

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** April 14, 2020

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

PERMISSION TO ACCEPT

1. **PERMISSION TO ACCEPT THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) SMALL COUNTY OUTREACH PROGRAM (SCOP) SUPPLEMENTAL AGREEMENT FOR THE INDIAN STREET RESURFACING PROJECT (FM# 438071-1-58-01)**

- **Agreement/Contract drafted by:** State of Florida Department of Transportation (FDOT)
- **Parties to the Agreement/Contract:** FDOT and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract:** This Supplemental Agreement increases the grant by \$163,579. The State funded amount will increase by \$119,137 and the Local Funds will increase by \$44,442. The new revised SCOP Agreement amount is \$491,660.
- **New/Renewal/Modified:** Addendum to Contract.
- **Duration:** Martin County agrees to complete the Project on or before June 30, 2021 (date of Agreement expiration).
- **Benefits to Martin County:** The grant funding will provide for new public facilities and/or improvements that eliminate public hazards.
 - **Cost to Martin County:** Costs in excess of the programmed funding or attributable to actions which have not received the required approval of FDOT shall not be considered eligible costs and shall be funded with FY20 Capital Improvement Funds (CIP); annual maintenance cost is estimated to be \$1,000 per year; and staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – The project will continue and the County will be responsible for the full amount of \$163,579.
- **Financial Fiscal impact if not approved** – The County will forfeit \$119,137 in grant funding for the construction of this project.

DOCUMENTS REQUIRING ACTION:

- SCOP Supplemental Agreement (2 copies)
- Board Resolution (3 copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman or designee to execute the SCOP Supplemental agreement documents upon review and concurrence of the County Attorney's Office;
- Move that the Board adopt the Board Resolution; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

2. PERMISSION TO ACCEPT THE SHELTER PLUS CARE GRANT AWARD CONTINUUM OF CARE (CoC) FL0117L4H091912

- **Agreement/Contract drafted by** – Secretary of Housing and Urban Development
- **Parties to the Agreement/Contract** – Secretary of Housing and Urban Development and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$115,236 for funding for rental assistance to qualified participants.
- **New/Renewal/Modified** – This is a renewal contract that renews annually.
- **Duration:** 12 months
- **Benefits to Martin County** – Shelter Plus Care grants are essentially a portable Section 8 voucher that allows the targeted individuals to select housing and receive a subsidy from the Federal government. Supportive services, provided by area service providers designed to ameliorate program participant identified disabilities, is counted as the local match for the grant. The Health and Human Services Program manages the grant(s) and is responsible for ongoing assessment of the rental assistance and supportive services required by the participants in the Program; to assure the adequate supportive services to the participants in the Program; responsible for the overall administration of the grant including record keeping and reports required by HUD.
- **Cost to Martin County** – Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Health and Human Services staff will not be able to provide rental assistance and supportive services to targeted disabled population.
- **Financial Fiscal impact if not approved** – None

DOCUMENTS REQUIRING ACTION:

- Grant Exhibit (2 Copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the County Administrator or designee to execute the renewal grant award for CoC Program Grant Number: FL0117L4H091912;
- Move that the Board authorize the County Administrator or designee to execute the Grant Exhibit as well as any non-monetary grant modifications; and
- Move that the Board approve the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

3. **PERMISSION TO ACCEPT THE SHELTER PLUS CARE GRANT AWARD CONTINUUM OF CARE (CoC) FL0118L4H091912**

- **Agreement/Contract drafted by** – Secretary of Housing and Urban Development
- **Parties to the Agreement/Contract** – Secretary of Housing and Urban Development and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Grant award of \$123,588 for funding for rental assistance to qualified participants.
- **New/Renewal/Modified** – This is a renewal contract that renews annually.
- **Duration:** 12 months
- **Benefits to Martin County** – Shelter Plus Care grants are essentially a portable Section 8 voucher that allows the targeted individuals to select housing and receive a subsidy from the Federal government. Supportive services, provided by area service providers designed to ameliorate program participant identified disabilities, is counted as the local match for the grant. The Health and Human Services Program manages the grant(s) and is responsible for ongoing assessment of the rental assistance and supportive services required by the participants in the Program; to assure the adequate supportive services to the participants in the Program; responsible for the overall administration of the grant including record keeping and reports required by HUD.
- **Cost to Martin County** – Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Health and Human Services staff will not be able to provide rental assistance and supportive services to targeted disabled population.
- **Financial Fiscal impact if not approved** – None

DOCUMENTS REQUIRING ACTION:

- Grant Exhibit (2 Copies)
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the County Administrator or designee to execute the renewal grant award for CoC Program Grant Number: FL0118L4H091912;
- Move that the Board authorize the County Administrator or designee to execute the Grant Exhibit as well as any non-monetary grant modifications; and
- Move that the Board approve the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

OTHER OMB ITEMS – REQUEST FOR FUNDS

4. BUDGET TRANSFER REQUEST FROM THE GENERAL FUND RESTRICTED RESERVES:

- A. Florida Department of Environmental Protection (FDEP) investigation of Perflourooctane Sulfonate and Perfourooctanoic Acid (PFOS)** – In 2019, the FDEP notified the County that they had discovered the presence of the PFOS chemicals in soil and groundwater within the jurisdictional boundaries of the City of Stuart and Martin County. DEP requested the County perform additional groundwater and soil sampling to determine the concentrations and extent. The County received an estimate from Kimley-Horn and Associates (KHA) to perform the work. KHA completed the task. DEP has since sent two additional notifications requesting additional work. The County Attorney's Office is requesting \$142,000 that is needed for the additional work; i.e., groundwater and soil data collection, analysis, and report writing.
- B. Pal-Mar Cypress Creek Restoration, Division of Administrative Hearings (DOAH) matter** – In Decemeber 2019, the Pal-Mar Water Control District filed a Petition Requesting an Administrative Hearing challenging the DEP's issuance of a permit for the Cypress Creek Restoration Project. In its petition, Pal-Mar alleges that the modeling the County used to show the restoration work would not have adverse flooding impacts, was flawed. The County Attorney's Office is requesting \$40,000 which is needed for hiring the modeler who developed the model as an expert for the permit challenge and a local lawyer, whose expertise is in administrative challenges, to assist.
- C. Lake Okeechobee System Operations Manual (LOSOM)** – The County Attorney's Office is requesting \$70,000 for the ongoing LOSOM / National Environmental Policy Act (NEPA) work that requires additional funds for outside consultants to assist in technical and in some instances, legal, analysis and participation in NEPA related public meeting and comment work.

The Office of Management and Budget is requesting a Budget Transfer from General Fund Restricted Reserves in the amount of \$252,000 to fund the above-mentioned matters.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from General Fund Restricted Reserves

RECOMMENDATION:

- Move that the Board authorize a Budget Transfer from General Fund Restricted Reserves in the amount of \$252,000 for the DEP investigation of PFOS, the Pal Mar Cypress Creek Restoration DOAH matter, and LOSOM.