## **MEETING TO BE NOTICED IN 2021**

Complete/Official Name of Board/Committee: do not include "Martin County"	Animal Care & Control Oversight Board
Meeting Begin Time: Include AM or PM	3:00 PM
Meeting Location: Include the physical address if <u>not</u> in Admin. Building. If multiple locations, attach a separate sheet or list below ↓.	TBD based on COVID-19 limitations Either Commission Chambers or Blake Library
Staff Liaison's Name, Title, Phone & Email: This info will be included on the web for each meeting.	George M. Stokus, Assistant County Administrator 772.221.2352 gstokus@martin.fl.us

2021 MEETING DATES			
JANUARY	FEBRUARY	MARCH	
APRIL 15	MAY	JUNE	
JULY	AUGUST	SEPTEMBER	
OCTOBER 21	NOVEMBER	DECEMBER	

Additional information:

According to the Sunshine Law, <u>all</u> meetings must be *noticed* and minutes taken. Upon advice from the County Attorney, all <u>sub</u>committees must be noticed and minutes taken. The County Attorney's Office suggests agendas be published <u>at</u> <u>least 2 days</u> before the meeting.

- The Notice is <u>not</u> published in a newspaper.
- Donna will enter all the meetings so they appear on the Web under Events on the Wednesday before the last Sunday of each month.
- Donna will email the <u>final</u> Notice to the local media and general information lists via Constant Contact on the Wednesday before the last Sunday of each month.
- The Notice is posted in the display case (1<sup>st</sup> floor Admin. Building).
- Donna updates the Notice (located in display case 1<sup>st</sup> floor of Admin. Building) each Friday morning removing past meetings and/or making changes as requested.
- Donna <u>dgordon@martin.fl.us</u> or 221.1352.