

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

---

**TO:** Honorable Members of the Board of County Commissioners **DATE:** July 21, 2020

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Krysti Brotherton  
Purchasing Manager

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD  
APPROVAL \$1 MILLION OR GREATER**

---

**A. CONTRACTS OVER \$1,000,000** - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. WATER & WASTEWATER TREATMENT PLANT CONSTRUCTION (RFB2020-3232)** – continuing service contract for general construction services for water and wastewater treatment facilities on an as needed basis.

Typical projects include, but are not limited to the following:

- Underground and aboveground pipe installation. Pipelines may be pressurized or gravity. Materials may be concrete, plastic, ductile iron, cast iron, stainless steel, HDPE, etc. Sizes may be from ½" diameter up to several feet in diameter.
- Miscellaneous structural work including small building foundations, slabs, containment walls, etc.
- Interior and exterior building construction and modifications
- Industrial coatings
- Piping modifications
- Metal work, welding and/or fabrication, etc.
- Installation and replacement of pumps, valves, slide gates, blowers, aeration basin diffusers, grinders, bio-filter media, chemical feed equipment and piping, chemical tanks, or other water/wastewater related equipment.
- Demolition of water and wastewater related processes.

Eleven (11) bids were received (bid tabulation attached).

Maximum Not-to-Exceed Value: \$5,000,000  
Maximum Not-to-Exceed Term: 5 years

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

**Fiscal Impact:** Funding for individual projects is available in the Utilities Department operating budget.

**BCC MEETING DATE:** July 28, 2020  
**AGENDA ITEM:** DEPT-2

**Recommended Action:** Move that the Board award contract to Florida Design Drilling Corporation, Hinterland Group, Inc., Lawrence Lee Construction Services, Inc., and TLC Diversified, Inc.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

- 2. ON-ROAD TRANSIT AND SUPPORT SERVICES (MARTY BUS SYSTEM OPERATION) (RFP2020-3233)** – Contractor will provide resources and services to assist the County in the safe, reliable and efficient delivery of its public transit services. Contractor will hire, train and manage all drivers, dispatchers, maintenance personnel, utility personnel and other support staff as needed to fulfill contractual obligations. Contractor will provide personnel, a local vehicle maintenance facility, vehicle maintenance equipment, dispatch office, workstations for office personnel and two-way radio communication devices.

All services to be provided under this contract shall commence on October 1, 2020 at 12:01 a.m. Contract approval is being requested prior to October 1, 2020 to allow the new contractor to secure a new local vehicle maintenance facility and office space. In addition, the new contractor is required to implement driver training, dispatcher training and vehicle maintenance and utility service prior to October 1, 2020.

Four (4) firms responded to a Request for Proposals (RFP). Two (2) of the proposals submitted were deemed non-responsive and were not included in the selection process. The Selection Committee recommended one firm for contract award (score sheet attached).

Maximum Not-to-Exceed Value: \$2,915,390.00\*  
Maximum Not-to-Exceed Term: 5 years

\*Funding/contract value is for the first year only. Funding for the transit program is allocated by State and federal agencies on an annual basis. Therefore, a contract Amendment is required every year to increase the maximum contract value.

**Fiscal Impact:** Funding for this program is through State and federal grants with matching funds from Ad Valorem (included in the Public Works, Transit and Veterans Transit budgets).

**Recommended Action:** Move that the Board award contract to MTM Transit.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.