

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** July 23, 2019

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

GRANT ITEMS – PERMISSION APPLY

1. **PERMISSION TO APPLY FOR THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FLORIDA JOB GROWTH FUND**

- **Requestor** – Department of Administration
- **Granting Agency** – Florida Department of Economic Opportunity Florida Job Growth Grant Fund
- **Project Description** – The extension of utilities to the Seven Js Industrial Park located west of the Martin County landfill will encourage economic development. These grant funds will be used to offset the costs to provide water and wastewater to approximately 34 industrial and commercial properties located just east of Interstate 95 north and SR 714 in Martin County. Most of these lands, owned by 18 different entities, are vacant and restricted to using limited sized septic tanks, reducing the potential for job creation and economic activity for Martin County. Data collected for the first quarter of 2018 shows almost 2,000 St. Lucie County residents traveled into this area to work. This data demonstrates the potential for additional job creation throughout this part of the County.
- **Requested Grant Award** – \$2,250,000
- **Budgetary Impact** – Grant Match of \$2,250,000 budgeted from Private Utility Assessments
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** - n/a
- **Financial Fiscal impact if not approved** - \$2,250,000 in grant funds will be unavailable to offset the costs of this public works project.

DOCUMENTS REQUIRING ACTION:

- None at this time.

RECOMMENDATION:

- Move that the Board authorize the Department of Administration to apply for the Florida Department of Economic Opportunity Florida Job Growth Grant Fund

2. **PERMISSION TO APPLY FOR THE FY 2020-2021 LOCAL GOVERNMENT FUNDING REQUEST (LGFR) FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) FOR BEACH MANAGEMENT**

- **Requestor** – Coastal Engineering Division
- **Granting Agency** – Florida Department of Environmental Protection (FDEP)
- **Project Description** – The FDEP administers the Local Government Funding Request for Beach Management. Staff is requesting authorization to apply for construction funds for the upcoming project and feasibility and design funding for the 2023/2024 project at Bathtub Beach/Sailfish Point Beach.
- **Requested Grant Award** – up to \$1,202,175 (DEP share of 36.99%)
- **Budgetary Impact** – up to \$2,047,825 (County grant match of 63.01%) to come from the Coastal Capital Improvement Plan budget.
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – County would be responsible for all expenses related to this project.
- **Financial Fiscal impact if not approved** – Funding for this work would be the County's sole responsibility.

DOCUMENTS REQUIRING ACTION:

- Board Resolution

RECOMMENDATION:

- Move that the Board authorizes staff to submit the LGFR grant application to FDEP for the Beach Management Program grant, and;
- Move that the Board adopt the Board Resolution in support of this project.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

3. **PERMISSION TO APPLY FOR THE FY 2020-2021 LOCAL FUNDING GOVERNMENT REQUEST (LGFR) FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) FOR INLET MANAGEMENT**

- **Requestor** – Coastal Engineering Division
- **Granting Agency** – Florida Department of Environmental Protection (FDEP).
- **Project Description** – The FDEP administers the Local Government Funding Request for Inlet Management. Staff is requesting authorization to apply for funding for St. Lucie Inlet Management Plan Implementation Project. Note that projects remain eligible for reimbursement for 3 years after project construction. If these funds are awarded, they will be replenishing the account that supplied the original funds. This request includes reimbursement feasibility and design funds, construction funds and all permit-required monitoring for all bypass projects.
- **Requested Grant Award** – up to \$9,750,000 (DEP 75% portion of construction and monitoring).

- **Budgetary Impact** – up to \$3,250,000 (remaining county match 25%) to come from the Coastal Capital Improvement Plan budget.
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Effective implementation of the Inlet Management Plan would be put in jeopardy based on a lack of adequate funding for upcoming projects.
- **Financial Fiscal impact if not approved** – Funding for the implementation of the Inlet Management Plan would be the County's sole responsibility.

DOCUMENTS REQUIRING ACTION:

- Board Resolution.

RECOMMENDATION:

- Move that the Board authorize staff to submit the application for the FY2020-2021 LGFR from FDEP, and;
- Move that the Board adopt the Board Resolution in support of this project

APPROVED AS TO FORM & LEGAL SUFFICIENCY

4. PERMISSION TO APPLY FOR THE FY 2020-2021 LOCAL GOVERNMENT FUNDING REQUEST (LGFR) FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) FOR THE BEACH MANAGEMENT FUNDING ASSISTANCE GRANT

- **Requestor** – Coastal Engineering Division
- **Granting Agency** – Florida Department of Environmental Protection (FDEP)
- **Project Description** – The FDEP administers the Florida Beach Erosion Control Program. Staff is requesting authorization to apply for feasibility and design funds and permit required monitoring funds for the Martin County Hutchinson Island Shore Protection Project/ 4-Mile Beach Project.
- **Requested Grant Award** – \$320,600 (DEP share of 45.8%)
- **Budgetary Impact** – estimated \$379,400 (County grant match of 54.2%) to come from the Coastal Capital Improvement Plan budget.
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – County would be responsible for all expenses related to this project.
- **Financial Fiscal impact if not approved** – Funding for this work would be the County's sole responsibility.

DOCUMENTS REQUIRING ACTION:

- Board Resolution

RECOMMENDATION:

- Move that the Board authorizes staff to submit the LGFR grant application to FDEP for the Beach Management Program grant, and;
- Move that the Board adopt the Board Resolution in support of this project.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

GRANT ITEMS – PERMISSION TO ACCEPT

5. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) LOCAL AGENCY PROGRAM (LAP) AGREEMENT FOR THE PORT SALERNO ELEMENTARY SIDEWALKS (SAFE ROUTES TO SCHOOL) PROJECT (FM# 439979-1-58-01)

- **Agreement/Contract drafted by:** State of Florida Department of Transportation (FDOT)
- **Parties to the Agreement/Contract:** FDOT and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract:** To provide funding for this project up to \$415,557. The total estimated cost of the project is \$615,073 and will consist of construction of 4,572 LF of new sidewalk to the South of the Port Salerno Elementary School. New sidewalks, ADA sidewalk ramps and crosswalks will be added on segments of SE Kingfish Avenue, SE Seaward Street, SE Horizon Avenue, SE Ebbtide Avenue and a stormwater ditch/canal that abuts the South side of the elementary school property.
- **New/Renewal/Modified:** New
- **Duration:** Martin County agrees to complete the project on or before December 31, 2021 (date of Agreement expiration).
- **Benefits to Martin County:** Transportation Element of the Comprehensive Plan requires that the County provide sidewalk facilities to meet the needs of pedestrians, construct sidewalks on Collectors and Arterials (Policy 5.4A.4), develop sidewalk and bicycle facilities improvement program (Policy 5.4A.5), prioritize needed sidewalks & bicycle facilities (Policy 5.4A.6), and identify & seek funding for sidewalk and bicycle facilities (Policy 5.4A.7). The County shall give priority to projects identified in adopted Community Redevelopment Plans for the CRA areas that provide infrastructure improvements (Policy 14.1A.10). In addition, Federal regulations require upgrades to meet ADA accessibility.
- **Cost to Martin County:**
 - Costs in excess of the programmed funding are attributable to actions which have not received the required approval of FDOT shall not be considered eligible costs and shall be funded with Port Salerno CRA Tax Increment Funds (TIF).
 - Annual maintenance cost is estimated to be \$1,000 per year.
 - Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – The project would be put on hold until an alternative funding source was identified.
- **Financial Fiscal impact if not approved** – The County will forfeit \$415,557 in grant funding for the Construction of the project.

DOCUMENTS REQUIRING ACTION:

- LAP Agreement (2 copies)
- Board Resolution (3 copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman to execute the LAP Agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Board Resolution; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

6. PERMISSION TO ACCEPT THE EMERGENCY MANAGEMENT PREPAREDNESS AND ASSISTANCE TRUST FUND (EMPA) GRANT

- **Agreement/Contract drafted by:** State of Florida Division of Emergency Management.
- **Parties to the Agreement/Contract:** State of Florida Division of Emergency Management and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract:** Funding for salary, training, and planning to enhance Emergency Management programs totalling \$105,806.
- **New/Renewal/Modified:** This is a new contract that is awarded annually.
- **Duration:** July 1, 2019 through June 30, 2020.
- **Benefits to Martin County:** Grant award of \$105,806 to enable the County to enhance planning projects, provide for technology, equipment and supplies needed, and programs to meet mandates. Most importantly, this grant provides for program needs to ensure the safety and protection of residents.
- **Cost to Martin County:** Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved –** The majority of the Emergency Management Division budget is grant funded which supports the technical operation of the Emergency Operations Center as well as training and community outreach programs. The General Fund match would not be enough to support these programs on its own.
- **Financial Fiscal Impact if not approved-** Funds would not be available for this program.

DOCUMENTS REQUIRING ACTION:

- Grant Contract (4 copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman to execute the EMPA agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office;
- Move that the Board authorize the Fire Rescue Chief, or designee, to submit and execute any additional changes, documents, or budget actions, as well as any amendments to the grant contract; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

7. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT – AMENDMENT #1 444287-1-94-01 FOR WITHAM FIELD HELIPAD REHABILITATION

- **Agreement/Contract drafted by** – Florida Department of Transportation
- **Parties to the Agreement/Contract** – FDOT and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of an additional \$32,971 needed for the rehabilitation of the Sheriff and Lifestar Helipads.
- **New/Renewal/Modified** – This is a modified agreement.
- **Duration:** 10/23/18 to 12/31/20
- **Benefits to Martin County** –Florida Department of Transportation grant will cover 80% of the total cost required to rehabilitate the Witham Field Helipads.
- **Cost to Martin County** – Local Share in the amount of \$8,243 will be provided from the Airport Enterprise Fund. There is no associated operating cost.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – The existing lighting for both helipads are failing and are in need of replacement which will become a safety hazard.
- **Financial Fiscal impact if not approved** - Airport will need to allocate approximately \$41,214 to cover the cost to rehabilitate the helipads.

DOCUMENTS REQUIRING ACTION:

- Grant Contract (2 copies)
- Budget Resolution (3 copies)

RECOMMENDATION:

- Move that the Board authorize the Chairman, and/or designee, to execute the FDOT PTGA Amendment #1 grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution

APPROVED AS TO FORM & LEGAL SUFFICIENCY

8. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) LOCAL AGENCY PROGRAM (LAP) AGREEMENT FOR THE DIXIE HIGHWAY SIDEWALK EXTENSION PROJECT (FM# 440020-1-58-01)

A: FDOT GRANT AGREEMENT

- **Agreement/Contract drafted by:** State of Florida Department of Transportation (FDOT)
- **Parties to the Agreement/Contract:** FDOT and the Martin County Board of County Commissioners (on behalf of the City of Stuart)
- **Purpose of the Agreement/Contract:** To provide funding for this project up to \$320,679. The project scope consists of sidewalk construction on NW Dixie Highway (from approximately 200' north of NW Wright Boulevard to NE Dixie Highway at NW Green River Parkway).
- **New/Renewal/Modified:** New
- **Duration:** Martin County agrees to complete the project on or before December 31, 2021 (date of Agreement expiration).
- **Benefits to Martin County:** The grant funding will provide for new public facilities and/or improvements that eliminate public hazards.
- **Background Information:** The County and City have agreed to cooperate in the implementation of the project whereby the County, utilizes its Local Agency Program (LAP) certification and eligibility to participate in the FDOT's Transportation Alternative Program (TAP) grant program, and will contract for construction of the project on the City's behalf via an Interlocal Agreement.
- **Cost to Martin County:**
 - Per the Interlocal Agreement, the City acknowledges and agrees that it will be solely liable to the County for all costs associated with the project not covered by the grant. Prior to the County's issuance of a Notice to Proceed to the Contractor, the City agrees to provide: 1) the total Bid Award, including a fifteen percent (15%) contingency amount, 2) the full negotiated contract amount for CEI services, and 3) twenty thousand, seven hundred seventy-five dollars (\$20,775) non-refundable Contract Administration Fee outlined in Exhibit "B" of the Interlocal Agreement.
 - The City agrees that it shall be solely responsible for maintenance, replacement, and repair of the Project (including, but not limited to, all landscaping, irrigation, signage, fencing, guardrail and handrail) and that the County shall have no responsibility for maintenance, replacement, and repair of the Project.

B: INTERLOCAL AGREEMENT

- **Agreement/Contract drafted by:** Martin County Attorney's Office
- **Parties to the Agreement/Contract:** Martin County Board of County Commissioners and City of Stuart City Commission
- **Purpose of the Agreement/Contract:** The Interlocal Agreement will allow Martin County to utilize its FDOT LAP Certification to implement a sidewalk improvements project on behalf of the City of Stuart. The Interlocal Agreement specifies the roles and responsibilities of the County and the City. The County will implement and manage the Project on behalf of the City.
- **New/Renewal/Modified:** New

- **Duration:** Continues until the project is completed. The City assumes all maintenance responsibility upon completion of the Project, as indicated in the Interlocal Agreement.
- **Benefits to Martin County:** The implementation of the project will provide new public facilities and/or improvements that eliminate public hazards.
- **Cost to Martin County:**
 - Per the Interlocal Agreement, the City acknowledges and agrees that it will be solely liable to the County for all costs associated with the project not covered by the grant. Prior to the County's issuance of a Notice to Proceed to the Contractor, the City agrees to provide: 1) the total Bid Award, including a fifteen percent (15%) contingency amount, 2) the full negotiated contract amount for CEI services, and 3) twenty thousand, seven hundred seventy-five dollars (\$20,775) non-refundable Contract Administration Fee outlined in Exhibit "B" of the Interlocal Agreement.
 - The City agrees that it shall be solely responsible for maintenance, replacement, and repair of the Project (including, but not limited to, all landscaping, irrigation, signage, fencing, guardrail and handrail) and that the County shall have no responsibility for maintenance, replacement, and repair of the Project.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – None
- **Financial Fiscal impact if not approved** – None

DOCUMENTS REQUIRING ACTION:

- LAP Agreement (2 copies)
- Interlocal Agreement
- Board Resolution (3 copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman or designee to execute the LAP agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board authorize the Chairman to execute the Interlocal Agreement between Martin County and the City of Stuart; and
- Move that the Board adopt the Board Resolution; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

9. PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION STATE RESILIENCY GRANT

- **Agreement/Contract drafted by** – Florida Department of Environmental Protection, Coastal Office, Resilient Coasts Program
- **Parties to the Agreement/Contract** – Florida Department of Environmental Protection, Coastal Office, Resilient Coasts Program and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$75,000 to complete a vulnerability assessment, create a resiliency plan for Martin County and fulfill the Community Rating System's (CRS) component 452.b pertaining to sea level rise response through a watershed master plan.
 - Sea level rise and changing precipitation patterns and events present one of the most immediate stressors facing in our region. The proposed work will formalize lines of communication and project coordination initiated in the resiliency planning group. When completed, the adopted plan will add weight to grant proposals for planned resiliency-related projects (road elevation, storm water control, coastal erosion, mosquito borne illness and more), and qualify these projects for funding under resiliency grant opportunities. Successfully meeting the CRS component 452.b will result in reduced flood insurance rates for county property owners. It will improve our compliance with the Peril of Flood statute (Sec. 163.3178(2)(f) F.S.) and allow the County to responsibly plan for predicted future conditions.
- **New/Renewal/Modified** – This is a new contract.
- **Duration** – Upon execution until June 30, 2020
- **Benefits to Martin County** – Work funded by this grant will result in an increased ability to incorporate resiliency into county project designs, efficiently prioritize storm damage mitigation projects, and plan for the preservation of natural systems.
- **Cost to Martin County** – An additional \$50,000 will be required to complete this project and these dollars are programmed in the FY20 Budget. Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Project planners will not have the benefit of this more complete information base to design county projects, mitigation projects and natural land preservation
- **Financial Fiscal impact if not approved** – None

DOCUMENTS REQUIRING ACTION:

- Grant Contract
- Budget resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman or designee to execute the State Resiliency Grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

10. PERMISSION TO ACCEPT THE STATE OF FLORIDA DIVISION OF HISTORICAL RESOURCES SPECIAL CATEGORY GRANT AWARD

- **Agreement/Contract drafted by** – State of Florida Division of Historical Resources
- **Parties to the Agreement/Contract** – State of Florida Division of Historical Resources and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$125,000 for funding restoration repairs at the Old Martin County Courthouse, currently used by the Arts Council of Martin County as the Courthouse Cultural Center. This structure has a national and local historic designation. The Old Courthouse was added to the National Register of Historic Places in 1997 and to Martin County's Historic Register in 2007.
- **New/Renewal/Modified** – This is a new agreement.
- **Duration:** July 1, 2019 through June 30, 2021
- **Benefits to Martin County** – Enables the County to offset some of the repair estimates needed to protect this historical structure for failing into additional disrepair.
- **Cost to Martin County** – \$125,000 match from FY19 general fund reserves.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** - If not approved, The Arts Council will not be able to continue their program due to deterioration of this historic structure.
- **Financial Fiscal impact if not approved** - \$125,000 award will be unavailable to offset the costs of needed repairs to this historic structure.

DOCUMENTS REQUIRING ACTION:

- Grant Agreement and restrictive covenants (4 copies)
- Budget Resolution
- Budget Transfer from General Fund Reserves

RECOMMENDATION:

- Move that the Board authorize the Chairman and or designee to execute the State of Florida Division of Historical Resources grant award agreement and any related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.
- Move that the Board authorize a Budget Transfer from General Fund Reserves in the amount of \$125,000 to provide match

APPROVED AS TO FORM & LEGAL SUFFICIENCY

11. PERMISSION TO ACCEPT THE E911 STATE GRANT FOR NEW MONITORS

The State of Florida E911 Board has approved a grant award in the amount of \$13,676.28 for new console and wall monitors. Console monitors will improve the current display for call processing and enable emergency communication alternatives for the hearing impaired and the disabled community. Additionally, wall monitors will display emergency information and Martin County's mapping system. Providing Geographic Information Systems (GIS) technology with real-time geographic intelligence to locate callers and emergency services nearby.

These monitors are necessary tools to ensure efficient emergency services for the safety and protection of Martin County citizens. Without the utilization of grant funds Martin County cannot complete the transition to Next Generation 911 (NG911) services. Grant funds will be provided on a cost reimbursement basis. The duration of the grant award is June 12, 2019 through June 12, 2020. There are no additional costs or maintenance fees related to these items.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board accept the E911 State Grant award.
- Move that the Board approve the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

12. PERMISSION TO ACCEPT THE E911 STATE GRANT FOR RAPIDSOS INTEGRATION

The State of Florida E911 Board has approved a grant award in the amount of \$15,796.56 for RapidSOS integration. Vesta Solutions Inc. will provide the installation of enhanced window software to allow integration with the RapidSOS technology. RapidSOS provides access to emergency locations for Telecommunicators to effectively process calls. RapidSOS is an advanced emergency technology system that delivers more precise wireless location and rich data to the Telecommunicators during call processing.

This integration is necessary to ensure efficient emergency services for the safety and protection of Martin County citizens. Without the utilization of grant funds Martin County cannot complete the transition to Next Generation 911 (NG911) services. Grant funds will be provided on a cost reimbursement basis. The duration of the grant award is June 12, 2019 through June 12, 2020. There are no additional costs or maintenance fees related to these items.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION

- Move that the Board accept the E911 State Grant award.
- Move that the Board approve the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

OTHER OMB - BUDGET RESOLUTION

13. REQUEST TO APPROVE BUDGET RESOLUTION FOR THE STATE FY20 ALLOCATION OF FEDERAL HIGHWAY ADMINISTRATION (FHWA) FUNDS FOR THE MPO

The Martin MPO is the recipient of Federal Highway Administration (FHWA) metropolitan planning funds (PL funds) authorized under 23 U.S.C.134, 23 CFR 450 and Section 339.175, Florida Statutes. The Florida Department of Transportation is authorized to transmit to the MPO its proportionate share of PL Funds approved by the FHWA. Funds are authorized on an annual basis. This is a budget resolution to accept into the County budget the State FY20 PL funding allocation for the Martin MPO in the amount of \$602,004.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board adopt the Budget Resolution for State FY20 FHWA PL funding allocation for the MPO.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

14. ADJUSTMENTS TO THE FISCAL YEAR 2019 BUDGET

The Office of Management and Budget (OMB) is requesting approval to modify the fiscal year 2019 budget in accordance with Generally Accepted Accounting Principles (GAAP). These adjustments are necessary to align revenues and expenditures to reflect activities related make corrections, budgeted transfers, and budget transfer from reserves as follows:

A. BUDGET RESOLUTION TO ACCEPT REVENUES RECEIVED:

Allocate unanticipated stop loss insurance proceeds related to inmate catastrophic medical claims in the amount of \$330,000. The funds will be used to off-set unanticipated insurance claims.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board approve the Budget Resolution.

B. BUDGET RESOLUTION TO AMEND THE FLORIDA EMS TRUST FUND GRANT TO ALLOCATE CARRYOVER DOLLARS FROM PREVIOUS YEAR:

OMB is requesting a budget resolution to allocate the remaining grant and interest revenues in the amount of \$11,877.44 from the FY18 Florida Department of Health EMS Trust Fund grant to the FY19 EMS Trust Fund grant. Reallocation of these funds have been approved by the Florida Department of Health.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board adopt the Budget Resolution.

C. BUDGET RESOLUTION TO ACCEPT REVENUES RECEIVED FOR VARIOUS PARKS:

During fiscal year 2019, the Parks and Recreation Department received additional park fee and impact fee revenues in the amount of \$580,600. A Budget Resolution is required to appropriate the unanticipated revenues into the FY19 budget.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board approve the Budget Resolution.

D. REQUEST FOR FUNDS FROM GENERAL FUND RESERVES FOR THE SUPERVISOR OF ELECTIONS

The Supervisor of Elections has been reserving funds to procure voting equipment as well as upgrade and replace current voting equipment. An upgrade to DS200 modems is required because Verizon will no longer support 3G technology after 2019. Modems are used to transmit election night results from each precinct to the Election Center to facilitate the reporting of timely results to the Division of Elections, the public and the media.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from General Fund Reserves

RECOMMENDATION:

- Move that the Board authorize a Budget Transfer from General Fund Reserves in the amount of \$18,031 to fund the purchase of 4G wireless modems for the Supervisor of Elections Office

APPROVED AS TO FORM & LEGAL SUFFICIENCY

15. PERMISSION TO AMEND THE FLORIDA DEPARTMENT OF TRANSPORTATION MAINTENANCE MEMORANDUM OF AGREEMENTS FOR THE STUART AND JENSEN BEACH CAUSEWAYS AND ADOPT ACCOMPANYING RESOLUTIONS

In 2004, the Florida Department of Transportation (FDOT) entered into a Maintenance Memorandum of Agreement (MMOA) for the spoil islands under the Jensen Beach Causeway. In 2006, with the completion of the Ernest Lyons Bridge, a similar MMOA was drafted for the spoil islands under the Stuart Causeway. These agreements addressed the maintenance of landscaping, hardscape and irrigation. The islands serve as park and recreation areas for residents.

Following Tropical Storm Sandy, the County wrote to FDOT District Secretary Wolfe (November 5, 2013) and requested FDOT's assistance in repairing the damage to the shorelines of the spoil islands under the causeways. Secretary Wolfe responded on December 2, 2013 denying the request and wrote that the spoil islands were "not components of the existing bridges" and that it was never the Department's intention to accept responsibility for the maintenance and repair of the shorelines. Martin County sustained the cost of the repairs.

The spoil island shorelines were again damaged during Hurricane Irma and a project was created and submitted to FEMA to address the repairs. FEMA denied the project claim on the basis that Martin County did not own the islands and had no "legal responsibility".

Staff is appealing the denial and, in order to eliminate the issue of legal responsibility in the future, has requested that FDOT amend the original agreement to include maintenance of the spoil islands and the shorelines. FDOT agreed to the request.

- **Amendment to Agreement drafted by:** Florida Department of Transportation.
- **Parties to the Amendment to Agreement:** Florida Department of Transportation and Martin County Board of Commissioners.
- **Purpose of the Amendment:** To establish Martin County's legal responsibility for maintenance of the spoil islands under the Stuart and Jensen Beach Causeways.
- **New/Renewal/Modified:** This is an amendment to the original Maintenance Memorandum of Agreement.
- **Duration:** No expiration.
- **Benefits to Martin County:** Allows the county to apply for and receive federal and state funds for storm damages to the spoil islands.
- **Cost to Martin County:** There is no additional cost to Martin County, which is already maintaining the spoil islands.

ALTERNATIVE ACTION:

- Move that the Board not adopt the Amendments and provide direction

DOCUMENTS REQUIRING ACTION:

- Contract Amendments (2)
- Budget Resolutions (2)

RECOMMENDATION:

- Move that the Board approve the Amendments to the Maintenance Memorandum of Agreements for the Stuart and Jensen Beach Causeways; and
- Move that the Board adopt the Budget Resolutions supporting this action

APPROVED AS TO FORM & LEGAL SUFFICIENCY