approval as required. Attached is a Certificate Regarding Matching Funds together with a Memorandum of Agreement from the Department of State, Division of Elections, for federal elections funds in the amount of \$18,565.07 to be used during the 2018-2019 Federal Elections. The Certificate of Matching Funds requires a match of \$2,784.76, which has been factored into the Supervisor of Elections FY19 budget. No additional funding is required from the Board of County Commissioners. Funds under this agreement shall be used for advance payment of allowable expenses to improve the administration of federal elections.

**DOCUMENTS REQUIRING ACTION:**

- Certificate of Matching Funds

**RECOMMENDATION:**

- Move that the Board approve the Certificate of Matching Funds.

**APPROVED AS TO FORM & LEGAL SUFFICIENCY**