

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** June 11, 2019

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH
REQUIRE BOARD APPROVAL**

GRANT ITEMS – PERMISSION APPLY

**1. PERMISSION TO APPLY FOR THE FLORIDA DEPARTMENT OF STATE HISTORICAL RESOURCES
SPECIAL CATEGORY GRANT**

- **Requestor** – Department of Administration
- **Granting Agency** – Florida Department of State Division of Historical Resources
- **Project Description** – Seawall Replacement at The Tuckahoe Mansion. Tuckahoe was built in 1939 as the home of Willaford Ransom Leach and his Coca Cola heiress wife Anne Bates Leach. The structure is listed on the National Register of Historic Places and received Martin County's local historic designation in 2015. The seawall replacement project is the replacement of the failing existing seawall due to life-cycle expiration and repeated fatigue of hurricane and storm impacts. The project consists of design, permitting and construction for a replacement seawall that will fully stabilize the slope above and support the mansion.

In 2018 Martin County contracted with MCR Professional Engineers, Inc. to perform a summary inspection of the foundation and seawall of Tuckahoe. The purpose of the inspection was to evaluate the existing conditions and to classify the erosion problem as "mild, moderate, or severe." MCR Professional Engineers, Inc. classified Tuckahoe in "severe" condition, requiring immediate corrective action. To protect the foundation of Tuckahoe, the embankment will have to be stabilized, meaning the seawall at the toe will need to be replaced. The new seawall is proposed to be within 18" seaward of the existing wall to qualify for a Florida Department of Environmental Protection/U.S. Army Corps of Engineers exemption. The new wall will be constructed to an elevation of +/- 10' NAVD, approximately 5' higher than the existing seawall. This will allow the slope to be less steep and less susceptible to erosion.

To facilitate construction, the existing boardwalk in the area will need to be removed. The boardwalk area will be backfilled with suitable soil material and a sidewalk will be reconstructed in its place after seawall construction is complete. Native vegetation will also be planted to further stabilize the slope.

Earlier this year Martin County BOCC approved an amended CIP sheet for this work.

- **Requested Grant Award** – \$500,000
- **Budgetary Impact** – Grant Match of \$500,000, budgeted from FY20 Capital Projects Reserves
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – If not approved, the possibility of continued damage may result in the loss of use of Tuckahoe for as a Martin County Parks and Recreation Department facility, including rental for private events.
- **Financial Fiscal impact if not approved** – Tuckahoe generates annual rental income of more than \$200,000 and employs two full-time and thirty part-time Parks and Recreation employees.

DOCUMENTS REQUIRING ACTION:

- None at this time.

RECOMMENDATION:

- Move that the Board approve the Department of Administration's application to the Florida Department of State Division of Historical Resources Special Category Grant.

GRANT ITEMS – PERMISSION TO ACCEPT

2. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT – AMENDMENT #1 442005-1-94-01 FOR THE AIRPORT MAINTENANCE FACILITY AND EQUIPMENT STORAGE

- **Agreement/Contract drafted by** – Florida Department of Transportation
- **Parties to the Agreement/Contract** – FDOT and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of an additional \$32,730 for the design and construction of the Maintenance Facility and Equipment Storage.
- **New/Renewal/Modified** – This is a modified agreement.
- **Duration:** 10/23/18 to 12/31/20
- **Benefits to Martin County** – Florida Department of Transportation grant will cover 80% of the total cost required to design and construct the Maintenance Facility and Equipment Storage.
- **Cost to Martin County** – Local Share in the amount of \$8,183 will be provided from the Airport Enterprise Fund Reserves. There is no associated operating cost.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Airport will need to find an alternative solution to extend the useful life of expensive equipment being exposed to natural elements.
- **Financial Fiscal impact if not approved** - Airport will need to provide full funding to the alternate solution without grant assistance.

DOCUMENTS REQUIRING ACTION:

- Grant Contract (3 copies)
- Budget resolution (3 copies)
- Budget Transfer from Airport Fund Reserves

RECOMMENDATION:

- Move that the Board authorize the Chairman, and/or designee, to execute the FDOT PTGA Amendment #1 grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution; and
- Move that the Board approve the Budget Transfer from Airport fund reserves for the match portion.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

3. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT 440113 FOR AIRPORT STORMWATER IMPROVEMENTS

- **Agreement/Contract drafted by** – Florida Department of Transportation
- **Parties to the Agreement/Contract** – FDOT and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$80,000 for the design and construction of airfield grading, pond modifications and stormwater inlet improvements.
- **New/Renewal/Modified** – This is a new contract.
- **Duration:** Date of execution to 12/31/21
- **Benefits to Martin County** – Florida Department of Transportation grant will cover 80% of the total cost required to design and construct the Airport Stormwater Improvements
- **Cost to Martin County** – Local Share in the amount of \$20,000 will be provided from the Airport Enterprise Fund. There is no associated operating cost.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Airport will not be able to address the drainage issues for the safety areas of the airport.
- **Financial Fiscal impact if not approved** - Airport would need to fund 100% of the cost to repair the draining issues at the airport.

DOCUMENTS REQUIRING ACTION:

- Grant Contract (3 copies)
- Budget resolution (3 copies)

RECOMMENDATION:

- Move that the Board authorize the Chairman, and/or designee, to execute the FDOT PTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

4. PERMISSION TO ACCEPT THE DEPARTMENT OF ENVIRONMENTAL PROTECTION 319H GRANT FOR THE OLD PALM CITY RIPPLE ECO ART STORMWATER WATER QUALITY RETROFIT PROJECT

- **Agreement/Contract drafted by** – State of Florida Department of Environmental Protection (DEP).
- **Parties to the Agreement/Contract** – State of Florida Department of Environmental Protection and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$429,000 to help fund the construction of the Ripple Eco Art Stormwater Water Quality Retrofit Project.
- **New/Renewal/Modified** – This is a new contract.
- **Duration:** Upon Execution through September 30, 2022.
- **Benefits to Martin County** – Enables the County to capture and treat runoff from an estimated 20.25-acre area in Old Palm City and provide water quality benefits by reducing nutrient loads to the St. Lucie Estuary, and assists the County in reaching our BMAP load requirements. This project will also help with flood control enhancing the neighborhood restoration program through Martin County Public Works Department and is collaborating with the Countywide Utilities program, septic to sewer program (Connect to Protect) through land use and design.
- **Cost to Martin County** – A match in the amount of \$286,000 is required for this grant. Unallocated funds are available in the Ecosystem Restoration Capital Improvement Plan as a result of project savings.

An amended Capital Improvement Plan sheet for the Old Palm City Ripple Eco Art Stormwater Project is required to recognize the full estimated project cost and additional grant revenues that were unanticipated.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – No reduction in nutrient loads to the St. Lucie Estuary. No additional gains in flood control.
- **Financial Fiscal impact if not approved** – The cost of the project will not be offset by grant funding.

DOCUMENTS REQUIRING ACTION:

- Grant Contract (4 copies)
- Budget resolution
- Amended FY19 Old Palm City Ripple Project CIP Sheet

RECOMMENDATION:

- Move that the Board authorize the Chairman and/or designee to execute the DEP agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution; and
- Move that the Board adopt the amended FY19 Old Palm City Ripple Project CIP Sheet.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

5. PERMISSION TO ACCEPT THE FY 2019-2020 CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY, INC. GRANT FOR THE A.S./O.S. PROGRAM

- **Agreement/Contract drafted by** – Children's Services Council of Martin County, Inc., Martin County Parks and Recreation, and County Attorney's Office.
- **Parties to the Agreement/Contract** – Children's Services Council of Martin County, Inc. and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$404,626. This funding pays for the staff, maintenance, supplies and programming at the G.A.A.P. program at Lamar Howard Park in Golden Gate (Stuart), the J.A.S.E. program at Langford Park in Jensen Beach, the P.L.A.C.E program at Big Mound Park in Indiantown, the R.E.A.C.H. program at New Monrovia Park in New Monrovia (Port Salerno), and the X-Treme Teen Countywide Program.
- **New/Renewal/Modified** – This is a new contract that is awarded annually.
- **Duration:** July 1, 2019 through June 30, 2020
- **Benefits to Martin County** – These programs are essential to the growth and development of Martin County youth. The A.S./O.S. programs have been serving our youth since 1994 in various forms. This includes programs and activities for low income youth and families such as homework help, tutoring, physical fitness, outdoor recreation, cultural exposure to arts, dance and music, neighborhood special events as well as providing safe after school care and summer camp.
- **Cost to Martin County** – Grant Match of approximately \$308,000, currently budgeted for existing FTE staff, programming and supplies as well as staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** - AS/OS program could not operate at current level of service without added County funding.
- **Financial Fiscal impact if not approved** – If not approved, there would be a loss of \$404,626 in grant funding. To continue program operation, County would be required to invest additional funding for operation.

DOCUMENTS REQUIRING ACTION:

- Grant Contract (2 copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the County Administrator or designee to execute the FY19-20 Children's Services Council grant agreement for the A.S./O.S. Programs as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

OTHER OMB - BUDGET RESOLUTION

6. BUDGET RESOLUTION TO ALLOCATE BOND PROCEEDS IN THE FY19 BUDGET

On April 23, 2019, the Board approved a resolution authorizing the issuance of not to exceed \$45,000,000 in aggregate principal amount of Martin County, Florida Half-Cent Sales Tax Revenue Bonds, Series 2019 for the purpose of financing, refinancing and/or reimbursing the costs of acquisition, construction, reconstruction, expansion and equipping various capital projects within the County. The debt proceeds have been received by the County and a Budget Resolution is required to recognize the unanticipated revenues and to allocate the respective project budgets as approved by the Board.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board approve the Budget Resolution