

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners      **DATE:** May 12, 2020

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Krysti Brotherton  
Purchasing Manager

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL**

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**A. CONSULTANT'S COMPETITIVE NEGOTIATION ACT (CCNA) CONTRACT AMENDMENT THAT CUMULATIVELY INCREASES THE TOTAL CONTRACT AWARD VALUE BY 10% OR MORE** - In accordance with the Purchasing Manual, Section 3.1, amendments to CCNA contracts valued at \$200,000 or more that cumulatively increase the total contract value by 10% or more require approval by the Board of County Commissioners.

**1. WESTERN CORRIDOR WATER & SEWER MAIN EXTENSION DESIGN** – Martin County Utilities (County) was approached by potential customers located inside County's service area generally located along State Road 714 between Florida's Turnpike and Interstate 95 regarding obtaining water and sewer service. These proposed customers include:

- Martingale Commons
- Seven J's Industrial Complex
- Martin County Sheriff's Firearms Range
- Martin County Utilities Solid Waste Transfer Facility

County performed preliminary hydraulic analysis and evaluations. The conclusions of the hydraulic analysis determined that County would need to design and construct approximately 27,500 linear feet (LF) of 16-inch water main, 2,300 LF of 8-inch water main, 20,000 LF of 12-inch force main, 16,600 LF of 6-inch force main, and upgrades to existing Lift Station No. 540 to repump wastewater flow from the Western Corridor Extension to the Martin Downs Inline Booster Pump Station. The future customers and the preliminary water and wastewater pipeline routes are depicted on the attached figure.

**Purpose of Amendment:** During the hydraulic modeling and design process, it was determined that increasing the capacity and reliability of Lift Station No. 540 would be beneficial. The construction of a new discharge force main from Lift Station No. 540 to the Martin Downs In-Line Booster Pump Station would improve capacity and system reliability by providing a second crossing under Florida's Turnpike. The County has requested Holtz Consulting to provide professional engineering services for wastewater transmission improvements located at the discharge of Lift Station No. 540. Consultant shall perform hydraulic modeling and analysis, surveying, underground utility locating, final design services and permitting services as part of the work.

**BCC MEETING DATE:** May 19, 2020  
**AGENDA ITEM:** CNST-1

**Original Contract Amount:** \$359,740.00\* (BCC Approved 8/27/19)  
**Amount of this Request:** **\$59,820.00**  
**Total Contract Value:** \$419,560.00

**Fiscal Impact:** A budget transfer in the amount of \$59,820 will be needed from the Consolidated Utilities Fund Reserves to the project line item.

**Recommended Action:** Move that the Board:

1. Approve Amendment #1 to the Contract with Holtz Consulting Engineers, Inc. in the amount of \$59,820.00; and
2. Authorize a budget transfer in the amount of \$59,820 from the Consolidated Utilities Fund Reserves to the project line item.

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