

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** May 12, 2020

VIA: Taryn Kryzda
County Administrator

FROM: Krysti Brotherton
Purchasing Manager

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. LAND PLANNING, LANDSCAPE ARCHITECTURAL & LANDSCAPE DESIGN–**
Continuing services contract providing professional services for Land Planning, Landscape Design and Irrigation Design services for various Martin County Capital Improvement projects on an as-needed basis.

Thirteen (13) firms responded to a Request for Qualifications (RFQ) and a Selection Committee recommended five (5) firms for contract award (score sheet attached).

Maximum Not-to-Exceed Value: \$15,000,000
Maximum Not-to-Exceed Term: 5 years

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding for individual projects is available in various division operating and/or capital budgets approved by the Board annually.

Recommended Action: Move that the Board award the Contract to: Cardno, Inc., Cotleur & Hearing, GAI Consultants | Community Solutions Group (CSG), Lucido & Associates and Michael Flaugh Landscape Architect.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.