

**JULY 8, 2019  
HISTORIC PRESERVATION BOARD  
MINUTES  
4:00 PM  
2401 SE MONTEREY ROAD, COMMISSION CHAMBERS**

**PRESENT**

Chair .....	Douette Pryce
Members .....	Joette Lorion Rice
	Linda Geary
	Sherry Lee
	Evan Anderson
	Nicole Norton

**ABSENT**

Dan Braden

**STAFF PRESENT**

Assistant County Administrator / HPB Liaison .....	George Stokus
Assistant County Attorney .....	Elizabeth Lenihan
Executive Aide .....	Rosemarie Zummo

**\* Indicates a motion**

**\*\* Indicates a vote**

**\*\*\* For the record comment**

**CALL TO ORDER**

The meeting was called to order at 4:02 PM

**MINU      APPROVAL OF MINUTES – June 10, 2019**

**\*Linda Geary moved approval of minutes. Evan Anderson seconded the motion.**

**\*\*Motion passed unanimously. (Member Nicole Norton was not present for vote.)**

**DISCLOSURE OF CONFLICTS OF INTEREST - none**

**OLD BUSINESS - none**

**NEW BUSINESS**

**Strategic Planning** – review of FY19 goals and objectives and discussion of FY20 objectives including FY20 line item budget.

George Stokus led review of FY19 goals and objectives document. Members discussion each goal. Revisions were provided to staff to incorporate into FY20 goals document for review and adoption during August's meeting.

Goal #1 – Change title to Outreach, Education and Awareness. Joette Lorion Rice will provide estimated number of participants at HPB sponsored events during historic preservation moth. Douette Pryce spoke about collaborating with CRAs and other organizations to bring more awareness of historic preservation.

Goal #2 – Members discussed designation criteria as defined in ordinance and asked staff to develop a standardized form (checklist) citizens can use to develop their petition for designation. There was discussion and questions about interlocal agreements as it relates to tax benefits. Elizabeth Lenihan will research subject and provide more information at a future meeting.

George Stokus reminded members about the need to update historic sites survey done in approximately 20 years ago. Mr. Stokus mentioned the formation of a staff committee working to create a master plan for County owned historical structures and properly digitizing historical records associated with these structures. In addition, Mr. Stokus plans to develop PPP to help

develop programs supporting historical preservation in Martin County. This plan is in early development stages.

Goal #3 – Members reviewed year-to-date expenditures and talked about FY20 budgeting. There was some discussion about requesting an increase in annual BOCC allocation to \$5,000 in anticipation of additional programming opportunities.

**\*Nicole Norton moved to request an increase in BOCC allocation from \$3,700.00 to \$5,000.00 in FY20. Sherry Lee seconded the motion.**

**\*\*Motion passed unanimously.**

Staff will submit request during BOCC budget workshop.

Members directed staff to revise FY20 line item budget for adoption during August's meeting.

**FY19 Annual Report to BOCC** – member review of FY18 report and discussion of revisions for FY19 annual report.

George Stokus began discussion about FY19 annual report by asking members to review last year's report. Members talked about some up-dates including adding information about Chair Pryce meeting participants of Martin County Citizens Academy (CARES) at the Old School House in Port Salerno. Joette Lorion Rice will provide new photos with captions to be changed out in annual report. Staff will return revised annual report to members for adoption during August's meeting.

## **PUBLIC COMMENT**

### **1. PUBLIC**

Julie Preast told members that Jensen Beach may be interested in becoming a historic district in the future. Ms. Preast announced upcoming event at the House of Refuge – Open House with the Besseys.

### **2. MEMBERS**

Nicole Norton thanked Julie Preast for her assistance during Historic Preservation Month activities. For next year's events, Ms. Norton suggested personal invitations HPB hosted events be sent to all County Commissioners.

### **3. STAFF**

## **ADJOURN**

**\*Evan Anderson motioned to adjourn. Nicole Norton seconded the motion.**

**\*\*The motion passed unanimously and the meeting was adjourned at 5:02 PM**

Recorded and Prepared by:

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Rosemarie Zummo, Executive Aide

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Date

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Douette Pryce, Chair

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Date