

**Contract
between
Children's Services Council of Martin County
and
Martin County Board Of County Commissioners
for
After School / Out of School**

I. PURPOSE

The Children's Services Council of Martin County, hereinafter referred to as "CSCMC", and Martin County Board Of County Commissioners, hereinafter referred to as "Provider", enter into this mutual Contract, including all its Attachments referred to herein for the period commencing **July 1, 2019**, and extending through **June 30, 2020**.

II. STAFF

The Provider agrees to employ staff, at its expense, to execute services provided in accordance with this Contract. Such individuals shall not be considered employees of CSCMC and are subject to the supervision, personnel practices, and policies of the Provider. Unless otherwise approved by CSCMC, all staff shall meet qualifications, as stated in the submitted CSCMC Application and job descriptions, and any approved revisions.

III. SERVICES

1. The Provider agrees to deliver services to accomplish the performance measurement targets set forth in the contract and any Special Conditions set forth in Section IX of this contract, in accordance with recognized child welfare practices as determined by CSCMC.
2. The Provider agrees to provide services only to Martin County residents with the funding provided by the Children's Services Council of Martin County.
3. All CSCMC-funded programs must participate in the fiscal and program components of the Services and Activities Management Information System (SAMIS).
4. Entry into this mutual Contract constitutes agreement by the Provider to follow the processes and procedures contained in the CSCMC Program and Funding Policies, and to provide services in the manner defined in the CSCMC Application and Supporting Documents submitted by the Provider.

The Provider has read CSCMC's Program and Funding Policies. By signing this document, Provider is bound to all of the policies and procedures contained in the CSCMC Program and Funding Policies Document as written by CSCMC or as modified and agreed upon by both parties.

_____ **(Provider's initials)**

_____ **(Provider's initials)**

IV. FUNDS

1. The budget for both CSCMC and other funds (if any) for accomplishing the above stated services are set forth in the approved Budget which is included in this contract. CSCMC agrees to reimburse up to **\$404,626.00** for actual costs incurred for services rendered pursuant to this Contract.
2. All grant allocations are payable from funds appropriated on an annual basis. Notwithstanding anything to the contrary in this Contract, the obligation of CSCMC to provide funding for any year is subject to annual budget and appropriation.

V. METHOD OF PAYMENT

1. CSCMC issues payment on a cost-reimbursement basis. Expenses incurred by the program that were included in the approved budget in SAMIS will be reimbursed. Requests for payment must be completed monthly and submitted by the 10th of each month, following the month of expenditure. Under normal circumstances, reimbursement requests submitted by the 10th of the month will be processed by the end of the month. Final reimbursement is made only after completion of fiscal review by CSCMC and submission of end-of-year program statistics to CSCMC. Failure to submit program statistics may result in forfeiture of any remaining program funds.

VI. TERMINATION

1. It is the intent of CSCMC to assure a consistent and orderly delivery of children's services. It is also the intent of CSCMC to terminate contracts in those situations where such action is essential for protection of its interest and the interest of children, as solely determined by CSCMC.
2. Except as provided in Subparagraphs 3 and 4 below, this Contract may be terminated by either party upon no less than 30-days notice to the other. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. CSCMC will reimburse the Provider for all allowable expenses up to the date of termination.
3. In the event that funds to finance this Contract become unavailable, CSCMC may terminate this Contract upon no less than 24 hours notice in writing to the Provider. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. CSCMC shall endeavor, whenever possible and consistent with its legal obligations and principles of prudent management, to provide 30-days notice for termination for lack of funds. CSCMC shall be the final authority as to the availability of funds and the extension of notice beyond the minimum time herein stated. Notwithstanding the foregoing, this Contract shall automatically terminate if CSCMC does not budget and appropriate sufficient funding to make grant payments for any given year.
4. In addition to the rights, as set forth in Paragraph 2 above, this Contract may be terminated by CSCMC for any breach by the Provider of the terms of this Contract, including all its Attachments, and the CSCMC Program and Funding Policies document, upon 24-hours written notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. CSCMC, at its discretion, may waive any breach by the Provider in writing, but such waiver shall not constitute a waiver of any future breaches, including breaches of the same type. Provided, however, CSCMC agrees to pay for all the Provider's services and expenses incurred pursuant to this agreement up to the date of termination.
5. The above provisions shall not limit CSCMC's right to legal remedies.

VII. LIABILITY

1. Subject to the limitations specified in Section 768.28 Florida Statutes, the Provider agrees to be solely responsible for any injuries, damages, omissions, commissions, actions, causes of actions, claims, suits, judgments, and damages accruing, including court costs and attorney's fees, as a result of services performed or not performed, or any negligent act by the Provider. Nothing herein is intended to serve as a waiver of the Provider's sovereign immunity or the provisions of Section 768.28 Florida Statute, nor shall the same be construed to constitute a consent to be sued by a third party nor an agreement to indemnify CSCMC or any third party for their negligent, willful or intentional acts or omissions.
2. Provider is a member of the Treasure Coast Risk Management Program (TRICO), which is a qualified self-insurer in the State of Florida and is granted immunity under Florida Statute 768.28 (as it is now written and as it may be amended by the legislature at future dates). Liability is limited to the amount provided by Section 768.28, F.S. for negligent acts of the Board of County Commissioners. Since this immunity cannot be extended to individuals, corporations, or other than governmental agencies, this eliminates the possibility of naming CSCMC as an additional name insured. Workers Compensation Insurance: Statutory Limits provided; \$1,000,000 Employer Liability Coverage.

VII. LIABILITY (continued)

To the extent permitted by law, the Provider shall require any subcontractor used by the Provider that provides services paid for with CSCMC funds to indemnify and hold harmless CSCMC from liability on account of any injuries, damages, omissions, commissions, actions, causes of actions, claims, suits, judgments, and damages accruing, including court costs and attorney's fees, as a result of services performed or not performed, any negligent act by the subcontractor, or any action arising out of the operation of this Contract.

The Provider shall require any subcontractor used by the Provider for services paid for with CSCMC funds to provide proof of general liability insurance coverage at a level deemed adequate by CSCMC and any other insurance coverage deemed reasonably necessary by CSCMC, which insurance shall be maintained at all times during the existence of this Contract. Upon the Provider entering into an agreement with any subcontractor to provide services contemplated under the Provider's Contract with CSCMC, the Provider shall furnish CSCMC with a current Certificate of Liability Insurance from the subcontractor listing CSCMC as the Certificate Holder and an Additional Insured with respect to General Liability.

VIII. COMMENCEMENT OF PAYMENT

Unless specifically authorized by CSCMC, payment for services rendered under this Contract shall not commence prior to its effective date, which is the date of Contract execution.

IX. SPECIAL CONDITIONS

The Attachments referenced in this Contract are hereby made a part of this Contract and incorporated herein and to the extent that any term in said Attachments conflicts with any term of this Contract, the terms of the Attachment shall control to the extent of such conflict.

The following condition(s) apply to this CSCMC-funded program:

--- CSCMC may require biannual meetings and/or status updates during the contract year. Additional meetings and reporting may be required as deemed necessary by CSCMC.

--- The Provider must submit a Quality Assurance / Quality Improvement (QA/QI) Plan, specific to the CSCMC contract, by June 30, 2020.

--- Provider will participate in the Prime Time Martin County Out-of-School Time (OST) Quality Improvement (QI) Initiative, including all assessment, training, satisfaction survey activities, and ongoing Quality Improvement services, including improvement plan development and progress checks.

--- Provider will attend both (2 of 2) Prime Time Martin County-based Professional Development Trainings, the Prime Time Annual Symposium (Day 2) and recommended training events, via a minimum of one (1) supervisor, lead practitioner or program delegate per each OST site.

X. CONTRACT COMPONENTS AND REVISIONS *(CSCMC Policy 2.5)*

The Special Conditions of this CSCMC Contract, as well as the Attachments to this CSCMC Contract that include, but are not limited to, approved Performance Measurements, and Budget are a part of this CSCMC Contract. This CSCMC Contract and its Attachments, as well as the Applications and Supporting Documents, constitute the contractual relationship between the Provider and CSCMC. No amendments to this CSCMC Contract or its Attachments may be made without the prior written approval of CSCMC and the Provider.

XI. CONTRACT WAIVER *(CSCMC Policy 2.6)*

CSCMC reserves the right to waive requirements of this CSCMC Contract and its Attachments when warranted.

XII. ASSIGNMENTS AND SUBCONTRACTS *(CSCMC Policy 5.9)*

The Provider shall not assign the responsibility of this CSCMC Contract to another party or subcontract for any of the services provided under this CSCMC Contract without prior written approval of CSCMC. No approval by CSCMC of any assignment or subcontract shall be deemed an obligation by CSCMC to provide funds in addition to the total dollar amount stated in this CSCMC Contract.

If the Provider enters into a subcontract for the provision of any portion of services funded by CSCMC, the Provider must provide a copy of that subcontract to CSCMC with the signed CSCMC Contract and/or to the CSCMC Manager of Program Services or other designated CSCMC staff member if the subcontract is executed during the contract year.

All such assignments or subcontracts shall be subject to the conditions of this CSCMC Contract and its Attachments. The Provider must have a monitoring and evaluation process in place in order to determine that the Subcontractors are in compliance with their subcontracts. A summary report must be provided to CSCMC at mid and end of year.

XIII. NONDISCRIMINATION POLICY *(CSCMC Policy 5.7)*

The Provider agrees that it does not discriminate against any person on the grounds of race, color, gender, disability, national origin, ancestry, age, religion, marital status, sexual orientation, veteran's status, familial status, gender identity or expression, or political belief in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff; provision of benefits; selection of volunteers, vendors or subcontractors; or admission to, participation in, or receipt of the services and benefits of any of its CSCMC-funded programs and activities. The Provider also agrees to maintain reasonable access for persons with disabilities. These conditions apply whether the services and benefits are carried out by the Provider directly or through a CSCMC-funded Subcontractor. CSCMC and its funded programs may designate services for specific target populations, based on the identified community needs, per the current CSCMC Strategic Plan.

XIV. PUBLIC RECORDS RETENTION (*CSCMC Policy 5.15d*)

The Provider agrees to retain all fiscal and program records, supporting documentation, and any other documents pertinent to the CSCMC Contract for a period of five years after termination of the CSCMC Contract. If an audit has been initiated and audit findings have not been resolved, all records shall be retained until resolution of audit findings.

XV. PUBLIC RECORDS LAW COMPLIANCE (*CSCMC Policy 5.16*)

CSCMC and Provider are both public agencies in Florida and as such are subject to the Public Records Laws of Florida (Florida Statutes, Chapter 119). The Provider and CSCMC shall comply with Florida's Public Records Laws, and if the Provider meets the definition of "Contractor" as defined in Section 119.071, the Provider shall:

Keep and maintain public records required by CSCMC to perform the services pursuant to Section III. SERVICES of this CSCMC Contract.

Upon request from CSCMC's custodian of public records, Provider will provide CSCMC with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statutes Chapter 119 or as otherwise provided by law.

Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this CSCMC Contract term and following completion of this CSCMC Contract if the Provider does not transfer the records to CSCMC.

Upon completion of this CSCMC Contract, the Provider will transfer, at no cost, to CSCMC all public records in possession of the Provider or keep and maintain public records required by CSCMC to perform the services pursuant to Section III. SERVICES of this CSCMC Contract. If the Provider transfers all public records to CSCMC upon completion of this CSCMC Contract, the Provider shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Provider keeps and maintains public records upon completion of this CSCMC Contract, the Provider shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to CSCMC, upon request from CSCMC's custodian of public records, in a format that is compatible with the information technology systems of CSCMC.

IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CSCMC CONTRACT, CONTACT THE CSCMC CUSTODIAN OF PUBLIC RECORDS AT CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY, 101 S.E. CENTRAL PARKWAY, STUART, FL 34994-5905; (772) 288-5758; cscmc@cscmc.org.

The following CSCMC policies as stated in the Program and Funding Policies document are amended as requested by the Provider in the letter dated April 12, 2019, as approved at the April 22, 2019, CSCMC Council Meeting.

Insurance (CSCMC Policy 5.6)

Prior to commencing any services under the CSCMC Contract, the Provider shall be responsible for providing to CSCMC proof of the following Liability Insurance and Workers Compensation Insurance:

Provider is a member of the Treasure Coast Risk Management Program (TRICO), which is a qualified self-insurer in the State of Florida and is granted immunity under Florida Statute 768.28 (as it is now written and as it may be amended by the legislature at future dates). Liability is limited to the amount provided by Section 768.28, F.S. for negligent acts of the Board of County Commissioners. Since this immunity cannot be extended to individuals, corporations, or other than governmental agencies, this eliminates the possibility of naming CSCMC as an additional name insured. Workers Compensation Insurance: Statutory Limits provided; \$1,000,000 Employer Liability Coverage.

To the extent permitted by law, the Provider shall require any subcontractor used by the Provider that provides services paid for with CSCMC funds to indemnify and hold harmless CSCMC from liability on account of any injuries, damages, omissions, commissions, actions, causes of actions, claims, suits, judgments, and damages accruing, including court costs and attorney's fees, as a result of services performed or not performed, any negligent act by the subcontractor, or any action arising out of the operation of this Contract.

The Provider shall require any subcontractor used by the Provider for services paid for with CSCMC funds to provide proof of general liability insurance coverage at a level deemed adequate by CSCMC and any other insurance coverage deemed reasonably necessary by CSCMC, which insurance shall be maintained at all times during the existence of this Contract. Upon the Provider entering into an agreement with any subcontractor to provide services contemplated under the Provider's Contract with CSCMC, the Provider shall furnish CSCMC with a current Certificate of Liability Insurance from the subcontractor listing CSCMC as the Certificate Holder and an Additional Insured with respect to General Liability.

The language in the first five bulleted points of CSCMC Policy 5.6 Insurance does NOT apply to the Provider because the Provider is self-insured and is a governmental entity; however, the following language will remain intact as it applies to subcontractors used by the Provider that provides services paid for with CSCMC funds, with the requested modifications:

It is the responsibility of the Provider during a contract term to submit renewals of the required Certificates of Insurance to CSCMC on or before the expiration of the insurance policies.

- Any Subcontractor used by the Provider that provides services paid for with CSCMC funds is required to maintain insurance coverage deemed reasonably necessary by CSCMC by nature of the services to be provided by the Subcontractor during the life of the CSCMC Contract.
- If the Provider enters into a subcontract for the provision of services of any portion of services funded by CSCMC, the Provider shall furnish CSCMC copies of the **Subcontractor's Certificates of Insurance** with respect to **General Liability Insurance** listing: 1) The Provider as a Certificate Holder and as an Additional Insured and 2) Children's Services Council of Martin County as a Certificate Holder and as an Additional Insured. If a Subcontractor does not have General Liability Insurance, the Provider's insurance certificate furnished to CSCMC shall include a notation that the Subcontractor is provided coverage under the Provider's General Liability Insurance policy. **Copies of the Certificates of Insurance must be furnished to CSCMC prior to the commencement of work by the Subcontractor.**

The following CSCMC policies as stated in the Program and Funding Policies document are amended as requested by the Provider in the letter dated April 12, 2019, as approved at the April 22, 2019, CSCMC Council Meeting.

Confidential Information (CSCMC Policy 5.8a)

The Provider shall not use or disclose any information that specifically identifies a recipient of services under the CSCMC Contract and its Attachments, as applicable, and for any purpose not in conformity with federal, state, or local law and related regulations, except upon written consent of the recipient, his responsible agent, or guardian where authorized by law. The parties recognize that Provider is a local government subject to Chapter 119, Florida Statutes, and is required to make its records available to the public.

Community Outreach (CSCMC Policy 5.11)

All requirements of this policy remain intact as written in the CSCMC Program and Funding Policies document with the following modifications under the section entitled “Community Outreach Requirements.”

- When a CSCMC-funded program is highlighted, the CSCMC logo below the words “Proudly Supported By” will be prominently displayed on all Provider outreach sources, including:
 - Brochures, flyers, posters, signs and banners, etc. describing or referring to a program or services funded by CSCMC
 - Provider’s website (including hyperlink)
 - Organizational newsletters and annual reports (electronic and printed)

**Martin County Board Of County Commissioners
After School / Out of School**

**PERFORMANCE MEASUREMENTS
FY 2019-2020**

Participant Level Performance Measurements (CDG)

All Primary Participants will be measured through the Performance Measurement reporting module in SAMIS within a twelve-month period. The Provider agrees to collect performance measurement data using the method agreed upon by the Provider and CSCMC staff. Any change to the agreed upon method of measurement must first be negotiated with CSCMC staff.

<u>Performance Measure ID</u>	<u>Performance Measure Description</u>	<u>Target Level %</u>
2761	85% of participants K-12 who complete the Botvin LifeSkills or Bully Stopper curricula, will improve knowledge about nutrition, healthy living, and the effects and consequences of alcohol, tobacco, & other drug use as measured by improved score on post-test. Measured by the % of Afterschool participants that complete the curriculum, with both a pre- and post- test score, distributed consistent with the academic year, with post score of any point value increase.	85%
2758	90% of participants who regularly attend the program (8 or more days per month) will have no new referrals to the Department of Juvenile Justice while enrolled in the program as measured by DJJ data at academic year-end. Measured by the % of Afterschool and prior Summer enrollees that meet or exceed set attendance rate, with a new DJJ referral (of any type) during academic year. Provide same data for participants that attend below set attendance rate.	90%
2759	80% of participants who regularly attend the program (8 or more days per month) and participate (at minimum 60 minutes per week) in high-quality educational activities such as i-Ready, STEAM (Science, Technology, Engineering, Art, and Math), STEM and/or Homework Help will maintain or improve their academic performance in Reading/Language Arts, as measured by the difference in i-Ready pre and post scores. Measured by % of academic year participants that meet or exceed set minimum of both curriculum exposure and attendance, with the same or (any) percentage increase in i-Ready post- versus pre- score, or any post-score at or exceeding 80%, comparing academic year-end overall i-Ready score to academic year-beginning overall i-Ready score.	80%
2762	75% of eligible participants will maintain or improve Reading scores as measured by the difference in i-Ready pre and post scores. Measured by % of Summer Camp participants with the same or (any) percentage increase in i-Ready post- versus pre- score, or any post-score at or exceeding 80%, comparing academic year-beginning overall i-Ready score to prior academic year-end overall i-Ready score.	75%

Manual Performance Measurements

<u>Performance Measure ID</u>	<u>Performance Measure Description</u>
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MPM-3530	Strategies to Promote Inclusion of All Members, Especially Among Sedentary Youth: Describe the strategies staff implemented to promote inclusion of all youth in physical activities, especially sedentary youth. Some recommendations are included in the SPARK After School Curriculum such as emphasize cooperative games and play; de-emphasize competition, incorporate music and rhythms to assist in motivating participants. Describe any training or supervision provided to staff on how to incorporate Inclusion Strategies into physical activity programming.
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**Contracted Service Levels
Participant Level Minimum Service Levels (CDG)**

Primary Participants

Contracted Primary Youth:	300
Contracted Primary Adults:	0
Total Contracted Primary Participants:	300

Secondary Participants

Estimated Secondary Youth:	0
Estimated Secondary Adults:	0
Total Estimated Secondary Participants:	0

**Group Level Minimum Service Levels (Group Activity)
Section I: Minimum Service Levels for Group Activity**

Contracted Group Youth:	1500
Contracted Group Adults:	0
Total Contracted Group Participants:	1500

Minimum Service Level ID

Minimum Service Level Description

After School / Out of School
CURRENT & PROPOSED OPERATING BUDGET
(ROUND NUMBERS UP TO THE NEAREST DOLLAR)

ACCT# TITLE	(1) 2018-2019 PROG. BUDG.	(2) 2019-2020 PROG. BUDG.	(3) % CHG.	(4) 2018-2019 ORIG. ALLOC.	(5) 2019-2020 ORIG. ALLOC.	(6) % CHG.
Salary Accounts:						
569.120 Regular Salaries and Wages	\$0.00	\$359,400.00	100.00%	\$0.00	\$65,534.00	100.00%
Total Salary:	\$0.00	\$359,400.00	100.00%	\$0.00	\$65,534.00	100.00%

Fringe Accounts:						
569.210 FICA	\$0.00	\$27,494.10	100.00%	\$0.00	\$0.00	0.00%
569.220 Retirement Contributions	\$0.00	\$29,409.50	100.00%	\$0.00	\$0.00	0.00%
569.230 Life and Health Insurance	\$0.00	\$141,329.80	100.00%	\$0.00	\$0.00	0.00%
569.240 Workers Compensation	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%
569.250 Unemployment Compensation	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%
Total Fringe:	\$0.00	\$198,233.40	100.00%	\$0.00	\$0.00	0.00%

Operating Expense Accounts:						
569.270 Conference/Training	\$0.00	\$750.00	100.00%	\$0.00	\$0.00	0.00%
569.280 Office Supplies	\$0.00	\$1,425.00	100.00%	\$0.00	\$0.00	0.00%
569.300 Postage	\$0.00	\$420.00	100.00%	\$0.00	\$0.00	0.00%
569.330 Printing & Copying	\$0.00	\$3,960.00	100.00%	\$0.00	\$0.00	0.00%
569.450 Other/Miscellaneous	\$0.00	\$279,675.00	100.00%	\$0.00	\$232,323.00	100.00%

ACCT# TITLE	(1) 2018-2019 PROG. BUDG.	(2) 2019-2020 PROG. BUDG.	(3) % CHG.	(4) 2018-2019 ORIG. ALLOC.	(5) 2019-2020 ORIG. ALLOC.	(6) % CHG.
569.460 Other/Contract	\$0.00	\$99,150.00	100.00%	\$0.00	\$91,900.00	100.00%
569.470 Program Supplies	\$0.00	\$14,869.00	100.00%	\$0.00	\$14,869.00	100.00%
569.480 Other/Special Project	\$0.00	\$16,875.00	100.00%	\$0.00	\$0.00	0.00%
Total Operating Expense:	\$0.00	\$417,124.00	100.00%	\$0.00	\$339,092.00	100.00%
Total Program Expenses:	\$0.00	\$974,757.40	100.00%	\$0.00	\$404,626.00	100.00%

**After School / Out of School
SALARY AND FRINGE PREPARATION
FISCAL YEAR 2019-2020**

Position	Staff	% Time Hrs/Wk # Wks	Gross Salary 2019-2020	Salary In Program 2019-2020	Fringe In Program 2019-2020	CSCMC Request For Salary 2019-2020	CSCMC Request For Fringe 2019- 2020	Salary Funding % 2019- 2020
Recreation Coordinator (2232) (2189)	Anderson, Jesse (2172)	100% 40 52	\$37,500.00	\$37,500.00	\$21,876.74	\$9,375.00	\$0.00	25.00%
Recreation Coordinator (2234) (2191)	Paseta, Jorge (2350)	100% 40 52	\$37,500.00	\$37,500.00	\$21,876.74	\$9,375.00	\$0.00	25.00%
Recreation Coordinator (2235) (2192)	Farias, Leticia (2352)	100% 40 52	\$37,500.00	\$37,500.00	\$21,876.74	\$9,375.00	\$0.00	25.00%
Recreation Coordinator (2236) (2193)		100% 40 40	\$37,500.00	\$37,500.00	\$21,876.74	\$28,848.00	\$0.00	76.93%
Recreation Coordinator (2238) (2195)		100% 40 30	\$37,500.00	\$37,500.00	\$21,876.74	\$5,468.00	\$0.00	14.58%
Recreation Leader (2237) (2194)	Swanson, Scott (2506)	100% 40 22	\$29,700.00	\$29,700.00	\$18,195.05	\$3,093.00	\$0.00	10.41%
Recreation Supervisor (2239) (2196)	Buxton, Bryan (2320)	100% 40 52	\$47,400.00	\$47,400.00	\$23,551.55	\$0.00	\$0.00	0.00%
Recreation Supervisor (2240) (2197)	Jones, Annette (1872)	100% 40 52	\$47,400.00	\$47,400.00	\$23,551.55	\$0.00	\$0.00	0.00%
Recreation Supervisor (2241) (2198)	Mihalik, Lauren (2509)	100% 40 52	\$47,400.00	\$47,400.00	\$23,551.55	\$0.00	\$0.00	0.00%
TOTALS:			\$359,400.00	\$359,400.00	\$198,233.40	\$65,534.00	\$0.00	18.23%

PROGRAM BUDGET REPORT
Martin County BOCC
After School / Out of School
FISCAL YEAR 2019-2020

Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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Salary and Fringe Narrative

569.120	Regular Salaries and Wages		\$359,400.00	\$65,534.00	\$0.00
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Other Funders

Funding Organization	Amount
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Board of County Commissioners - Martin County	\$293,866.00
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Total:	\$293,866.00
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569.210	FICA		\$27,494.10	\$0.00	\$0.00
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Other Funders

Funding Organization	Amount
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Board of County Commissioners - Martin County	\$27,494.10
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Total:	\$27,494.10
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569.220	Retirement Contributions		\$29,409.50	\$0.00	\$0.00
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Other Funders

Funding Organization	Amount
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Board of County Commissioners - Martin County	\$29,409.50
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Total:	\$29,409.50
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Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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569.230	Life and Health Insurance		\$141,329.80	\$0.00	\$0.00
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Other Funders

Funding Organization

Amount

Board of County Commissioners - Martin County	\$141,329.80
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Total:	\$141,329.80
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569.240	Workers Compensation		\$0.00	\$0.00	\$0.00
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Other Funders

Funding Organization

Amount

Total:	\$0.00
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569.250	Unemployment Compensation		\$0.00	\$0.00	\$0.00
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Other Funders

Funding Organization

Amount

Total:	\$0.00
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Salary and Fringe Totals:	\$557,633.40	\$65,534.00	\$0.00
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Operating Expense Budget Narrative

569.270	Conference/Training	07/01/19 to 06/30/2020- State required Child Care Facility Licensing requirements and training.	\$750.00	\$0.00	\$0.00
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Original Budget Calculation

Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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750

Other Funders

Funding Organization	Amount
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Board of County Commissioners - Martin County	\$750.00
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Total:	\$750.00
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569.280	07/01/19 to 06/30/2020- Approximately \$118.75/month for 12 months	\$1,425.00	\$0.00	\$0.00
Office Supplies	Original Budget Calculation 1425			

Other Funders

Funding Organization	Amount
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Board of County Commissioners - Martin County	\$1,425.00
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Total:	\$1,425.00
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569.300	07/01/19 to 06/30/2020- Approximately \$35.00/month for 12 months	\$420.00	\$0.00	\$0.00
Postage	Original Budget Calculation 420			

Other Funders

Funding Organization	Amount
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Board of County Commissioners - Martin County	\$420.00
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Total:	\$420.00
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Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
569.330	Printing & Copying	07/01/19 to 06/30/2020- Printing and copying- flyers, activity guides, worksheets for children, letters to parents and collaborative partners Original Budget Calculation 3960	\$3,960.00	\$0.00	\$0.00
<u>Other Funders</u>					
Funding Organization			Amount		
Board of County Commissioners - Martin County			\$3,960.00		
Total:			\$3,960.00		

569.450	Other/Miscellaneous	07/01/19 to 06/30/2020- From July 1st-August 2nd- (1) Teen Recreation Leader @ \$16.56 x 40hrs x 5wks = \$3,312 (4) Assistant Recreation Leaders @ \$13.80 x 40hrs x 5wks = \$11,040 (7) Recreation Aides @ \$12.42 x 40hrs x 5wks = \$17,388, (1) Recreation Aide Nutritional Driver @ \$12.60 x 18hrs x 5wks = \$1,134 From August 5th-September 30th-(1) Teen Recreation Leader @ \$16.56 x 40hrs x 8wks = \$5,299 (4) Assistant Recreation Leaders @ \$13.80 x 30hrs x 8wks = \$13,248 (5) Recreation Aides @ \$12.42 x 25hrs x 8wks = \$12,420, (1) Recreation Aide Nutritional Driver @ \$12.60 x 18hrs x 8wks = \$1,814 From October 1st-June 30th-(4) Recreation Leaders (Formally Assistant Recreation Leader) @ \$19.70 x 30hrs x 31wks = \$73,284, (5) Recreation Aides @ \$16.92 x 25hrs x 31wks = \$65,565, (1) Recreation Aide Nutritional Driver @ \$17.17 x 18hrs x 31wks = \$9,581. (4) Recreation Leaders (Formally Assistant Recreation Leader) @ \$19.70 x 40hrs x 8wks = \$25,216, (7) Recreation Aides @ \$16.92 x 40hrs x 8wks = \$37,901, (1) Recreation Aide	\$279,675.00	\$232,323.00	\$0.00
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Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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Nutritional Driver @ \$17.17 x 18hrs x 8wks = \$2,473. A portion of Resource Government Staff Accounts as County Match in the amount of \$47,352 starting October 1st-June 30th.

Original Budget Calculation
232323+47352

Other Funders

Funding Organization	Amount
Board of County Commissioners - Martin County	\$47,352.00
Total:	\$47,352.00

569.460	07/01/19 to 06/30/2020- \$42,500 (GAAP \$12,500, REACH \$12,500, PLACE \$12,500, JBSC \$5,000) for field trips based on an average of \$7.00 per child for admission and \$34 per hour and \$3 per mile for buses. \$17,400 for tutoring or other educational programing to be incorporated within the programs. \$7,000 to be used for other contractual programming such as basketball, dodgeball, kickball, and soccer. \$4,000 to be spent on community events such as movie nights, parents nights out, and community outreach programs (\$1,000 JASE, \$1,000 GAAP, \$1,000 REACH, \$1,000 for PLACE) \$21,000 is set aside for teen events such as dodge ball tournaments, movie nights, open hang nights at county community centers, festivals, trivia nights, teen incentive trips, as well as a large portion of that to be used for the Summer Slam Jam which includes radio advertisements, facebook and Instagram posts to promote higher numbers at the events. Total of \$91,900 Also \$7,250 as County	\$99,150.00	\$91,900.00	\$0.00
Other/Contract				

Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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Match for additional activities,
programming and special events during
the grant year.

Original Budget Calculation
42500+17400+7000+4000+21000+7250

Other Funders

Funding Organization	Amount
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Board of County Commissioners - Martin County	\$7,250.00
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Total:	\$7,250.00
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569.470		07/01/19 to 06/30/2020- \$9,269 to be	\$14,869.00	\$14,869.00	\$0.00
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Program Supplies	used for recreational program supplies (\$2,000 JASE, \$2,000 GAAP, \$2,000 REACH, \$2,000 PLACE, \$1,269 Teens) such as playground balls, frisbees, jump ropes, safe bases, cones, flags, board games, chalk, educational items, technology based programs, and other various arts and craft supplies. \$3200 to be used for Summer Camp t-shirts for camp participants and staff members. \$1,600 to be used for 4-H agricultural supplies such as hand shovels, garden gloves, rakes, soil, water hoses and other gardening and agricultural supplies for gardening, cultivating, and harvesting. \$800 to be used for educational software such as books, lesson plans, cd-roms and study guides. Total of \$14,869
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Original Budget Calculation
14869

Other Funders

Funding Organization	Amount
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Account #	Account Name	Narrative	Program Budget	CSC Allocation	Amended CSC
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Total: \$0.00

569.480	Other/Special Project	07/01/19 to 06/30/2020- In-Kind Summer Feeding Program - Lunch - \$16,875 (\$2.50/lunch x 135 lunches/day x 5 days/week x 10 weeks = \$16,875 Original Budget Calculation 16875	\$16,875.00	\$0.00	\$0.00
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Other Funders

Funding Organization	Amount
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Martin County School District	\$16,875.00
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Total: \$16,875.00

Operating Expense Budget Totals:	\$417,124.00	\$339,092.00	\$0.00
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Grand Totals: **\$974,757.40** **\$404,626.00** **\$0.00**

Other Funders

Funding Organization	Amount
Funds from Government Sources - Board of County Commissioners - Martin County	\$553,256.40
Funds from Government Sources - Martin County School District	\$16,875.00
Total	\$570,131.40

Audit Trail

bbuxton created document	05/22/2019 08:42 AM
bbuxton forwarded document to klysak	05/30/2019 03:40 PM
klysak rejected document - sent back to - bbuxton	05/30/2019 03:55 PM
Reason: Rejected	05/30/2019 03:55 PM
bbuxton forwarded document to klysak	05/31/2019 03:31 PM
klysak forwarded document to bbuxton	05/31/2019 03:33 PM

Audit Trail	
bbuxton submitted document to CSC for approval	05/31/2019 03:34 PM
lhaase moved document from cgood to cgood using the Approval Chain Setup function.	05/31/2019 03:47 PM
cgood forwarded document to lhaase	05/31/2019 03:55 PM
lhaase approved document	05/31/2019 04:02 PM

**After School / Out of School
SOURCES OF REVENUE**

Funder Type/Funder	2017- 2018 Total	2018- 2019 Budget	2018- 2019 Amend	2018- 2019 Total	2019-2020 Budget	2019- 2020 Amend	2019-2020 Total	Percent Increase Decrease
Funds from Government Sources								
Board of County Commissioners - Martin County	\$0.00	\$0.00	\$0.00	\$0.00	\$553,256.40	\$0.00	\$553,256.40	100%
Martin County School District	\$0.00	\$0.00	\$0.00	\$0.00	\$16,875.00	\$0.00	\$16,875.00	100%
	\$0.00	\$0.00	\$0.00	\$0.00	\$570,131.40	\$0.00	\$570,131.40	100.00%
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$570,131.40	\$0.00	\$570,131.40	100.00%

FY 2019-2020 Totals

Total Amended Program Revenue	\$974,757.40
Total Program Budget	\$974,757.40
Difference	\$0.00
Total Amended CSC Allocation	\$404,626.00
Total Program Budget	\$404,626.00
Difference	\$0.00

**CHILDREN'S SERVICES COUNCIL
OF MARTIN COUNTY**

**MARTIN COUNTY BOARD OF COUNTY
COMMISSIONERS**

David L. Heaton, Executive Director

Taryn Kryzda, County Administrator

Date

Date

APPROVED AS TO FORM & LEGAL SUFFICIENCY:

Krista A. Storey, Acting County Attorney

Date