

**Contract Extension Agreement  
between  
Children's Services Council of Martin County  
and  
Martin County  
After School / Out of School**

This **CONTRACT EXTENSION AGREEMENT** ("Extension Agreement") is made and entered into between **Children's Services Council of Martin County** ("CSCMC") and **Martin County** ("Provider") collectively referred to as the "Parties" for the **After School / Out of School program** ("Program").

WHEREAS the Parties entered into a contract fully executed on **August 28, 2020**, for the Program, for the **Original Contract Term of July 1, 2020 through June 30, 2021**, hereinafter referred to as the "Contract";

WHEREAS the Parties agree that an extension of the Contract is to the mutual benefit of both Parties;

NOW THEREFORE, the Parties hereby agree as follows:

1. The recitations set forth herein are true and correct.
2. The Contract is extended in accordance with its original terms, including the terms of any waivers granted and amendments executed, except as specifically amended herein, for an additional period commencing on **July 1, 2021, and extending through September 30, 2021**, with the additional period hereinafter being referred to as the "Extension Period".
3. CSCMC will reimburse the Provider up to **\$413,818.00** for actual costs incurred for Program services rendered during the Original Contract Term and the Extension Period, pursuant to and in accordance with the Contract, and pursuant to the Program Budget entered into SAMIS and the attached **Budget Amendment Detail Report** as approved by CSCMC.
4. Entry into this Extension Agreement constitutes agreement by the Provider to provide services in the manner defined in the Contract, and the agreed upon Performance Measurements, and any amendments herein, and to follow the policies and procedures contained in the CSCMC Program and Funding Policies document. CSCMC agrees to maintain the Program and Funding Policies document available on its website at [www.cscmc.org](http://www.cscmc.org) or upon request by the Provider.
5. The Contract and this Extension Agreement constitutes the entire agreement between the Parties and may not be amended except by written agreement of the Parties.

#### **SPECIAL CONDITIONS**

**The following conditions apply to the Program:**

--- CSCMC may require biannual meetings and/or status updates during the contract year. Additional meetings and reporting may be required as deemed necessary by CSCMC.

--- Provider will participate in the Prime Time Martin County Out-of-School Time (OST) Quality Improvement (QI) Initiative, including all assessment, training, satisfaction survey activities, and ongoing Quality Improvement services, including improvement plan development, self-assessment training and progress checks.

--- Provider will attend both (2 of 2) Prime Time Martin County-based Professional Development Trainings, the Prime Time Annual Symposium and recommended training events, via a minimum of one (1) supervisor, lead practitioner or program delegate per each OST site.

--- Provider is required to obtain and keep on file documentation signed by adults or a parent/legal guardian of children participating in this Contract's CSCMC-funded program, including but not limited to, the document entitled "Acknowledgement of Risks and Waiver of Liability Relating to the Coronavirus/COVID-19" provided by CSCMC to the Provider. This document, and any other documents provided by CSCMC to the Provider, must NOT be amended without the written consent by CSCMC.

--- Whenever possible, Provider is required to follow the Centers for Disease Control and Prevention guidelines as documented on its website, [www.cdc.gov](http://www.cdc.gov), to reduce the likelihood of transmission of COVID-19 to this Contract's CSCMC funded-program's participants, staff, subcontractors, and other individuals entering the facilities that are utilized for the provision of services pursuant to this Contract. Providers will submit COVID-19 related protocol documentation to CSCMC upon request.

**Martin County  
After School / Out of School**

**PERFORMANCE MEASUREMENTS  
FY 2020-2021**

**Participant Level Performance Measurements (CDG)**

**All Primary Participants will be measured through the Performance Measurement reporting module in SAMIS. The Provider agrees to collect performance measurement data using the method agreed upon by the Provider and CSCMC staff. Any change to the agreed upon method of measurement must first be negotiated with CSCMC staff.**

<u>Performance Measure ID</u>	<u>Performance Measure Description</u>	<u>Target Level %</u>
2758	Participants who regularly attend the program (8 or more days per month) will have no new referrals to the Department of Juvenile Justice while enrolled in the program as measured by DJJ data at academic year-end. Measured by the % of Afterschool and prior Summer enrollees that meet or exceed set attendance rate, with a new DJJ referral (of any type) during academic year. Provide same data for participants that attend below set attendance rate.	90%
2762	Participants will maintain or improve Reading scores as measured by the difference in i-Ready pre and post scores. Measured by % of Summer Camp participants with the same or (any) percentage increase in i-Ready post- versus pre- score, or any post-score at or exceeding 80%, comparing academic year-beginning overall i-Ready score to prior academic year-end overall i-Ready score.	75%
2759	Participants who regularly attend the program (8 or more days per month) and participate (at minimum 60 minutes per week) in high-quality educational activities such as i-Ready, STEAM (Science, Technology, Engineering, Art, and Math), STEM and/or Homework Help will maintain or improve their academic performance in Reading/Language Arts, as measured by the difference in i-Ready pre and post scores. Measured by % of academic year participants that meet or exceed set minimum of both curriculum exposure and attendance, with the same or (any) percentage increase in i-Ready post- versus pre- score, comparing academic year-end overall i-Ready score to academic year-beginning overall i-Ready score.	80%
2848	Participants who complete one, two or three of the Botvin K-2 Bully Stopper activities will improve in the number of correct responses, any point value, in comparing total post- to total pre-score.	85%
2842	Participants who complete the Botvin LifeSkills Elementary School (Section B) curricula will improve overall knowledge (anti-smoking, life skills) as measured by improved score on post-test, of any point value increase above pre-score.	85%
2843	Participants who complete the Botvin LifeSkills Elementary School (Section C) curricula will increase anti-drinking, anti-smoking attitudes as measured by improved score on post-test of any point value increase above pre-score.	85%

<b><u>Performance Measure ID</u></b>	<b><u>Performance Measure Description</u></b>	<b><u>Target Level %</u></b>
2844	Participants who complete the Botvin LifeSkills Middle School (Section B) curricula will improve overall knowledge (anti-smoking, life skills) as measured by improved score on post-test, of any point value increase above pre-score.	85%
2845	Participants who complete the Botvin LifeSkills Middle School (Section C) curricula will increase anti-drinking, anti-smoking attitudes as measured by improved score on post-test of any point value increase above pre-score.	85%
2846	Participants who complete the Botvin LifeSkills High School (Section B) curricula will improve overall knowledge (anti-smoking, life skills) as measured by improved score on post-test, of any point value increase above pre-score.	85%
2847	Participants who complete the Botvin LifeSkills High School (Section C) curricula will increase anti-drinking, anti-smoking attitudes as measured by improved score on post-test of any point value increase above pre-score.	85%

#### **Manual Performance Measurements**

<b><u>Performance Measure ID</u></b>	<b><u>Performance Measure Description</u></b>
MPM-3680	Strategies to Promote Inclusion of All Members, Especially Among Sedentary Youth: Describe the strategies staff implemented to promote inclusion of all youth in physical activities, especially sedentary youth. Some recommendations are included in the SPARK After School Curriculum such as emphasize cooperative games and play; de-emphasize competition, incorporate music and rhythms to assist in motivating participants. Describe any training or supervision provided to staff on how to incorporate Inclusion Strategies into physical activity programming.
MPM-3750	At the end of the 'Xtreme' Teen (2021) Summer Program, provide: a. the total unique number of teen attendees, at any level of attendance, b. for each week, the unique number of teens that attended; c. for each week, a brief list of the activities (name/type) provided specifically for teens; and d. the total number of teens that completed/achieved First Aid/CPR Certification.

#### **Contracted Service Levels Participant Level Minimum Service Levels (CDG)**

##### **Primary Participants**

Contracted Primary Youth:	240
Contracted Primary Adults:	0
Total Contracted Primary Participants:	240

##### **Secondary Participants**

Estimated Secondary Youth:	0
Estimated Secondary Adults:	0
Total Estimated Secondary Participants:	0

**Group Level Minimum Service Levels (Group Activity)**  
**Section I: Minimum Service Levels for Group Activity**

Contracted Group Youth:	1200
Contracted Group Adults:	0
Total Contracted Group Participants:	1200

**Minimum Service Level ID**

**Minimum Service Level Description**

The Parties hereto have executed this Contract Extension Agreement on the dates indicated below.

**CHILDREN'S SERVICES COUNCIL  
OF MARTIN COUNTY**

**MARTIN COUNTY**

\_\_\_\_\_  
David L. Heaton, Executive Director

\_\_\_\_\_  
Taryn Kryzda, County Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Sarah W. Woods, County Attorney

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**Budget Amendment Detail Report**  
Martin County - After School / Out of School  
Fiscal Year: 2020-2021

**Amendment ID:** 925  
**Status:** Approved  
**Date Submitted:** 03/25/2021  
**Date Approved:** 03/25/2021

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Retirement Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Life and Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Regular Salaries and Wages	66,570.00	66,570.00	21,493.10	17,214.00	0.00	83,784.00	38,707.10	Budget Amendment covers 25% of FTE weekly salary for Jesse Anderson, Jorge Paseta, and Scott Swanson. Additionally, budget amendment covers 100% of FTE weekly salary for Jordan Difre
<b>Totals for Salary</b>	66,570.00	66,570.00	21,493.10	17,214.00	0.00	83,784.00	38,707.10	
Conference/Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Travel/Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Telephone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New

Martin County - After School / Out of School

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
Occupancy (Building & Grounds)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Printing & Copying	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dues/Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Equipment Rental/Lease & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Equipment Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Books/Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Administrative Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Specific Assistance to Individuals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
Other/Miscellaneous	208,951.00	208,951.00	111,351.27	45,000.00	0.00	253,951.00	156,351.27	Budget Amendment covers contractual staff members hourly rates from July 1st through September 30th. Budget Amendment covers Summer field trip expenses such as transportation, vendor/destination, and subcontractors. Budget Amendment covers program supplies such as recreational equipment, sportst equipment, summer camp t-shirts, and educational programming.
Other/Contract	43,809.00	43,809.00	26,295.54	20,374.00	0.00	64,183.00	46,669.54	
Program Supplies	5,900.00	5,900.00	825.80	6,000.00	0.00	11,900.00	6,825.80	
Other/Special Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
COVID-19 Salaries & Fringe	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
COVID-19 Operating Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	New
<b>Totals for Expense</b>	258,660.00	258,660.00	138,472.61	71,374.00	0.00	330,034.00	209,846.61	

Martin County - After School / Out of School

GL Account	Allocation	Amended CSC Budget	Current Unspent Balance	Credit	Debit	Revised CSC Budget	Revised Unspent Balance	Narrative
<b>Grand Totals</b>	<b>325,230.00</b>	<b>325,230.00</b>	<b>159,965.71</b>	<b>88,588.00</b>	<b>0.00</b>	<b>413,818.00</b>	<b>248,553.71</b>	

**Amendment Comments:**

<u>Date</u>	<u>User ID</u>	<u>Narrative</u>
3/22/2021 12:54 pm	cgood	Reviewed by Program. This amendment designates the funds allocated to this program due to the current contract extension through the end of September 2021. Okay.

**Audit Trail**

Bryan Buxton (bbuxton) created document - Mar 11 2021 3:49PM  
 Bryan Buxton (bbuxton) forwarded document to Katya Lysak (klysak) - Mar 15 2021 11:29AM  
 Katya Lysak (klysak) forwarded document to Bryan Buxton (bbuxton) - Mar 15 2021 12:05PM  
 Bryan Buxton (bbuxton) submitted document to CSC for approval - Mar 15 2021 12:20PM  
 cgood moved document from lhaase to cgood using the Search & Replace function. - Mar 22 2021 12:22PM  
 Cara Good (cgood) forwarded document to Jennifer Carter (jcarter) - Mar 22 2021 12:55PM  
 Jennifer Carter (jcarter) forwarded document to Zackery Hackley (zhackley) - Mar 22 2021 2:20PM  
 Zackery Hackley (zhackley) approved document - Mar 25 2021 2:49PM