

**MARTIN COUNTY, FLORIDA
SUPPLEMENTAL MEMORANDUM**

TO: Honorable Members of the Board of County Commissioners **DATE:** September 7, 2021

VIA: Taryn G. Kryzda, MPA, CPM
County Administrator

FROM: Krysti L. Brotherton, CPPB
Purchasing Manager

**SUBJECT: CONTRACTS THAT MEET THE THRESHOLD FOR BOARD
APPROVAL \$1 MILLION OR GREATER**

A. CONTRACTS OVER \$1,000,000 - Per Board direction, contracts valued at \$1,000,000 or more require approval by the Board of County Commissioners.

- 1. PORT SALERNO – NEW MONROVIA (PHASE 2) WATER MAIN EXTENSION (RFB2021-3345)** – Extension of potable water mains in the Port Salerno – New Monrovia Neighborhood (SE Kingfish Avenue, SE Jack Avenue, SE Isabelita Avenue, SE Horizon Avenue, SE Grant Street and SE Lee Street) in Martin County, Florida.

Project was publicly bid (bid tabulation attached).

Fiscal Impact: Project is in the adopted FY 2021 Capital Improvement Plan (CIP sheet attached) and is funded by the Port Salerno CRA Trust Fund.

Recommended Action:

1. Move that the Board award the contract to the lowest, responsive and responsible bidder, Underground Construction Management, Inc. (UCMI), in the amount of \$1,212,000.00; and,
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.

Per Board direction, all bidders have been notified of the recommendation of award and Board meeting date.

B. CONTRACT AMENDMENTS OVER 10% OF ORIGINAL CONTRACT VALUE - In accordance with the Purchasing Manual, Section 3.1, contract amendments for contracts valued at \$500,000 or more that increase the total contract value by 10% or more require approval by the Board of County Commissioners.

- 1. ON-ROAD TRANSIT AND SUPPORT SERVICES (MARTY BUS SYSTEM OPERATION) (RFP2021-3233)** – Operation of the public transit system known as “Marty” including provision of all vehicle operators, maintenance and cleaning of vehicles, supervision of services, dispatching, fare collection, administrative and customer service functions. A Request for Proposals (RFP) was done for these services in 2020 and a contract was awarded to MTM Transit on October 1, 2020.

BCC MEETING DATE: September 14, 2021
AGENDA ITEM: DEPT-2

Purpose of Change Order: Funding for the transit program is allocated by State and Federal agencies on an annual basis. Therefore, a contract Amendment is required every year to increase the Total Contract Cumulative Not to Exceed (NTE) Amount. The amount of this request is for year two (2) of the program. The current contract is valid until January 30, 2023 with an option to renew for two (2) additional years.

Original Contract NTE Amount: \$ 2,915,390.00
Amount of Increase: **\$ 2,916,000.00**
Total Contract NTE Amount: \$ 5,831,390.00

Fiscal Impact: Funding for this program is through State and Federal grants with matching funds from Ad Valorem.

Recommended Action:

1. Move that the Board approve Amendment #1 for year two of the transit program to increase the Total Contract Cumulative Not to Exceed (NTE) Amount to \$5,831,390.00; and
2. Move that the Board authorize the County Administrator or designee to execute any and all documents related to this request.