

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board **DATE:** June 4, 2019
of County Commissioners

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL

GRANT ITEMS – PERMISSION TO ACCEPT

1. PERMISSION TO ACCEPT THE SHELTER PLUS CARE GRANT AWARD CoC FL0687L4H091801

- **Agreement/Contract drafted by** – Secretary of Housing and Urban Development (HUD)
- **Parties to the Agreement/Contract** – HUD and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$99,000 for funding for rental assistance to qualified participants.
- **New/Renewal/Modified** – This is a renewal contract that renews annually.
- **Duration:** 12 months
- **Benefits to Martin County** – Shelter Plus Care grants are essentially a portable Section 8 voucher that allows the targeted individuals to select housing and receive a subsidy from the Federal government. Supportive services, provided by area service providers designed to ameliorate program participant identified disabilities, are counted as the local match for the grant. The Health and Human Services Program manages the grant(s) and is responsible for ongoing assessment of the rental assistance and supportive services required by the participants in the Program; to assure the adequate supportive services to the participants in the Program; responsible for the overall administration of the grant including record keeping and reports required by HUD.
- **Cost to Martin County** – Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Health and Human Services staff will not be able to provide rental assistance and supportive services to targeted disabled population.
- **Financial Fiscal impact if not approved** – NONE

DOCUMENTS REQUIRING ACTION:

- Grant Exhibit (2 Copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the County Administrator or designee to execute the renewal grant award for CoC Program Grant Number: FL0687L4H091801; and
- Move that the Board authorize the County Administrator or designee to execute the Grant Exhibit as well as any non-monetary grant modifications; and
- Move that the Board approve the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

OTHER OMB – BUDGET ADJUSTMENT

2. BUDGET ADJUSTMENT FOR THE STATE ALLOCATION OF THE FY19 STATE AID TO LIBRARIES GRANT

On November 20, 2018, the Library went to the Martin County Board of County Commissioners for permission to accept the Florida Department of State Division of Library and Information Services, State Aid to Libraries Grant for FY 2019. At that time, a budget resolution was approved for the estimated amount of funding of \$98,292. The actual check received was for \$95,408, resulting in a reduction of \$2,884 from the original budget resolution.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board adopt the Budget Resolution for the Florida Department of State Division of Library and Information Services, State Aid to Libraries grant for FY 2019.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

OTHER OMB – BUDGET TRANSFER

3. BUDGET TRANSFER TO REVISE THE LAKE OKEECHOBEE SYSTEM OPERATING MANUAL

The process to revise the Lake Okeechobee System Operating Manual (LOSOM), also known as LORS, is of paramount interest to Martin County residents. Educating the public about the process and what the county is doing to advocate on behalf of our residents and the environment is a key part of protecting Martin County's interests. Staff has recognized that educating the public about the LOSOM process will require resources and expertise that supplement our current staff resources. Communications Division is requesting \$30,000 from General Fund Reserves for Contingencies for contractual services to engage one of the county's approved public relations and marketing consultants for communications efforts related to public education and outreach regarding the LOSOM process.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from General Fund Reserves for Contingencies

RECOMMENDATION:

- Move that the Board approve a budget transfer from General Fund Reserves.