



BOARD OF COUNTY COMMISSIONERS

DRAFT

4/7/2020 9:00 AM

MINUTES

**JOHN F. ARMSTRONG WING OF THE BLAKE LIBRARY
2351 SE MONTEREY ROAD, STUART, FLORIDA 34996**

COUNTY COMMISSIONERS

*Harold E. Jenkins II, Chairman
Stacey Hetherington, Vice Chair
Doug Smith
Sarah Heard
Edward V. Ciampi*

*Taryn Kryzda, County Administrator
Sarah W. Woods, County Attorney
Carolyn Timmann, Clerk of the Circuit Court and
Comptroller*

CALL TO ORDER

Present: 5 - Chairman Harold E. Jenkins II
Vice Chair Stacey Hetherington
Commissioner Doug Smith
Commissioner Sarah Heard
Commissioner Edward V. Ciampi

1. INVOCATION - Pastor Darrell Orman, First Baptist Church of Stuart
2. PLEDGE OF ALLEGIANCE
3. ADDITIONAL ITEMS
4. APPROVAL OF AGENDA

MOTION: A motion was made by Commissioner Smith, seconded by Vice Chair Hetherington, for approval of the agenda [agenda (with additional items CNST-9 and R&P-1), consent agenda (no pulls), and remove the CIP (item WORK-1)]. The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

PROCLAMATIONS AND SPECIAL PRESENTATIONS

PROC-1 PRESENT PROCLAMATIONS PREVIOUSLY APPROVED VIA THE CONSENT AGENDA

The Chairman will present the proclamations to the recipients.

Agenda Item: 20-0500

Communications Manager Laura Beaupre introduced the proclamations. Katya Baker (Martin County Sheriff's Department) accepted the proclamation for Telecommunicators Week. Caitlyn Kirkland (Florida Fish & Wildlife Conservation Commission) accepted the proclamation for Gopher Tortoise Day.

COMMENTS

1. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

Frank McChrystal spoke in opposition to increased aviation related businesses at the airport and urged the Board to keep non-aviation at 30%.

Jerry McIntee urged the Board to shut down golf courses, or allow one person to a cart but no other activities to be sponsored by those clubs.

Jeff Shearer thanked the Board for the update meetings and spoke about how Tykes & Teens is modifying the way they do business.

Council on Aging Marketing & Community Outreach Manager Chelsea Matheson updated the Board on their shopping assistance, tele-counseling, and food delivery programs.

Ocean Breeze Park Mayor thanked the Board for responding to her concerns about RVs in her community.

Children Services Council Executive Director David Heaton updated the Board about the collaborative efforts of our community not-for-profit agencies.

Cathy and Andy Deggeller spoke about their employee RVs at the fairgrounds and thanked the Board and Fair Manager Jay Spicer.

County Attorney Woods read a letter from the Hutchinson Island Preservation Initiative related to the Capital Improvement Projects (withdrawn from the agenda).

2. COMMISSIONERS

AM

The Board discussed the Deggeller Attractions RVs parked at the old fairgrounds. County Attorney Woods informed the Board that the Fair Association was within their rights, under their long-term lease with the County, to have the RVs on the property.

MOTION: A motion was made by Commissioner Ciampi, seconded by Commissioner Smith,

that we allow those remaining RVs to stay [at the fairgrounds]; they cannot exceed the capacity of the sanitary system that is in place. The motion carried 4-1, with Commissioner Heard dissenting.

The Board discussed the possible closing of county facilities.

MOTION: A motion was made by Commissioner Smith, seconded by Commissioner Heard, to close the children's playgrounds. The motion carried unanimously.

MOTION: A motion was made by Commissioner Smith, seconded by Vice Chair Hetherington, to close the pickleball courts. The motion carried 4-1, with Commissioner Ciampi dissenting.

MOTION: A motion was made by Commissioner Smith, seconded by Commissioner Heard, to close the tennis courts. The motion carried 4-1, with Commissioner Ciampi dissenting.

MOTION: A motion was made by Commissioner Smith, seconded by Vice Chair Hetherington, to close the basketball courts. The motion carried unanimously.

MOTION: A motion was made by Commissioner Smith, seconded by Commissioner Hetherington, to leave the restrooms open. The motion failed 2-3, with Commissioners Heard, Ciampi, and Jenkins dissenting.

MOTION: A motion was made by Commissioner Smith, seconded by Vice Chair Hetherington, that the boat ramps are closed to the public for the weekend, with the exception of the two boat ramps; one being Sandsprit, the other being the boat ramp next to the Sailing Center on Indian River Drive in Jensen Beach for licensed commercial fisherman; the other five days of the week remain open for everybody. The motion carried 3-2, with Commissioners Ciampi and Heard dissenting.

MOTION: A motion was made by Commissioner Heard, seconded by Commissioner Ciampi, to close the restrooms in our parks. The motion carried 3-2, with Commissioners Smith and Hetherington dissenting.

MOTION: A motion was made by Commissioner Smith, seconded by Vice Chair Hetherington, that, until further notice, that we close all of the athletic fields to any organized or pick-up game athletic sports. The motion carried unanimously.

The Board discussed the closing of golf courses.

MOTION: A motion was made by Commissioner Heard to close the golf courses. The motion failed for lack of a second.

The golf course discussion will continue on April 9th during the COVID-19 Update meeting.

PM

The Board congratulated Paul Schilling on his promotion to Growth Management Director.

Commissioner Smith requested a Paycheck Protection Program presentation at the next meeting. Assistant County Administrator George Stokus explained the difficulty in getting someone to come make a presentation when they are all social distancing and working from home.

Commissioner Heard reminded everyone that MCTV would be airing daily COVID-19 updates at 4:30 p.m.

CONSENT

ADMINISTRATION

CNST -1 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 20-0398

This item was approved by the first motion of the meeting.

CNST -2 BOARD OF COUNTY COMMISSIONERS' APPROVAL OF WARRANT LIST FOR DISBURSEMENT VIA CHECKS AND ELECTRONIC PAYMENTS TO COMPLY WITH STATUTORY REQUIREMENTS

Pursuant to Chapter 136.06, Florida Statutes, checks and electronic payments issued by the Board of County Commissioners are to be recorded in the Board meeting minutes. In compliance with statutory requirements, the Warrant List is added to the Consent Agenda for approval by the Board of County Commissioners. This Warrant List is for disbursements made between March 7, 2020 and March 20, 2020.

Additional details related to these disbursements may be viewed in the office of the Martin County Clerk of Court and Comptroller or on the Clerk's website.

Agenda Item: 20-0514

This item was approved by the first motion of the meeting.

CNST -3 BOARD OF COUNTY COMMISSION MINUTES TO BE APPROVED

The Board is asked to approve minutes from the March 18, 2020 emergency meeting.

Agenda Item: 20-0067

This item was approved by the first motion of the meeting.

CNST -4 ADOPT A PROCLAMATION TO BE PRESENTED AT THE APRIL 21, 2020 MEETING

The Board is asked to adopt a proclamation declaring Workers' Memorial Day in Martin County, Florida.

Agenda Item: 20-0573

This item was approved by the first motion of the meeting.

**CNST-5 OLD PALM CITY NEIGHBORHOOD ADVISORY COMMITTEE
RE-APPOINTMENT OF GEORGE C. YOUNG, JR.**

The Board is asked to re-appoint George C. Young, Jr. to the Old Palm City Neighborhood Advisory Committee under the Exemption portion of Florida Statutes Section 112.313 due to a potential conflict of interest.

Agenda Item: 20-0602

RESOLUTION NO. 20-4.1

This item was approved by the first motion of the meeting.

PUBLIC WORKS

**CNST-6 APPROVAL OF LEASE WITH JEFFREY H. SANDS, A SOLE
PROPRIETORSHIP, T/A NASSAU ARMS ("SANDS") FOR USE AS A
MARTIN COUNTY SHERIFF'S SUBSTATION AND WEATHER
PROTECTION STORAGE AREA LOCATED IN BUILDING 5, SANDS
COMMERCE CENTER, PALM CITY**

This is a request for Board consideration of a Lease between Sands and Martin County for a Cat-5 rated weather protection storage area and office space by the Martin County Sheriff's Office at Sands Commerce Center in Palm City.

Agenda Item: 20-0540

This item was approved by the first motion of the meeting.

**CNST-7 ACCEPTANCE OF A UTILITY EASEMENT FROM INDIAN RIVER
ACCOMODATIONS LLC, FOR WATER SERVICES AND
MAINTENANCE OF UTILITY RELATED EQUIPMENT LOCATED ON
THE WEST SIDE OF NE INDIAN RIVER DRIVE IN JENSEN BEACH**

This is a request for the adoption of a Resolution accepting and approving a Utility Easement from Indian River Accomodations LLC, a Florida limited liability company, for water services and maintenance of certain utility related equipment located on the west side of NE Indian River Drive and south of NE Texaco Place in Jensen Beach.

Agenda Item: 20-0568

RESOLUTION NO. 20-4.2

This item was approved by the first motion of the meeting.

**CNST-8 ACCEPTANCE OF A UTILITY EASEMENT FROM BLUE HERON
MOBILE HOME OWNERS ASSOCIATION, INC., FOR WATER AND
SEWER SERVICES AND MAINTENANCE OF CERTAIN UTILITY
RELATED EQUIPMENT ON THE SOUTH SIDE OF NE COUNTY LINE
ROAD AND THE WEST SIDE OF NE INDIAN RIVER DRIVE**

This is a request for the adoption of a Resolution accepting and approving a Utility Easement from Blue Heron Mobile Home Owners Association, Inc., a Florida not for profit corporation, for water and sewer services and certain utility related equipment on the south side of NE County Line Road and on the west side NE Indian River Drive.

Agenda Item: 20-0570

RESOLUTION NO. 20-4.3

This item was approved by the first motion of the meeting.

ADMINISTRATION

CNST-9 CONFIRMATION OF PAUL SCHILLING AS GROWTH MANAGEMENT DIRECTOR

Florida State Statute 125.74(k) states "the employment of all department heads shall require confirmation by the Board of County Commissioners" (Board). Mr. Paul Schilling is being recommended for the position of Director of the Growth Management Department.

Agenda Item: 20-0625

This item was approved by the first motion of the meeting.

REQUEST & PRESENTATION

R&P-1 MARTIN COUNTY ECONOMIC DEVELOPMENT AGENCY UPDATE

The Business Development Board (BDB) and the Martin County Economic Council (EDC) will make brief presentations regarding economic activity and assistance available to businesses in Martin County related to the COVID-19 virus.

Agenda Item: 20-0624

Assistant County Administrator George Stokus introduced the item. Business Development Board Executive Director Joan Goodrich, Economic Council CEO Ted Astolfi, Career Source CEO Brian Bauer (via speakerphone), and Florida Small Business Development Center @ IRSC Regional Director Tom Kindred provided the presentation to the Board.

DEPARTMENTAL

ADMINISTRATION

DEPT-1 OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

This is a placeholder on all Board meeting agendas to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.

Agenda Item: 20-0401

RESOLUTION NOS. 20-4.4, 20-4.5, and 20-4.6

Director of the Office of Management & Budget Jennifer Manning presented the following three items to the Board: (1) Stuart Causeway and Sandsprit Park boat ramps, (2) permission to apply for COVID-19 relief, and (3) CR-609 resurfacing.

Assistant County Administrator George Stokus and Legislative Coordinator Kloe Ciuperger provided a presentation to the Board on the COVID Cares Act.

MOTION: A motion was made by Commissioner Ciampi, seconded by Vice Chair Hetherington, to accept staff's recommendation [for all of DEPT-1].

The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

DEPT-2 CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

This item is a placeholder on all Board meeting agendas to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.

Agenda Item: 20-0403

Purchasing Manager Krysti Brotherton presented the following item to the Board: (1) fencing contract.

MOTION: A motion was made by Commissioner Smith, seconded by Commissioner Heard, for approval of the item. The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

COUNTY ATTORNEY

DEPT-3 APPROVAL OF A LEASE WITH PRECISION JET CENTER, LLC, FOR PARCELS A AND B AT THE MARTIN COUNTY AIRPORT/WITHAM FIELD

This is a request for consideration of the Lease of Parcels A and B at the Martin County Airport/Witham Field by Precision Jet Center, LLC.

Agenda Item: 20-0618

County Attorney Sarah Woods introduced the item. Senior Assistant County Attorney David Arthur and Assistant County Administrator George Stokus presented the item to the Board.

Commissioner Hetherington filed Form 8B, Memorandum of Voting Conflict, for the record.

The following member of the public addressed the Board in support of the item: Ted Astolfi.

Attorney Bob Raynes briefly addressed the Board on behalf of the applicant.

MOTION: A motion was made by Commissioner Smith, seconded by Commissioner Heard, for staff's recommended action. The motion carried by the following vote:

Aye: 4 - Chairman Jenkins II, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

Abstain: 1 - Vice Chair Hetherington

DEPARTMENTAL QUASI-JUDICIAL

GROWTH MANAGEMENT

DPQJ-1 LOCKS ESTATES PLAT (L078-004)

This is a request by Stuart Isle, LLC, for approval of a plat, consistent with the approved final site plan for a residential subdivision consisting of six lots on 4.68 acres located on the west side of SW Locks Road on the southwest corner of the intersection of SW Locks Road and SW Hackman Terrace in Martin County.

Agenda Item: 20-0565

Ex parte communications were disclosed by all five commissioners. There were no interveners. There were no notices required. The participants were sworn in by the deputy clerk.

COUNTY: Principal Planner Matt Stahley provided the staff's presentation to the Board.

The following County Exhibits were entered into the record: (1) agenda item, (2) Matt Stahley resume.

Chairman Jenkins solicited public comment; none was heard.

MOTION: A motion was made by Commissioner Smith, seconded by Vice Chair Hetherington, for staff's recommendation. The motion carried by the following vote:

Aye: 5 - Chairman Jenkins II, Vice Chair Hetherington, Commissioner Smith, Commissioner Heard, and Commissioner Ciampi

WORKSHOP

WORK-1 REVIEW THE FISCAL YEAR 2021 TENTATIVE CAPITAL IMPROVEMENT PLAN (CIP)

The draft Fiscal Year 2021 Capital Improvement Plan (CIP) will be presented for the Board's review.

Agenda Item: 20-0591

This item was withdrawn from the agenda.

PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES.

None at this time.

ADJOURN

The Board of County Commissioners meeting of April 7, 2020 adjourned at 12:28 p.m.

Carolyn Timmann, Clerk of the
Circuit Court and Comptroller
/mkv

Harold E. Jenkins, Chairman
Board of County Commissioners

Minutes approved:

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