

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** July 21, 2020

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

REF: 20-0680

**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO APPLY

1. **PERMISSION TO APPLY FOR THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY
COMMUNITY DEVELOPMENT BLOCK GRANT MITIGATION (CDBG-MIT) REBUILD FLORIDA
GENERAL PLANNING SUPPORT PROGRAM**

- **Requestor** – Department of Administration
- **Granting Agency** – Florida Department of Economic Opportunity
- **Project Description** – The County is applying for approximately \$811,368 in economic development funds to mitigate the risks to the protected community lifelines of hazardous materials, food, water, shelter and health and medical through the development of an infrastructure master plan for the Stuart Business Park. The Stuart Business Park is an industrial zoning district consisting of commercial and light industrial businesses located in Martin County. The area is approximately 230 acres with a 1.9 mile major collector, 1.6 miles minor collector and 0.74 mile local roadway network. The storm water drainage conveyance system is an open channel and non-pressurized culvert network with multiple outfalls to the drainage basis. Martin County proposes a comprehensive infrastructure master plan (IMP) including a stormwater master plan, increased roadway structural capacity, undergrounding of power transmission, address flood/water quality issues, roadway stability issues, efficient transportation of goods and services within Martin County.

The IMP will include tasks to gather existing hydrologic/hydraulic data, perform inventory and assessment of existing stormwater/roadway infrastructure, analysis to determine locations where flooding/water quality concerns present, mitigation strategies, roadway assessments, determine route efficiencies, conduct utility assessments, assess feasibility, generate cots, prioritize list/current improvements and hardening projects.

- **Requested Grant Award** – \$811,368
- **Budgetary Impact** – Match of \$90,152 from Economic Development Fund
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – none
- **Financial Fiscal impact if not approved** – \$811,368 in grant funds will be unavailable to offset the costs of this planning work.

DOCUMENTS REQUIRING ACTION:

- None at this time.

RECOMMENDATION:

- Move that the Board authorize the Department of Administration to apply for the Florida Department of Economic Opportunity Community Development Block Grant-Mitigation (CDBG-MIT) Rebuild Florida General Planning Support Program.

2. PERMISSION TO APPLY FOR THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY REBUILD FLORIDA GENERAL INFRASTRUCTURE PROGRAM

- **Requestor** – Department of Administration
- **Granting Agency** – Florida Department of Economic Opportunity
- **Project Description** – Martin County plans to submit an application to the Florida Department of Economic Opportunity Rebuild Florida Infrastructure Program for a project to provide public potable water distribution, fire suppression and wastewater collection within Hobe Sound Community Redevelopment Area. The Hobe Sound CRA is the largest of Martin County's six CRAs covering 1,024 acres. The specific area within the Hobe Sound CRA is known as Pettway Neighborhood and includes Kingsway Street. Infrastructure improvements are under construction in the Hobe Sound CRA including upgrades to the water distribution system but Hobe Sound CRA neighborhoods still lack basic infrastructure. Potable water with required fire flow delivery rates and wastewater collection will facilitate the revitalization and restoration of the neighborhoods. There is not currently sufficient tax increment financing available to finance these improvements.
- **Requested Grant Award** – \$6,761,408.28
- **Budgetary Impact** – No match is required.
- **Annual Operating Cost** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** - none
- **Financial Fiscal impact if not approved** - The County will not receive the grant funding for this general infrastructure project.

DOCUMENTS REQUIRING ACTION:

- None at this time.

RECOMMENDATION:

- Move that the Board authorize the Department of Administration to apply for the Florida Department of Economic Opportunity Community Development Block Grant-Mitigation (CDBG-MIT) Rebuild Florida General Planning Support Program.

PERMISSION TO ACCEPT

3. PERMISSION TO ACCEPT THE FEDERAL TRANSIT ADMINISTRATION (FTA) FY19 SECTION 5339-BUS AND BUS FACILITIES URBANIZED FORMULA GRANT

- **Agreement / Contract drafted by** – FTA and Claudette Mahan, Transit Manager
- **Parties to the Agreement/Contract** – FTA and Martin County Board of County Commissioners (County)
- **Purpose of the Agreement/Contract** – Grant award of \$119,300. This is an annual FTA formula grant authorized under 49 U.S.C 5339 and will be used to partially fund the purchase of an ADA accessible bus to be used for the Martin County Public Transit service (Marty).
- **New/Renewal/Modified** – New/Annual
- **Duration** – Date of award until March 2025 or until funds are expended with approved time extensions.
- **Benefits to Martin County** – This grant helps purchase a new bus for the Marty. The Martin County Public Transit service provides an alternative mode of transportation to Martin County residents.
- **Cost to Martin County** – Staff time for grant administration.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – This grant will be combined with other grants in order to purchase a new bus. If this grant is not accepted, then the purchase of a new bus would be delayed until other grants could be received, or Martin County would need to provide the funds.
- **Financial fiscal impact if not approved** – This grant is combined with other grants in order to purchase a new bus. If this grant is not accepted, then the purchase of a new bus would be delayed until other grants could be received, or Martin County would need to provide the funds.

DOCUMENTS REQUIRING ACTION:

- Execute grant agreement
- Budget Resolution

RECOMMENDATION:

- Move that the Board authorize the County Administrator or designee to execute and file the electronic agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

OTHER OMB ITEMS

4. PERMISSION TO TERMINATE THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT 436400-1-94-01 FOR RPZ (RUNWAY PROTECTION ZONE) CLEARING AND IMPROVEMENTS

- **Agreement/Contract drafted by** – Florida Department of Transportation
- **Parties to the Agreement/Contract** – FDOT and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Terminate the un-used FDOT grant award of \$23,756.50 for the RPZ Clearing and Improvement grant approved on 9/25/18.
- **New/Renewal/Modified** – This is a termination agreement.
- **Duration:** 07/28/20
- **Benefits to Martin County** – FDOT is terminating grant agreement due to the Florida Aviation Administration (FAA) approving the Airport to utilize 100% funding from the Noise land proceeds received from the sale of HAP houses.
- **Cost to Martin County** – Local Share in the amount of \$23,756.50 will be added back to the Airport Enterprise Fund. There is no associated operating cost.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – None
- **Financial Fiscal impact if not approved** – None

DOCUMENTS REQUIRING ACTION:

- Grant Contract (2 copies)
- Budget Resolution (2 copies)

RECOMMENDATION:

- Move that the Board authorize the Chairman, to execute the termination of the FDOT TPTGA grant as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE