

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** May 12, 2020

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL

PERMISSION TO APPLY

1. PERMISSION TO APPLY FOR FY19 FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5339 BUS AND BUS FACILITIES FORMULA GRANT PROGRAM FUNDS

- **Requestor** – Public Works Department
- **Granting Agency** – Federal Transit Administration (FTA)
- **Project Description** – To assist in the purchase of a fixed route service bus
- **Requested Grant Award** – \$119,300
- **Budgetary Impact** – No monetary match required.
- **Annual Operating Costs** – Staff time to administer the grant. Maintenance of vehicle is performed by vendor.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – County will not have \$119,300 in grant funds to assist in the purchase of a fixed route vehicle for the public transit program.
- **Financial Fiscal impact if not approved** – County will not receive \$119,300 in grant funds to assist in the purchase of a fixed route vehicle.

DOCUMENTS REQUIRING ACTION

- None at this time.

RECOMMENDATION

- Move that the Board authorize the County Administrator or designee to apply for the FY19 FTA Section 5339 Bus and Bus Facilities Formula Grant Program Funds.

2. PERMISSION TO APPLY FOR THE FY20 BUREAU OF JUSTICE ASSISTANCE (BJA) GRANT FOR THE MARTIN COUNTY ADULT DRUG COURT PROGRAM

- **Requestor** – Administration Department's Human Services Division
- **Granting Agency** – Bureau of Justice Assistance (BJA)
- **Project Description** – Grant funds will be used to support Martin County's Adult Drug Court Program, with a goal of expanding/enhancing substance abuse

treatment services. Such services include: screenings, assessments, case management, and recovery support services. The program provides a coordinated, multi-system approach designed to combine the sanctioning power of treatment drug court with effective treatment services, attempting to break the cycle of criminal behavior, alcohol and/or drug use, and incarceration or other penalties. The program funding runs from October 1, 2020 – September 30, 2023.

- **Requested Grant award** - \$500,000 over 3 years (\$166,666 annually)
- **Budgetary Impact** – None (\$166,667 in-kind match is required over 3 year project period; will be met through current budgeted FTE salaries and fringe benefits)
- **Annual operating costs** – Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Individuals with substance use and/or co-occurring disorders will cycle in and out of the Martin County Jail and Criminal Justice System.
- **Financial Fiscal Impact if not approved** – Cost of incarceration for recidivism of targeted individuals.

DOCUMENTS REQUIRING ACTION:

- None at this time.

RECOMMENDATION:

- Move that the Board authorize the Human Services Division to apply for the FY20 BJA grant for the Adult Drug Court Program.

3. PERMISSION TO APPLY FOR FUNDING FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION 2021 SECTION 319 (H) NONPOINT SOURCE GRANT FUNDING

- **Requestor** – Utilities and Solid Waste Department
- **Granting Agency** – Environmental Protection Agency (EPA) Clean Water Act Section 319(h) Grants program is administered through Florida Department of Environmental Protection (FDEP)
- **Project Description** – Martin County is requesting 319(h) grant funding for 750 sewer connections (500 vacuum sewer and 250 grinder pump stations) and associated septic tank abandonments included in the Connect to Protect Septic to Sewer Conversion Program. The project will reduce residential connection costs and enhance water quality in the St. Lucie River by eliminating nutrient loading from septic systems. In addition, the increased wastewater flow will be converted to reuse-quality water for irrigation use.
- **Requested Grant Award** – \$ 750,000
- **Budgetary Impact** – This project is estimated to cost \$3,075,000. The funding request is \$750,000. If awarded, this grant would reduce the cost of connection by \$1,000 for 750 households. Martin County Utilities (MCU) has sewer enterprise fund fees and residential connection fees to cover the remaining \$2,325,000 project cost or 76% project funding match.

- **Annual Operating Cost** – After construction, a pro rata share of county resources will be applied to operate and maintain facilities within project area within construct of wastewater system. Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** - Impact to acceleration of projects aimed at increased environmental protection.
- **Financial Fiscal impact if not approved** – Seek alternative funding and/or financing for individual connections to reduce residential connection costs.

DOCUMENTS REQUIRING ACTION:

- None at this time. Grant paperwork may require authorized signatures. This paperwork is not available before formal application.

RECOMMENDATION:

- Move that the Board authorize the Utilities and Solid Waste Department to apply for the 319(h) Grants program funding.
- Move that the Board authorize the Utilities and Solid Waste Director to be the authorized representative to sign the grant application.

4. PERMISSION TO APPLY FOR THE FY20 BUREAU OF JUSTICE ASSISTANCE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM SOLICITATION FY 2020 FORMULA GRANT SOLICITATION FOR THE MARTIN COUNTY SHERIFF'S OFFICE

- **Requestor** – Martin County Sheriff's Office (MCSO)
- **Granting Agency** – Bureau of Justice Assistance (BJA)
- **Project Description** – Grant funds will provide funding to assist the Martin County Sheriff's Office in preventing, preparing for, and responding to the coronavirus. Allowable projects and purchases include, but are not limited to, overtime and Personal Protective Equipment (such as gloves, masks, sanitizer and other related costs). The federal award period is 24 months.
- **Requested Grant award** - \$73,818, with represents the direct allocation to MCSO by the Department of Justice (DOJ)

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – None at this time.
- **Financial Fiscal Impact if not approved** – Martin County Sheriff's Office will have to incur the expenses out of current budgeted funds.

DOCUMENTS REQUIRING ACTION:

- None at this time.

RECOMMENDATION:

- Move that the Board authorize the Martin County Sheriff's Office to apply for the Bureau of Justice Assistance, Coronavirus Emergency Supplemental Funding Program Solicitation FY2020 Formula Grant Solicitation.

PERMISSION TO ACCEPT

5. PERMISSION TO ACCEPT THE HELP AMERICAN VOTE ACT (HAVA) GRANT AWARD FOR FEDERAL ELECTIONS CYBERSECURITY

- **Agreement/Contract drafted by** – Florida Division of Elections
- **Parties to the Agreement/Contract** – Florida Department of State/Division of Elections and Martin County Supervisor of Elections.
- **Purpose of the Agreement/Contract** – Grant award of \$15,983.34 and match of \$2,397.50 for funding for federal election activities.
- **New/Renewal/Modified** – This is a new contract.
- **Duration**: Can be applied from June 14, 2019 through December 31, 2020.
- **Benefits to Martin County** – Enables the Supervisor of Elections to receive funding for allowable expenses to improve the cybersecurity initiatives for the 2020 Presidential Election, and preparation at the local level.
- **Cost to Martin County** – \$2,397.50 as match dollars already allocated in the Supervisor of Elections FY20 budget. Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – None.
- **Financial Fiscal impact if not approved** – The Supervisor of Elections will not receive \$15,983.34 from the Florida Division of Elections.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board accept grant award from the Florida Division of Elections.
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

6. PERMISSION TO ACCEPT THE CRIMINAL JUSTICE MENTAL HEALTH SUBSTANCE ABUSE (CJMHS) REINVESTMENT GRANT

- **Agreement/Contract drafted by** – Florida Department of Children and Families
- **Parties to the Agreement/Contract** – Florida Department of Children and Families and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant award of \$951,000 over three years for funding to support Martin County Mental Health Court program staff and services.
- **New/Renewal/Modified** – This is a new contract.
- **Duration**: June 1, 2020 through May 31, 2023
- **Benefits to Martin County** – Enables the County to expand and continue to support Mental Health Court programming and client services. This program will allow Martin County to continue serving a high-needs population and help connect them to the services they need in order to reduce recidivism and help maintain public safety.
- **Cost to Martin County** – \$951,000 over three years, which will be provided through a combination of in-kind match dollars (\$840,443 of existing staff

salaries and fringe benefits, building usage expenses, client database annual fees, drug testing material costs, and office supply expenses) and cash match dollars (\$110,557 from existing Health & Human Services budget and revenues from the Human Services lab). Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – The Mental Health Court Program will be diminished, as it will not be able to operate at its current capacity.
- **Financial Fiscal impact if not approved** – The Mental Health Court Program will not be able to provide support services to clients.

DOCUMENTS REQUIRING ACTION:

- Grant Contract
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman and/or designee to execute the CJMHSA Reinvestment Grant agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

7. PERMISSION TO ACCEPT THE COMMUNITY SERVICES BLOCK GRANT (CSBG) BUDGET ALLOCATION FOR FY20

- **Agreement/Contract drafted by** – St. Lucie County Attorney's Office
- **Parties to the Agreement/Contract** – St. Lucie County Board of County Commissioners and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – To enable St. Lucie County Board of County Commissioners to act as the applicant for CSBG funding and for Martin County Board of Commissioners to subsequently act as sub-recipient for CSBG funds.
- **New/Renewal/Modified** – Renewal allocation.
- **Duration** - One year.
- **Benefits to Martin County** – Enables Martin County, as sub-recipient, to receive \$81,238 in CSBG funding to provide services to targeted residents of Martin County to achieve self-sufficiency.
- **Cost to Martin County** – Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Loss of a staff member; Discontinue assisting residents with FPL (Care to Share Program) and utility assistance (Lend A Hand) as a result of staffing reduction which negatively impacts homeless prevention initiative.
- **Financial Fiscal impact if not approved** – None

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

8. PERMISSION TO ACCEPT THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)

- **Agreement/Contract drafted by** – Florida Department of Law Enforcement
- **Parties to the Agreement/Contract** – Florida Department of Law Enforcement, Martin County Board of County Commissioners, and Martin County Human Services
- **Purpose of the Agreement/Contract** – Grant award of \$64,782 to support Martin County Juvenile Diversion Programs' staff and services.
- **New/Renewal/Modified** – This is a new contract.
- **Duration**: One year
- **Benefits to Martin County** – Enables the County to expand and continue to support Juvenile Diversion programming, including Delinquency Diversion programs and Juvenile Drug Court. This program will allow Martin County to better serve a high-needs juvenile population and help connect them to the services they need in an effort to avoid incarceration, reduce recidivism, and help maintain public safety.
- **Cost to Martin County** – Staff time to administer the grant.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Juvenile Diversion Programs will not be able to provide financial assistance for support services. The program will only be able to provide case management services and connect clients to available services.
- **Financial Fiscal impact if not approved** – None.

DOCUMENTS REQUIRING ACTION:

- Acceptance of Federal Funding Assistance
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the Chairman and/or designee to execute the JAG Acceptance of Federal Funding Assistance as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

APPROVED AS TO FORM & LEGAL SUFFICIENCY

BCC MEETING DATE: May 19, 2020
AGENDA ITEM: DEPT-1