

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** December 10, 2019

VIA: Taryn Kryzda
County Administrator

FROM: Krysti Brotherton
Purchasing Manager

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

A. CONTRACTS OVER \$500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

1. **Airport Security Fence** - Project includes the demolition of existing chain link fence, clearing and grubbing along the fence line, installation of new chain link fencing with buried wildlife fabric, installation of black coated vinyl chain link fence and relocation of automated gate(s).

Project was publicly bid (bid tabulation attached).

Fiscal Impact: The Project is in the adopted FY20 Capital Improvement Plan (CIP) and is funded by a State of Florida Department of Transportation (FDOT) grant and Airport Fees (CIP sheet attached).

Recommended Action: Move that the Board award the Contract to the lowest, responsive and responsible bidder, McConnie Enterprises, in the amount of \$940,307.35.

Note: A bid analysis was completed and the bid submittal for McConnie Enterprises contained mathematical errors which resulted in a higher bid price. The difference between the original submitted bid and the corrected bid is \$1,580.35.

2. **Heritage Ridge (Phase 2) Drainage Improvements** - Project includes removal of existing CMP and HDPE pipes, removal of select drainage structures, installation of new RCP pipes and drainage structures, roadway open cut trench repair, swale regrading, minor asphalt construction, and other incidental work. The scope also includes the removal of an 84" diameter CMP Culvert along with rip rap cement bag headwalls, and the replacement of this culvert with an 84" diameter RCP culvert with concrete headwalls (pre-cast or CIP).

Project was publicly bid (bid tabulation attached).

Fiscal Impact: The Project is in the adopted FY20 Capital Improvement Plan (CIP) and is funded by FPL Franchise Fees and Ad Valorem (CIP sheet attached).

Recommended Action: Move that the Board award the Contract to the lowest, responsive and responsible bidder, Coastal Land Development, Inc., in the amount of \$638,919.00.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

1. **Website Development** - In 2014, a contract was awarded to Promet Solutions for development of a new website. The website has been continually developing since that time. The original contract and subsequent task orders have been approved administratively.

Original Contract Amount:	\$ 215,730.00 (Promet Task Order #1)
Previous Amendments:	\$ 283,312.20 (Task Orders 2-7 approved administratively)
Task Order #8:	\$ 108,000.00 (BCC approved 1/23/18)
Task Order #9:	\$ 260,550.00 (BCC approved 10/9/19)
Total Current Contract Value:	\$ 867,592.20
Amount of this Request:	\$ 120,250.00
Total New Contract Value:	\$ 987,842.20

Purpose: Task Order #10 is for continued development of the website, to continue review of Americans with Disabilities Act (ADA) compliance and the development of a Resiliency mini site for Coastal Engineering. These items will increase the total contract value to more than \$500,000 which requires Board approval.

Fiscal Impact: Funding for this program is in the adopted FY20 Website TIP budget funded by Ad Valorem. Funds are also available in the Beaches Fund in the amount of \$20,250.00

Recommended Action: Move that the Board approve Task Order #10 for Promet Solutions in the amount not to exceed \$120,250.00.