

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** August 5, 2020

VIA: Taryn Kryzda
County Administrator

FROM: Krysti Brotherton
Purchasing Manager

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

- A. CONTINUING SERVICES CONTRACT TERM AMENDMENT** - In accordance with the Purchasing Manual, Section 18.3.D, all continuing contracts shall clearly set forth a defined term and such term may not exceed five (5) years plus a ninety (90) day extension period if allowed by contract to allow for completion of services or re-bid process. Contract terms exceeding the forementioned term require Board approval.

On March 24, 2020 (CNST-1), the Board approved a 6-month time extension to allow staff time to re-bid the Contracts listed below. Staff is in the process of finalizing the bid and contract documentation. The requested time extension will allow for uninterrupted services during the 2020 Hurricane Season and allow staff sufficient time to complete the procurement process (advertisement, selection committee meeting(s) and contract award).

- 1. DISASTER PREPAREDNESS AND RECOVERY CONSULTING (RFP2014-2741)** – Disaster Preparedness and Disaster Recovery program intended to reduce threats prior to events, support emergency and mission-critical operations, during and immediately after an event, and address damages to reestablish full operation of its facilities as quickly and seamlessly as possible after a disaster.

Recommended Action: Move that the Board approve a time extension (contract amendment) through December 31, 2020 to LaConte Engineering and Tidal Basin Government Consulting, LLC.

- 2. DISASTER RELATED DEBRIS REMOVAL, REDUCTION AND DISPOSAL (RFP2014-2734)** – A pre-positioned contract for services for debris removal, reduction and disposal and other disaster related services.

Recommended Action: Move that the Board approve a time extension (contract amendment) through December 31, 2020 to Ashbritt, Inc. and DRC Emergency Services, LLC to allow staff adequate time to re-bid the Contract.

- 3. DEBRIS MONITORING & MANAGEMENT OF DISASTER RELATED RECOVERY SERVICES (RFP2014-2717)** – Debris management and monitoring services to support the oversight and management of debris removal and recovery contractors and ensure the restoration of County property, facilities and resources.

BCC MEETING DATE: August 11, 2020
AGENDA ITEM: CNST-1

Recommended Action: Move that the Board approve a time extension (contract amendment) through December 31, 2020 to Rostan Solutions, LLC and True North Emergency Management, LLC to allow staff adequate time to re-bid the Contract.