

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** March 2, 2021

VIA: Taryn Kryzda
County Administrator

FROM: Krysti L. Brotherton, CPPB
Purchasing Manager

SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD APPROVAL

A. CONTRACTS OVER \$500,000 - In accordance with the Purchasing Manual, Section 3.1, contracts valued at \$500,000 or more require approval by the Board of County Commissioners.

- 1. SAVANNAH ROAD/COY SENDA ROUNDABOUT (RFB2021-3290)** – The project consists of a revised roadway intersection at NE Savannah Road and NE Coy Senda including the construction of a new round-a-bout with the addition of a driveway to a new development. The project scope includes, but is not limited to roadway excavation, milling and resurfacing, asphalt paving, storm drainage, pavement markings, signage, utility adjustments, sidewalk, landscaping, irrigation and other incidental work as shown and specified in the Contract Documents.

Project was publicly bid (bid tabulation attached).

In accordance with Martin County's Local Vendor Preference Ordinance No. 861, a local vendor within 5% of a non-local vendor's bid is given the opportunity to match the low bid. In this case, Sunshine Land Design, Inc. (Stuart, FL) has agreed to match the apparent low bidder, Almazan Construction's (West Palm Beach, FL) bid in the amount of \$932,413.91.

Fiscal Impact: Project is in the adopted FY 2020 Capital Improvement Plan (CIP sheet attached) and is funded with Impact Fees and a private contribution. A CIP sheet revision is required to reflect additional contribution and Road MSTU revenues to fund the bid award.

Recommended Action:

1. Move that the Board award the contract to Sunshine Land Design, Inc. in the amount of \$932,413.91 (Base Bid + Bid Alternate #1), and;
 2. Move that the Board approve the revised FY21 CIP Sheet, and;
 3. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.
- 2. PINEAPPLE PARK PLAYGROUND (RFB2021-3292)** – Provide and erect new open walled pre-engineered metal building for a new playground structure complete with site clearing, utilities, concrete sidewalk, slab and perimeter curb, and playground fall

protection tiles throughout and other incidental work as shown and specified in the Contract Documents.

Project was publicly bid (bid tabulation attached).

Fiscal Impact: Project is in the adopted FY 2020 Capital Improvement Plan (CIP sheet attached) and is funded with Parks MSTU, Impact Fees and a private donation. A CIP sheet revision is required to reflect additional impact fee revenues required to award the bid.

Note: During the initial bid submittal review a minor bid irregularity (rounding issues) with the apparent low bidder, Ahrens Companies' bid resulted in an increase of \$13.11 to the originally submitted bid price for the Base Bid. The correct bid submittal total for Base Bid + Bid Alternate #1 is \$609,817.11.

Recommended Action:

1. Move that the Board award the contract to Ahrens Enterprises Inc. (dba Ahrens Companies) in the amount of \$609,817.11 (Base Bid + Bid Alternate #1), and;
 2. Move that the Board approve the revised FY21 CIP Sheet, and;
 3. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.
- 3. ATHLETIC FIELD TOPDRESSING MATERIAL (RFB2021-3296)** – Continuing services contract for the supply and delivery of Topdressing mixes, clay and other bulk athletic field materials. Deliveries will be made to various parks locations in Martin County.

Four (4) bids were received (bid tabulation attached).

Maximum Not-to-Exceed Value: \$500,000
Maximum Not-to-Exceed Term: 5 years
(3-year term plus two 1-year renewal options)

The contract shall terminate when the cumulative expenses reach the maximum value or term, whichever comes first. The contract is a standard form of Agreement approved by the County Attorney which allows for termination for cause or convenience at any time.

Fiscal Impact: Funding is available in the Parks operating budget approved by the Board annually.

Recommended Action:

1. Move that the Board award the contract to the two lowest responsive and responsible bidders, Florida Superior Sand, Inc. and Sunshine Land Design, Inc., and;
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.