

**MARTIN COUNTY, FLORIDA  
SUPPLEMENTAL MEMORANDUM**

---

**TO:** Honorable Members of the Board of County Commissioners    **DATE:** October 10, 2021

**VIA:** Taryn Kryzda  
County Administrator

**FROM:** Jennifer Manning  
Director of the Office of Management & Budget

**REF:** 22-0025  
**SUBJECT: OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE  
BOARD APPROVAL**

---

**PERMISSION TO APPLY**

**1. PERMISSION TO APPLY FOR FUNDING FROM THE FLORIDA INLAND NAVIGATION DISTRICT FOR  
DERELICT VESSEL REMOVAL FUNDS**

- **Requestor** – Building Department
- **Granting Agency** – Florida Inland Navigation District (FIND)
- **Project Description** – Eleven vessels throughout the waterways of Martin County have been determined to be derelict. Martin County, through its derelict vessel program, hired a contractor to remove the vessels from the water and dispose of them. The FIND grant program may fund up to 75% of removal costs, with a total annual cap of \$30,000 per fiscal year per county.
- **Requested Grant Award** – \$30,000
- **Budgetary Impact** – The grant match of \$11,780 is available in the County's derelict vessel removal program and has already been expended for these vessels.
- **Annual Operating Cost** – This is a one-time event.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The derelict vessels will still need to be removed by the County.
- **Financial Fiscal impact if not approved** – Martin County will be responsible for 100% of the removal costs, \$41,780.

**DOCUMENTS REQUIRING ACTION:**

- None

**RECOMMENDATION:**

- Move that the Board authorize staff to apply for funding from FIND for 75% of the costs up to \$30,000 to remove the nine derelict vessels.

**PERMISSION TO ACCEPT**

**2. PERMISSION TO ACCEPT ADDITIONAL FUNDS FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) VIA AMENDMENT TO EXISTING GRANT #21MI3 FOR THE ST. LUCIE INLET MANAGEMENT PLAN IMPLEMENTATION**

- **Agreement/Contract Amendment drafted by** – Florida Department of Environmental Protection.
- **Parties to the Agreement/Contract** – Florida Department of Environmental Protection and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract Amendment** – On April 13, 2021 staff received permission to accept funds from FDEP for the St. Lucie Inlet Management Plan Implementation Project. Staff is requesting authorization to accept additional funds in the amount of \$1,450,000 via an amendment to existing FDEP contract #21MI3 for construction funds and all permit-required monitoring for all bypass projects. The amended grant total will now be \$15,110,621.72 (FDEP share is 50%: \$7,555,310.86 and Martin County share is 50%: \$7,555,310.86).
- **New/Renewal/Modified** – Modified.
- **Duration** – July 1, 2020 through December 31, 2024.
- **Benefits to Martin County** – New work covered in this request includes additional construction funds and all permit-required monitoring for all St. Lucie Inlet bypass projects
- **Cost to Martin County** – Staff time to administer the additional grant funds and the new total Martin County share of 50%: \$7,555,310.86 programmed in the St. Lucie Inlet Management CIP.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – Effective implementation of the Inlet Management Plan would be put in jeopardy based on a lack of adequate funding for projects.
- **Financial Fiscal impact if not approved** – Funding for the implementation of the Inlet Management Plan would be the County's sole responsibility.

**DOCUMENTS REQUIRING ACTION:**

- Grant Agreement Amendment
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chair or designee to execute the FDEP grant 21MI3 A-1, as well as to authorize the County Administrator or designee to approve any future non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**3. PERMISSION TO ACCEPT THE FY 2021-2022 CHILDREN'S SERVICES COUNCIL OF MARTIN COUNTY, INC. CONTRACT FOR THE A.S./O.S. (AFTER SCHOOL/OUT OF SCHOOL) PROGRAM**

- **Agreement/Contract drafted by** – Children's Services Council of Martin County, Inc., Martin County Parks and Recreation, and County Attorney's Office.
- **Parties to the Agreement/Contract** – Children's Services Council of Martin County, Inc. and Martin County Board of County Commissioners.
- **Purpose of the Agreement/Contract** – This is a contract for a grant award of \$327,997.10. This funding pays for the staff, maintenance, supplies and programming at the G.A.A.P. (Golden Gate Alternative After School) program at Lamar Howard Park in Golden Gate (Stuart), the J.A.S.E. (Jensen After School Experience) program at Langford Park in Jensen Beach, the R.E.A.C.H. (Residents Empowering All Children's Hope) program at New Monrovia Park in New Monrovia (Port Salerno), and the X-Treme Teen Countywide Program.
- **New/Renewal/Modified** – This is a new contract that is awarded annually.
- **Duration** – October 1, 2021 through September 30, 2022
- **Benefits to Martin County** – These programs are essential to the growth and development of Martin County youth. The A.S./O.S (After School/Out of School) programs have been serving our youth since 1994 in various forms. This includes programs and activities for low income youth and families such as homework help, summer slide prevention, tutoring, physical fitness, outdoor recreation, cultural exposure to arts, dance and music, neighborhood special events as well as providing safe after school care and summer camp.
- **Cost to Martin County** – Grant Match is approximately \$472,622.20 which is currently budgeted for existing FTE staff, programming and supplies as well as staff time to administer the grant in the Parks and Recreation operating budget.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – AS/OS (After School/Out of School) program could not operate at current level of service.
- **Financial Fiscal impact if not approved** – If not approved, there would be a loss of \$327,997.10 in grant funding. To continue program operation, the County would be required to invest additional funding for operation.

**DOCUMENTS REQUIRING ACTION:**

- Grant Contract (2 copies)
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the County Administrator and or designee to execute the FY21-22 Children's Services Council grant agreement for the A.S./O.S (After School/Out of School) programs, as well as any non-monetary grant related documents upon review and concurrence of the County Attorney's Office; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

**4. PERMISSION TO ACCEPT FOR LOCAL AGENCY PROGRAM (LAP) SUPPLEMENTAL GRANT FUNDING THROUGH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE RESURFACING OF CR 707 / SE BEACH RD. PROJECT (FM# 435139-2-58-01)**

- **Agreement/Contract drafted by** – State of Florida Department of Transportation (FDOT)
- **Parties to the Agreement/Contract** – FDOT and the Martin County Board of County Commissioners
- **Purpose of the Agreement/Contract** – The Supplemental Agreement increases total funding for construction for the project by \$364,246. The revised LAP Grant Supplemental Agreement amount is now \$4,168,725 of the project estimated cost totaling \$5,173,164. Refer to Exhibit "B" attached hereto and made apart hereof which replaces Exhibit "B" attached to the original agreement.
- **New/Renewal/Modified** – Addendum to Contract
- **Duration** – Martin County agrees to complete the project on or before June 30, 2023 (date of Agreement expiration).
- **Benefits to Martin County** – To replace highly needed infrastructure and reduce maintenance. Policy 14.1A.10 of the Comprehensive Plan requires staff to identify project that eliminate public hazards and repair, remodeling, renovations or replacement of obsolete or worn out facilities.
- **Cost to Martin County** – Match funds for roadway resurfacing and costs in excess of the programmed funding or attributable to actions which have not received the required approval of FDOT shall not be considered eligible costs and shall be funded with budgeted funds from the FY22 Roads Capital Improvement Plan (CIP) in the amount of approximately \$1,004,439. Annual maintenance cost is estimated to be \$3,000 per year. Staffs time to administer the grant.

**ALTERNATIVE ACTION:**

- **Programmatic Implication if not approved** – The project would be put on hold until an alternative funding source was identified.
- **Financial Fiscal impact if not approved** – The County will forfeit \$4,168,725. in grant funding for the Construction of the project.

**DOCUMENTS REQUIRING ACTION:**

- LAP Supplemental Agreement
- Board Resolution
- Budget Resolution

**RECOMMENDATION:**

- Move that the Board authorize the Chair to execute the LAP Supplemental Agreement as well as any non-monetary grant related documents upon review and concurrence by the County Attorney's Office;
- Move that the Board adopt the Board Resolution to accept the LAP Supplemental Agreement; and
- Move that the Board adopt the Budget Resolution.

**REVIEWED BY COUNTY ATTORNEY'S OFFICE**

## **OTHER OMB ITEMS**

### **5. BUDGET TRANSFER FROM COMMUNITY BROADBAND NETWORK RESERVES**

On Tuesday October 5th, 2021 at approximately 2:00 PM A-Tech Plus, a sub-contractor of Hotwire, was installing a conduit at the corner of SE Federal Highway and SE Fischer St in Stuart. During the directional boring process A-Tech Plus damaged a fiber optic cable that belonged to the Community Broadband Network. The direct result of the damage was that the Stuart Police Department lost some network functionality and was without network services for about eight (8) hours. In addition MCB OCC and MC School District lost redundancy on the network. As the damaged fiber optic cable belongs to the Community Broadband Network (CBN), it is requested that we utilize the CBN reserve funds for the repair of approximately \$6,955. The Martin County School District has been notified of this request and is in concurrence on using the reserve funds.

The Office of Management and Budget is requesting approval to transfer \$6,955 from the Community Broadband Network Fund Reserves for Contingencies.

#### **ITEMS REQUIRING ACTION:**

- Budget Transfer from Community Broadband Network Fund Reserves for Contingencies

#### **RECOMMENDATION:**

- Move that the Board approved the Budget Transfer from the Community Broadband Network Fund Reserves for Contingencies.

This document may be reproduced upon request in an alternative format by contacting the County ADA Coordinator (772) 320-3131, the County Administration Office (772) 288-5400, Florida Relay 711, or by completing our accessibility feedback form at [www.martin.fl.us/accessibility-feedback](http://www.martin.fl.us/accessibility-feedback).