

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

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**TO:** Honorable Members of the Board of County Commissioners    **DATE:** March 2, 2021

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**REF:** 21-0343  
**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL**

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**PERMISSION TO APPLY**

1. **PERMISSION TO APPLY FOR THE DEPARTMENT OF HOMELAND SECURITY (DHS) NOTICE OF FUNDING OPPORTUNITY FISCAL YEAR 2020-2021 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM**

- **Requestor** – Martin County Fire Prevention Division
- **Granting Agency** – Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Grant Programs Directorate (GPD)
- **Project Description** – The objectives of the SAFER Program are to provide critically needed resources to carry out fire prevention education and training, fire code enforcement, fire/arson investigation, firefighter safety, health programming, prevention efforts, and research and development.
- **Requested Grant Award** – \$100,000
- **Budgetary Impact** – Grant Match of \$5,000, budgeted in the Fire Prevention operational budget.
- **Annual Operating Cost** – Staff time for grant administration.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – If permission is not approved, then the Fire Prevention Division will not be able to purchase the proposed life safety and training equipment for our Community Risk Reduction programs.
- **Financial Fiscal impact if not approved** – If not approved, then Fire Prevention will not be able to purchase the proposed life safety and training equipment.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Fire Prevention Division to apply for the FY20-21 SAFER Grant Program.

**2. PERMISSION TO APPLY FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FOR FIRE PREVENTION AND SAFETY**

- **Requestor** – Fire Rescue Department.
- **Granting Agency** – U.S. Department of Homeland Security/FEMA.
- **Project Description** – The Martin County Fire Rescue Department is seeking funding to purchase critically needed resources to carry out fire prevention education and training aimed to enhance the Community Risk Reduction programs already in place.
- **Requested Grant award** - \$100,000.
- **Budgetary Impact** – Total grant match of 5% or \$5,000.
- **Annual Operating Cost** – Staff time for grant administration.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The growth and outreach of the Community Risk Reduction programs would be adversely impacted.
- **Financial Fiscal impact if not approved** – Operating budget resources would have to be diverted to grow the programs.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Fire Rescue Department to apply for the FEMA AFG for Fire Prevention and Safety.

**3. PERMISSION TO APPLY FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FOR EQUIPMENT**

- **Requestor** – Fire Rescue Department
- **Granting Agency** – U.S. Department of Homeland Security/FEMA
- **Project Description** – The Martin County Fire Rescue Department is seeking to add 15 power-loading stretcher systems to outfit the entire fleet of frontline ambulances. Power-loading cot fastener systems help to prevent debilitating back, shoulder, and other muscular injuries. The power loaders are ergonomically designed to reduce operator and patient injuries by hydraulically lifting patients weighing up to 700 lbs. Power lift systems improve operator and patient safety by supporting the cot throughout the entire loading and unloading process. Emergency Medical Service providers that have implemented lifting and loading systems have witnessed significant reductions in work-related injuries. Workplace injury reduction equates to tremendous cost savings. The cumulative medical costs incurred by the employer associated with a single career-ending back injury or an injured patient can be staggering.
- **Requested Grant award** - \$380,720
- **Budgetary Impact** – Total grant match of \$38,072 which is available in the Fire Rescue Capital Improvement Plan Fixed Asset Replacement Budget (FARB).
- **Annual Operating Cost** – Staff time for grant administration.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – There is a higher potential risk of

an injury occurring to either the employee or patient during the on and offboard procedure from the EMS transport unit.

- **Financial Fiscal impact if not approved** – To outfit the entire transport fleet without the grant assistance would cost \$380,720.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Fire Rescue Department to apply for the FEMA AFG Equipment Grant.

**4. PERMISSION TO APPLY FOR THE 2021 SMALL COUNTY OUTREACH PROGRAM (SCOP) GRANT APPLICATION CYCLE FOR FY 2027 THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE CITRUS BOULEVARD RESURFACING (CR 714 TO THE COUNTY LINE) PROJECT**

- **Requestor** – Public Works Department / Capital Projects Division
- **Granting Agency** – Florida Department of Transportation
- **Project Description** – Citrus Boulevard between CR 714 and the St. Lucie County Line, has beginning signs of pavement delamination which will require resurfacing as the roadway paving life span is 20 years. Additional scope items to include new signage and signalization and improved drainage.
- **Requested Grant Award** – The total estimated project is \$2,944,304 (\$2,208,228 grant funds/\$736,076 local funds)
- **Budgetary Impact** – SCOP grants require a 75%-25% fund match; \$736,076 to be funded with FY 27 Capital Improvement Funds (CIP).
- **Annual Operating Cost** –
  - Annual maintenance cost is estimated to be \$3,000 per year.
  - Staffs time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Identified project to remain unfunded
- **Financial Fiscal impact if not approved** – Martin County will forfeit \$2,208,228 in grant funding.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Director of the Public Works Department to apply for the FDOT – Small County Outreach Program (SCOP) grant for the Citrus Boulevard Resurfacing Project.

**5. PERMISSION TO APPLY FOR THE 2021 SMALL COUNTY OUTREACH PROGRAM (SCOP) GRANT APPLICATION CYCLE FOR FY 2027 THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE ARUNDLE BRIDGE REHABILITATION PROJECT**

- **Requestor** – Public Works Department / Capital Projects Division
- **Granting Agency** – Florida Department of Transportation

- **Project Description** – The existing Arundle Bridge is a 450' long high roadway bridge over the C-44 Canal/Intracoastal Waterway. The proposed work scope is the installation of interlocked articulating concrete blocks, and bank and shore rubble rip rap at the bridge piers.
- The complete scope includes the installation of flowable concrete fill at existing scour under bridge foundation pile caps and the installation of filter fabric as an underlayment under articulating concrete blocks and rip rap.
- The bridge was identified by the FDOT Scour Evaluation Report for Bridge No. 890093 (dated 3/9/12) to be a critical project for Martin County. The proposed work will provide scour protection of the piling systems and absolve the structure from FDOT Scour Critical designation.
- **Requested Grant Award** – The total estimated project is \$1,485,760 (\$1,114,620 grant funds/\$371,140 local funds).
- **Budgetary Impact** – SCOP grants require a 75%-25% fund match; \$371,140 (25%) to be funded with FY 27 Capital Improvement Funds (CIP).
- **Annual Operating Cost** –
  - Annual maintenance cost is estimated to be \$3,000 per year.
  - Staffs time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Identified project to remain unfunded
- **Financial Fiscal impact if not approved** – Martin County will forfeit \$1,114,620 in grant funding.

**DOCUMENTS REQUIRING ACTION:**

- None at this time.

**RECOMMENDATION:**

- Move that the Board authorize the Director of the Public Works Department to apply for the FDOT – Small County Outreach Program (SCOP) grant for the Arundle Bridge Rehabilitation.

**PERMISSION TO ACCEPT**

**6. PERMISSION TO ACCEPT A FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PUBLIC TRANSPORTATION GRANT AGREEMENT FOR FY21 SECTION 5311 NON-URBANIZED GRANT FUNDS**

- **Agreement/Contract drafted by** – Florida Department of Transportation (FDOT).
- **Parties to the Agreement/Contract** – FDOT and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – This Public Transportation Grant Agreement is for \$115,907 and requires a County match \$115,907 for a total project cost of \$231,814. These funds provide operating assistance for the Martin County Public transit bus service (Marty) in the non-urbanized area, specifically for the benefit of Indiantown residents.
- **New/Renewal/Modified** – This is a new contract that is awarded annually.
- **Duration** – Starts upon execution date of contract and ends June 30, 2024.

**BCC MEETING DATE:** March 9, 2021  
**AGENDA ITEM:** DEPT-1

- **Benefits to Martin County** –These funds support the Indiantown Public Transit Bus Route or otherwise known as Route 2.
- **Cost to Martin County** – Staff time to administer the grant plus \$115,907 match which was budgeted in the FY21 Public Works Transit Budget.

**ALTERNATIVE ACTION:**

- **PROGRAMMATIC IMPLICATION IF NOT APPROVED** – Service would be reduced, discontinued or Martin County Board could continue the service with County funds.
- **FINANCIAL FISCAL IMPACT IF NOT APPROVED** – Martin County would not receive \$115,907 from FDOT to operate the Indiantown bus route.

**DOCUMENTS REQUIRING ACTION:**

- Public Transportation Grant Agreement (2 copies)
- Resolution (2 copies)
- Budget resolution

**RECOMMENDATION:**

- Move that the Board authorize the County Administrator or designee to execute the Public Transportation Grant Agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office;
- Move that the Board adopt the Resolution; and
- Move that the Board adopt the Budget Resolution

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**7. PERMISSION TO ACCEPT THE RADIOLOGICAL EMERGENCY PREPAREDNESS (REP) AGREEMENT FOR FY21 AND FY22**

- **Agreement/Contract drafted by** – Florida Power & Light.
- **Parties to the Agreement/Contract** – Florida Power & Light and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – Funding in the amount of \$555,982 for the salaries, planning, equipment, and training to enhance the Radiological Emergency Management program's ability to respond to and recover from any radiological emergency.
- **New/Renewal/Modified** – This is a new contract.
- **Duration** – October 1, 2020 through September 30, 2022.
- **Benefits to Martin County** – Provides the funding that will enable the county to staff the radiological planner position, enhance planning projects, provide for technology upgrades, purchase equipment and supplies, and conduct the training and exercises required by mandate. Most importantly, this funding provides for the program needs to ensure the safety and protection of residents in the event of a radiological emergency.
- **Cost to Martin County** – Administrative time to prepare semi-annual reports. There is no County funding match required.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The entirety of the budget for radiological emergency planning is funded by Florida Power & Light as required by

the United States Nuclear Regulatory Commission. The program would need an alternative funding source to maintain operation.

- **Financial Fiscal Impact if not approved** – Funds would not be available for this program.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract (4 copies)
- Budget resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chair to execute the REP agreement as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office;
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**8. PERMISSION TO ACCEPT THE FY2020-2021 FLORIDA INLAND NAVIGATION DISTRICT WATERWAY ASSISTANCE PROGRAM GRANT FOR THE MANATEE POCKET MANAGED MOORING FIELD (GRANT CONTRACT #MA-20-88)**

- **Agreement/Contract drafted by** – Florida Inland Navigation District (FIND)
- **Parties to the Agreement/Contract** – FIND and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – On March 3, 2020 the Coastal Management Division of the Public Works Department was authorized to apply for the (FIND) Waterway Assistance Program Grant for the Manatee Pocket Managed Mooring Field project. The Manatee Pocket is located at the confluence of the St. Lucie River/Okeechobee Waterway, the Indian River Lagoon/Atlantic Intracoastal Waterway and the St. Lucie Inlet, within Port Salerno, FL. When constructed, the project will include 42 mooring buoys, a dinghy dock along to facilitate ingress and egress between the mooring field and the adjacent uplands and access to mooring field support facilities. The proposed Manatee Pocket Managed Mooring Field Project will provide a regulated and secure mooring opportunity to transient boaters, facilitating their access to upland facilities and nearby attractions in Port Salerno, Hobe Sound, Jensen Beach and Stuart. This is the second FIND grant contract awarded to this project. The FY 21 FIND Grant Contract # MA-20-88 for Manatee Pocket Mooring Fields is for \$200,000, \$100,000 less than requested.
- **New/Renewal/Modified** – This is a new contract.
- **Duration:** execution through September 30, 2022, (the contract has the possibility to be extended to September 30, 2023 at the request of the County)
- **Benefits to Martin County** – Enables the County to Protect the St. Lucie River and Indian River Lagoon and provide an attractive amenity for transient boaters in the area.
- **Cost to Martin County** – Match of \$200,000 will come from a grant from the Florida Fish and Wildlife Commission contract #19030.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The Manatee Pocket Mooring Fields

will not be constructed

- **Financial Fiscal impact if not approved** – No staff time will be required to implement or administer this grant. The match of \$200,000 will not be required.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chair and/or designee to execute the FIND agreement;
- Move that the Board authorize the County Administrator to execute any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**9. PERMISSION TO ACCEPT THE FY 2019-2020 AND FY2020-2021(COMBINED) FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION (FFWC)-FLORIDA BOATING IMPROVEMENT PROGRAM GRANT (FBIP)-MANATEE POCKET MANAGED MOORING FIELD (AGREEMENT #19030)**

- **Agreement/Contract drafted by** – Florida Fish and Wildlife Conservation Commission
- **Parties to the Agreement/Contract** – FFWC and Martin County Board of County Commissioners.
- a. **Purpose of the Agreement/Contract** – On March 26, 2019 and on March 3, 2020 the Coastal Management Division of the Public Works Department was authorized to apply to the FFWC FBIP Program Grant for the Manatee Pocket Managed Mooring Field project. The Manatee Pocket is located at the confluence of the St. Lucie River/Okeechobee Waterway, the Indian River Lagoon/Atlantic Intracoastal Waterway and the St. Lucie Inlet, within Port Salerno, FL. When constructed, the project will include 42 mooring buoys and a dinghy dock to facilitate ingress and egress between the mooring field and the adjacent uplands including access to mooring field support facilities. The proposed Manatee Pocket Managed Mooring Field Project will provide a regulated and secure mooring opportunity to transient boaters, facilitating their access to upland facilities and nearby attractions in Port Salerno, Hobe Sound, Jensen Beach and Stuart. Management of the facility will be advertised for a public/private partnership opportunity. The FWC FBIP Grant Agreement #19030 for Manatee Pocket Managed Mooring Fields covering the FY 21 and FY 22 grant cycle is for \$500,000.
- **New/Renewal/Modified** – This is a new contract.
- **Duration:** execution through June 30, 2023
- **Benefits to Martin County** – Enables the County to Protect the St. Lucie River and Indian River Lagoon and provide an attractive amenity for transient boaters in the area.
- **Cost to Martin County** – Match of \$612,000 will come from:
  - **\$400,000** from 2019 and 2020 grants from Florida Inland Navigation

- District, and
- **\$212,000** County funds already budgeted within the coastal Capital Improvement Program; and staff time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The Manatee Pocket Mooring Fields will not be constructed
- **Financial Fiscal impact if not approved** – No staff time will be required to implement or administer this grant. The match of \$612,000 will not be required.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chair and/or designee to execute the FBIP agreement;
- Move that the Board authorize the County Administrator to execute any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**OTHER OMB ITEMS**

**10. BUDGET TRANSFER AND RESOLUTION TO FUND THE START-UP OF THE JENSEN BEACH MOORING FIELD**

The Parks and Recreation Department is requesting \$41,712 for one-time purchases to start-up the Jensen Beach Mooring Field.

The one-time costs are necessary to fund the purchase of a truck, dingy tender and trailer, and operating equipment.

The Mooring Field Harbormaster will need the dingy tender to monitor, maintain and inspect the moorings as well as provide customer service to patrons that are moored. A truck is needed to maintain the facility and for transportation between Indian Riverside Park and the Mooring Field.

A Budget Transfer from General Fund Reserves is required for the one-time startup costs in the amount of \$41,712. The Office of Management and Budget requests approval of a Budget Resolution to appropriate the one-time starting costs into the Jensen Beach Mooring Field Budget.

**DOCUMENTS REQUIRING ACTION:**

- Budget Transfer from General Fund Reserves
- Budget Resolution



**RECOMMENDATION:**

- Move that the Board authorize a Budget Transfer from General Fund Reserves in the amount of \$41,712 for Jensen Beach Mooring Field one-time purchase start-up costs; and
- Move that the Board approve the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**11. BUDGET TRANSFER AND RESOLUTION TO FUND THE START-UP FOR THE OPERATION OF SEASIDE CAFÉ AT STUART BEACH**

The Parks and Recreation Department is requesting \$121,862 for one-time purchases to start-up the Seaside Café located at Stuart Beach.

The start-up costs are to fund the purchase of a vehicle, café signage, point of sale equipment, side curtains for the deck, ceiling fans, one TV, small wares for the kitchen and bar, chairs, tables and barstools for the dining area, beach chairs and umbrellas for beach chair service and for office equipment and furniture for the manager.

A vehicle is needed for transportation between cafes, moving equipment, and picking up operational supplies in cases where delivery is not provided.

A Budget Transfer from General Fund Reserves is required for the one-time startup costs in the amount of \$121,862. The Office of Management and Budget requests approval of a Budget Resolution to appropriate the one-time starting costs into the Seaside Café Budget.

**DOCUMENTS REQUIRING ACTION:**

- Budget Transfer from General Fund Reserves
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize a Budget Transfer from General Fund Reserves in the amount of \$121,862 for Seaside Café to fund one-time purchases for start-up costs; and
- Move that the Board approve the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**12. BUDGET TRANSFER FROM RESERVES FOR DRUG COURT GRANT MATCH**

The Office of Management and Budget is requesting a budget transfer in the amount of \$67,799 for Human Services Bureau of Justice Assistance drug court grant. This match is currently budgeted in Drug Abuse Reserves.

**DOCUMENTS REQUIRING ACTION:**

- Budget Transfer from Reserves

**RECOMMENDATION:**

- Move that the Board approve a Budget Transfer from Drug Abuse Reserves in the amount of \$67,799 for the grant match.