



Martin County Library Board of Trustees Minutes

2351 SE Monterey Road,
Stuart FL 34996

Eugenia Dupell
Carolyn Wood
Joy Banks
Janelle Koren
Teena White

4:00 PM

Wednesday, June 19, 2019

Trustees Meeting Room, Blake Library

CALL TO ORDER

APPROVAL OF MINUTES

Teena moved to approve the minutes of April 17, 2019 as presented.

Genie seconded the motion, **and it was carried unanimously.

A report by Sheila Leach, President of the Friends of the Library was added to agenda under New Business.

PUBLIC COMMENTS - None

NEW. NEW BUSINESS

A. Long Range Services Plan Update- Jennifer Salas, Library Director

1. Maintain existing services by investing in staff and collection development
 - a. Onboarding, ongoing training, core competencies, request for new staff
 - b. Redistribution of materials in the collection after moving away from shared collection
 - c. Working on getting back to our level of service standard of 2 volumes per weighted population (or changing level of service with impact fee study to gear it more towards how libraries are changing to community spaces)
2. Creatively engage and serve the growing elder population (elderly vs. aging?)
 - a. Work with elder care organizations to make sure our collection and services are accessible to them
 - b. Train staff to recognize the sensitivities and needs of elders, for example participate in the Dementia Friendly Community program and reinforce ADA compliance
Expand outreach services to provide technology instruction to assisted living facilities or other community centers

- c. Implement Train the Trainer with ALF staff
- d. Online trainings that staff record or through a vendor
Expand patron interaction in readers' advisory, collection development, and programming
- e. We want more feedback from the public about what they would like to see in our collection and book-related programming- use social media to request feedback, expand book swap groups, create book club kits with resources to enhance book club experiences, book talks to assisted living facilities
- 3. Communicate existing and new services with a few consistent messages
 - a. Do more outreach to non-users
 - b. Try not to pursue more than three new projects each year in order to better manage change within our organization
- 4. Sustain technology improvements to provide public access and support digital literacy instruction
 - a. Implement plan for lifecycle replacement of public copiers and RFID technologies
 - b. Replace circulating equipment to ensure items are not over three years old
 - c. Make downloadable collections, equipment, and traditional library materials more discoverable and accessible- look into new products for our catalog that enhance the experience

B. Friends of Library Report – Sheila Leach, President

- Managing the Book Depot with less volunteers due to summer season.
- Plans for quiet space at the Blake are coming along. Will have a reception for the opening with cake and water.
- Half-price sale will be coming soon. Date to be determined.

C. Director's Report - Jennifer Salas, Library Director

- Moreen (Mo) Curley was hired as the new Library Development Specialist; she started 6/14/2019 in her new position. Mo will have 2 new Library Specialists to onboard soon, and finish planning Staff Day which is coming in August.
- Finished first year of Ready Set Go! Parent/Child workshop for 3 and 4 year olds at the Golden Gate Center for Enrichment. Certified teachers from All About Achieving and a translator worked with over 15 families to help their kids with different skills in preparation for Kindergarten. The Health Department provided dental health and hygiene information as well as providing dental appointments for the children. Marybeth Peña also from the Health Department provided healthy eating tips. This program was sponsored through a grant from the Mariners Sands Charity community through the Library Foundation. Results reported a 103% increase in reading, writing, speaking and listening skills. We will receive funds to continue this program a second year in the same location. Hobe Sound Community Chest would like to replicate this program in Hobe Sound, and might also be provided in Indiantown.
- Blake Library Quiet Space and Armstrong Room renovations reopening reception will be on Tuesday, July 9, 2019 in the evening, exact time to be announced soon. Commissioner Hetherington will attend. Light refreshments will be served. A plaque will honor the Friends at the Quiet Space for funding the project.

D. Trustees Comments - None

OLD. OLD BUSINESS

A. Reporting of Trustees' Volunteer Hours

Joy – 0

Carolyn – 5

Teena – 0

Janelle – 0

Genie – 10

B. Work Plan

Will be at Hoke Library next month and will have tour of the Idea Lab.

We have no topics for August and September.

C. Advocacy

ADJOURN at 5:10 pm.

Next meeting: July 17, 2019 - Hoke Library, Jensen Beach

Prepared by:

Flory Anzueto, Library Executive Aide

Date

Genie DuPell, Chair

Date

ADA

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