

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** January 5, 2021

VIA: Taryn Kryzda
County Administrator

FROM: Jennifer Manning
Director of the Office of Management & Budget

REF: 21-0188
**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE
BOARD APPROVAL**

PERMISSION TO ACCEPT

1. **PERMISSION TO ACCEPT THE CDC DRUG FREE COMMUNITIES (DFC) GRANT
(1 NH28CE003044-01-00)**

- **Agreement/Contract drafted by** – US Department of Health and Human Services
- **Parties to the Agreement/Contract** – US Department of Health and Human Services and Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Grant award of \$611,000 over a five-year project period (\$111,000 in Year 1 and \$125,000 per year for Years 2-5) to support the goals of the Martin County Drug Free Coalition workgroup, focusing on youth substance use prevention.
- **New/Renewal/Modified** – This is a new award.
- **Duration** – December 31, 2020 – September 29, 2025
- **Benefits to Martin County** – Enables the County to expand and support local efforts that aim to reduce and prevent youth substance use. This program will allow Martin County to better serve a high-needs population and help connect them to services in an effort to promote physical and mental health, avoid incarceration, and help maintain public safety.
- **Cost to Martin County** – Grant Match of \$611,000 over five years, which will be provided through a combination of in-kind match dollars consisting of Martin County staff time and fringe benefits, Coalition member time and effort, and meeting/office space costs.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – The Martin County Drug Free Coalition will not be able to function as an actionable group and will struggle to meet desired outcomes.
- **Financial Fiscal impact if not approved** – The Martin County Drug Free Coalition will not have funding to be able to initiate substance use prevention work in the community.

DOCUMENTS REQUIRING ACTION:

- Budget Resolution

RECOMMENDATION:

- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

2. PERMISSION TO ACCEPT THE FLORIDA DIVISION OF EMERGENCY MANAGEMENT GRANT MARC CACHE SUSTAINMENT

- The Martin County Radio Services Group in conjunction with Fire Rescue Department operates a Mutual Aid Radio Cache (MARC) unit as part of a statewide system of response to disasters. The regional response equipment and training is funded from the State of Florida through a grant award process. These monies are stipulated and included in the budget by resolution. This agenda item relates to the 2019 Strategic Goal to provide high quality public services that meet current and emerging needs of residents countywide.

BACKGROUND/RELATED STRATEGIC GOAL:

- **Agreement/Contract drafted by** – Florida Division of Emergency Management (FDEM)
- **Parties to the Agreement/Contract** – FDEM and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – Funding in the amount of \$129,500 for the portable radios for the Mutual Aid Radio Cache (MARC) unit.
- **New/Renewal/Modified** – This is a new contract.
- **Duration** – Date of execution through June 30, 2021
- **Benefits to Martin County** – Grant award of \$129,500 to enable the County to purchase multi-band portable radios for emergency response. Most importantly, this grant provides for program needs to ensure the safety and protection of residents.
- **Cost to Martin County** – Staff time to administer the grant. There is no grant match required.

ALTERNATIVE ACTION:

- **Programmatic Implication if not approved** – Should the grant not be approved there will be significant impact on the operation readiness of the MARC unit for emergency situations.
- **Financial Fiscal Impact if not approved** – Funds would not be available for this program.

DOCUMENTS REQUIRING ACTION:

- Sub-recipient Grant Agreement (4 copies)
- Budget resolution

BCC MEETING DATE: January 12, 2021
AGENDA ITEM: DEPT-1

RECOMMENDATION:

- Move that the Board authorize the Chair to execute the FDEM agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

REVIEWED BY COUNTY ATTORNEY'S OFFICE

OTHER OMB ITEMS – REQUEST FOR FUNDS

3. On January 5, 2021, the Board requested that funding be identified for the purposes of boat ramp permitting. The Office of Management and Budget requests the approval of a Budget Transfer from Countywide Capital Project Fund Reserves in the amount of \$200,000 for this request.

DOCUMENTS REQUIRING ACTION:

- Budget Transfer from Countywide Capital Project Fund Reserves

RECOMMENDATION:

- Move that the Board authorize a Budget Transfer from Countywide Capital Project Fund Reserves in the amount of \$200,000 for boat ramp permitting.