

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
MARTIN COUNTY, FLORIDA**

RESOLUTION NUMBER 19-____

**REGARDING THE ESTABLISHMENT OF THE
COMPLETE COUNT COMMITTEE**

WHEREAS, the Martin County Board of County Commissioners has determined that a Committee should be established to advise the Board of County Commissioners and staff on the 2020 United States Census; and

WHEREAS, the Board of County Commissioners deems it advisable to set forth certain procedural details for the Complete Count Committee.

NOW THEREFORE BE IT RESOLVED THAT, the Board of County Commissioners hereby establishes the Complete Count Committee and adopts the following procedures:

1. POWERS & DUTIES

The Complete Count Committee was created pursuant to the upcoming census. The Complete Count Committee shall have the duty and responsibility to advise/make recommendations to the Board of County Commissioners in matters affecting the 2020 United States Census.

The Complete Count Committee shall:

- A. Assist in maximizing participation and census response rates in Martin County.
- B. Increase awareness of the benefits and importance of the Census to Martin County residents.

2. MEMBERSHIP/COMPOSITION

The Complete Count Committee shall be comprised of 11 members. Each member shall be a Martin County resident. The Committee should be representative with regard to age, sex, race, length of residence in the community, geographic area, and point of view. Appointments are made by the Board of County Commissioners. The membership is as follows:

Martin County County Commissioner or appointee
Martin County School District representative
City of Stuart representative
Town of Sewall's Point representative
Village of Indiantown representative
Town of Jupiter Island representative
Town of Ocean Breeze representative
Business Development Board representative
United Way representative
Indian River State College representative

Faith Based Organization representative

3. MEETINGS

Meetings of the Complete Count Committee shall be monthly as needed to develop and implement an accurate 2020 Census Count. A majority of the members shall constitute a quorum. Failure to attend three consecutive meetings is grounds for automatic removal from the Committee.

4. TERMS

The Committee shall be in existence until the an accepted 2020 Census Count is completed or until December 31, 2020, whichever comes first. Terms of the members shall expire by December 31, 2020. The Board of County Commissioners shall fill any vacancy for an unexpired term. All appointments are made by the Board of County Commissioners.

5. MINUTES

The Complete Count Committee shall take and maintain minutes of each of its meetings which shall be filed with the Clerk of the Court and Comptroller after approval by the Complete Count Committee.

DULY PASSED AND ADOPTED THIS 22nd DAY OF OCTOBER 2019.

BOARD OF COUNTY COMMISSIONERS
MARTIN COUNTY, FLORIDA

ATTEST:

CAROLYM TIMMANN, CLERK OF THE
CIRCUIT COURT AND COMPTROLLER

EDWARD V. CIAMPI, CHAIRMAN

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

SARAH W. WOODS, COUNTY ATTORNEY