

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** July 21, 2020

VIA: Taryn Kryzda
County Administrator

FROM: Krysti Brotherton
Purchasing Manager

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL**

A. CONTRACTS WITH TERMS GREATER THAN 5 YEARS - In accordance with Section 3.1 of the Martin County Purchasing Manual, contracts with terms greater than 5 years require approval by the Board of County Commissioners.

- 1. OVERDRIVE® DIGITAL LIBRARY** – OverDrive is a library lending service that provides a platform for patrons to download and borrow eBooks and eAudiobooks. Books can be downloaded to a computer or portable device such as a smart phone, tablet and Kindle Paperwhite. OverDrive is the only vendor that has an agreement with Amazon for Kindle compatibility.

The initial Term of this Agreement shall be for four (4) years from the Effective Date and may be renewed for two successive Terms of two (2) years each upon written notice to OverDrive of Library's intention to renew ninety (90) days prior to the expiration of the then-current term.

Fiscal Impact: The Annual Fee of \$12,000 is funded in the Library's operating budget (Online Database/Subscriptions). The Annual Fee includes an allocation of \$9,000 to use toward the selection of Digital Content.

Recommended Action: Move that the Board authorize the County Administrator to execute the OverDrive Digital Library Reserve Access Agreement upon review and approval by the County Attorney.