



## Change Order Scope of Services June 2, 2020

Kevin Abbate & George Dzama  
Martin County Parks and Recreation Director  
Capital Projects Project Manager  
Martin County Administration Building  
2401 SE Monterey Blvd.  
Stuart, FL 34995

**Re: MCGC: Clubhouse & Pro Shop Interiors & Change Order  
Our Ref. #: 17029**

Dear Gentleman:

Thank you for the opportunity to submit this CHANGE ORDER contract proposal which is based on the addition of clubhouse and pro-shop interior design, site civil revisions and are outside of the latest scope of work.

This agreement shall serve as authorization for HJA Design Studio, LLC, the project prime consultant, hereafter referred to as "HJA" to Martin County hereafter referred to as the "Client" to provide professional planning and design services as described herein for the Martin County Golf Course (MCGC) clubhouse and related support facilities

### **BASIS FOR REQUEST:**

#### **PRO-SHOP: Additional services beyond the original scope of services**

Scope: Redesigning interior of Pro Shop

- Field document existing interior walls, doors + windows
- Field verify existing utilities location + site
- Provide interior demolition plan
- Relocate + decrease point-of-use area
- Provide (1) ADA restroom for use of public/private
- Provide janitor's closet with mop sink + water heater
- Provide (1) executive office and (2) manager offices with shared hallway with visual connection to Pro Shop sales floor
- Provide (1) office for 1<sup>st</sup> Tee Program
- Provide safe + connecting room with direct connect to point of sales area with deck + computer area
- Provide (1) ADA dining room
- Provide new plumbing + mechanical layout based on new layout

- Existing electrical panel shall remain – provide new power + lighting layout per new layout

Interior Design Package:

- Provide interior elevations, material choices + other finishes for ADA restrooms
- Provide detailed finish schedule with floor finish plan to match similar style of Martin County Golf Club except carpet at offices
- Specify all ceiling materials, style + color
- Select interior colors for walls + ceilings
- Establish + specify details for new Point-of-Sale area/desk
- All other furniture shall be by others
- Sound + Security shall be by others. Specifications shall be supplied to Architect.

### **GOLF CLUBHOUSE: Additional services beyond the original scope of services**

Scope:

Civil Engineering Package: Incorporated the latest plan from N2 and Sanford Golf Design to synchronize the building architecture and design-build golf course design into final civil engineering, landscape and site plans. Coordinate added range lighting with Martin county FAA Consultant.

Interior Design Package:

- Establish bar top + bar wall finishes + provide details
- Establish details + finishes for suspended liquor cage/display over bar
- Provide interior elevations, material choices + other finishes selections for restrooms: walls, countertops + toilet partitions
- Provide detailed finish schedule with floor finish plan
- Specify all ceiling materials, style + color
- Specify additional wall treatments at general seating area, hallway + multi-purpose room
- Interior colors for walls + ceiling shall be specified
- Establish + specify details + materials for reception desk
- Specify all decorative lighting except recessed lighting
- Specify exterior colors for flooring + ceiling at hitting bays
- Specify + establish furniture package for hitting bays, general seating, bar seating + multi-purpose room
- (2) meetings to present options
- Sound + Security equipment is by others. Specifications shall be supplied to Architect
- Coordinate additional site lighting for open driving range
- Foundation design for new poles for lights

**Total This Change Order..... \$44,500**

**Sub Totals**

**Pro- Shop Sub-total..... \$21,000**

**Clubhouse Sub-total.....\$23,500**

**Previous Contract Total - \$692,748.40**  
**New Contract Total with this Change Order - \$737,248.40**

Please sign below in the appropriate signature block. All terms and conditions of the original agreement are still in force with this agreement.

\_\_\_\_\_  
HJA Design Studio, LLC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Martin County

\_\_\_\_\_  
Date