

# APPLICATION FOR APPOINTMENT – Treasure Coast Health Council – Please Print

Type of Member: ☒ Health Care Provider ☐ Health Care Purchaser ☐ Health Care Consumer

Check One: ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss ☒ Dr.

Name: Anita Cocoves, Ph.D., LMHC, MCAP

**Incumbent**

Residence Address: 472 S.E. Edgewood Drive, Stuart, FL 34996

Street/City/Zip Code

Mailing Address: As above  
(if different)

**RECEIVED**

By Donna Gordon at 8:14 am, Sep 25, 2019

Street/City/Zip Code

Commission District in which you reside: 1<sup>dg</sup> Staff will complete.

Are you available year round to attend meetings? ☒ yes ☐ no If no, what months are you available?

Telephone numbers: daytime 772-215-9377

alternate:

alternate:

~Area Codes are considered 772 unless noted otherwise.

EMAIL: acocoves1329@gmail.com

Have you ever pled guilty or "no contest" to a crime, been convicted of a crime, had adjudication withheld, prosecution deferred, been placed on probation, received a suspended sentence or forfeited bail in connection with any offense (except minor traffic violations)? Please show all convictions, including driving while intoxicated (DUI) convictions. ☐ yes ☒ no If yes, please provide the following information:

TYPE OF OFFENCES:

DATES:

PLACES (city/state):

SENTENCES OR FINES:

*A conviction record does not necessarily disqualify you for consideration. Factors such as age at time of offense, nature of violation, and rehabilitation will be considered. The Martin County Board of County Commissioners retains the right to remove, at will, any appointee to a Board or Committee with or without cause.*

**EDUCATION/EXPERIENCE:** A resume is recommended to be attached containing this and any other information that would be helpful to the Board in evaluating your application. Resume or letter of qualifications attached? ☒ yes ☐ no

Education:

→ CONTINUED →

Employment Experience: 29+ years employed by the Martin County Board of County commissioners responsible for Health and Human Services programs (please see attached resume).

**Other experience** you feel would be helpful to the Board in making this appointment: As the  
incumbant, I have been on the board for the Treasure Coast Health Council for the past  
10 years and am currently the Treasurer. Also on the board for the Martin County Health  
Facility Authority and the Chair for Circuit 19 Juvenile Justice Advisory Board and  
The Martin County Juvenile Justice Advisory Board among others. **Community Experience and Affiliations:** Currently a member

of the Executive Board for Treasure Coast Homeless Services Council, a member of The  
Martin County NAACP and a Eucharistic Minister at St. Joseph's Catholic Church  
**Other County Boards/Committees/Task Forces on which you have served:** I am  
Currently on several boards and committees listed on the attached resume.

Do you or any member of your immediate family work for Martin County or hold a position that might conflict with your duties for this Board/Committee/Task Force? If yes, please explain: No

**REFERENCES:** Please list two references:

Judge Michael McNicholas - 100 E. Ocean Blvd, Stuart

Ms. Pamela Roebuck, Assistant State Attorney (Retired)

- Applicants may be required by State Law and County Ordinance to file a Financial Disclosure Statement as part of the appointment process.
- Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true. (Pursuant to Section 92.525 Florida Statutes, falsifying this application is a Third Degree Felony punishable by up to five years imprisonment and up to a \$5,000 fine.)
- Florida law prohibits an advisory board member from doing business with its agency (The County). Section 112.313(3) and (7), Fla. Stat.

→ Signature: 

Date: 9/24/19

Applications must be filed with Martin County Administration, 2401 SE Monterey Road, Stuart, Florida 34996 **by Friday, September 27, 2019.** All information submitted becomes public record. If you have any questions, please call (772) 221-1352 or send email to [dgordon@martin.fl.us](mailto:dgordon@martin.fl.us).

Anita Cocoves  
acocoves1329@gmail.com  
(772) 215-9377

**Fort Pierce Police Department Grant Program Coordinator**

City Of Fort Pierce – Fort Pierce, FL  
October 2018 to Present

- Analyze current and pending legislation affecting government grants/programs.
- Monitor compliance of new and current agency policy, regulations, laws and procedures.
- Plan/direct all efforts associated with grants/programs.
- Research/write grant program proposals/applications and submissions.
- Program design, development, and implementation.
- Budget development and management.
- Community liaison/outreach.

**Health and Human Services Manager**

Martin County Board of County Commissioners - Stuart, FL  
June 1989 to September 2018

Management of Social Services/Human Services programing for a mid-size coastal Florida County:

- Recruitment, training, ongoing supervision of and annual evaluations for a staff of 11.
  - Budget development and management, responsible for a \$6.3 million annual budget, \$3.2 of which derived from grant funding authored by the incumbent.
- Affordable Housing Officer; responsible for the County's State Housing Initiative Program (SHIP); Community Development Block Grant (CDBG); First-time home buyer down payment assistance; home repair/rebuild to improve health, safety and/or hurricane hardening, tear-down and rebuild of homes; construction management; authored local LHAP. Responsible for keeping project schedules, contracts and specification documents up to date.
- Research, identify, author/secure, coordinate and manage all department grants and work closely with all County departments, outside agencies, entities and other governmental units to ensure appropriate grant management. Ensure timeliness of project delivery, within scope and within budget.
  - Contract management, RFP/RFA process.
  - Program design, development and management.
  - Develop/recommend policies, ordinances, proclamations and programs to the Board of County Commissioners; execute Board decisions; appointed staff liaison to, and provided technical assistance to, Commission Advisory Committees.
  - Community outreach; maintain professional working relationships with community agencies and members of area criminal justice and health delivery systems.
  - County FEMA liaison for Individual Recovery and Mass Care post disaster.
  - Management of seven homeless prevention grants; provision of indigent healthcare; burial/cremation; prescription assistance; County Baker Act transport contract, County Health Department contract, and, Jail healthcare contract.
  - Clinical supervision of County Specialty Courts; psychosocial assessment and recommendation to Court; expert Court testimony.

**Board Secretary (volunteer position)**

M.I.N.D

2004 to Present

Martin Interagency Network for Disaster, a 501C3 agency  
(Martin County's Individual Long Term Recovery Agency)  
Founded/developed a 501C3 organization which assists community residents post-disaster. Identified, secured and managed \$300K in recovery to assist residents with individual recovery of homes after hurricane Francis and Jeanne and subsequent disasters.

**Admissions Director**

Heritage Health Corporation - Jensen Beach, FL

1986 to 1989

- Directed facility operations in Executive Director's absence
- Insurance verification, pre-admission certification and utilization review
- Clinical assessments and evaluations
- Accounts receivable/insurance claims
- Administration and monitoring of patient admission process
- Supervision and training of crisis intervention staff
- Consultations, crisis and family intervention
- Individual & group therapy
- Industrial referral/various selected marketing activities

**Admissions Coordinator**

The Palm Beach Institute - West Palm Beach, FL

1985 to 1986

- Recommendations and implementation of technology to improve agency efficiency and effectiveness of patient admission process
- Patient financial counseling and insurance verification
- Consultation, crisis and family intervention
- Family counseling and training

**Education:****Doctor of Philosophy Human Services Administration**

LaSalle University

1992 to 1994

**Doctor of Education Program Management**

Nova University (Completed 32 Cr.)

1990 to 1992

**Master of Science Human Services Administration**

Nova University

1988 to 1989

**Bachelor of Science Liberal Art**

Barry University

1987 to 1988

**Associate of Science Business**

Indian River State College

1984 to 1986

**Skills:**

Leadership; community coalition building; grantsmanship; revenue generation; budget management; business/program development; policy and procedure development

**Certifications/Licenses:****Licensed Mental Health Counselor, State of Florida**

(January 1994 to March 2019)

Certified Master Addictions Professional

Certified Addiction Prevention Professional

Certified Mental Health Professional

Certified Forensic Examiner

Diplomat in Forensic Counseling

National Certified Counselor

Certified Employee Assistance Professional (credential retired)

Certified Florida Mediator (credential retired)

**Community Boards/Committees:**

2018 Civic Professional Award Soroptimist International of Stuart

Florida Drug Court Professionals Executive Board Member

Circuit 19 Juvenile Justice Board Chair

Juvenile Justice Board of Martin County Chair

Health Council of Southeast Florida Board vice Chair

Martin Health-Facility Authority Chair

Treasure Coast Homeless Services Council Executive Board Secretary

Florida Homeless Coalition Executive Board Member

Local Coordinating Board for Transportation Disadvantaged Member

Circuit 19 Child Abuse Death Review Committee Member

Circuit 19 Opiate Task Force Committee Member

Boy Scouts of America Troop 823 Chair (2013 – 2017)

St. Joseph's Catholic Church Eucharistic Minister

NAACP of Martin County Member