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Martin County
Port Salerno
Neighborhood Advisory Committee
Meeting Minutes

Port Salerno Civic Center
4950 Anchor Avenue
Stuart, FL

Thursday, December 12, 2019

PRESENT

Position	Name	Term Expiration
Chairperson	Edward Olsen	September 11, 2021
Vice Chair	Helen Fisher-Quintana	February 20, 2021
Members	Chandler Josie	September 10, 2020
	Catherine Winters	September 11, 2021
	Jamie Rolle Taylor	February 20, 2021
	Cathy Harvey	February 20, 2021
	Karen Worden	January 28, 2023
	Ellen Asselin	January 28, 2023
	Marygrace Haluska	September 10, 2020

STAFF PRESENT

Position	Name
CRA Manager	Susan Kores
CRA Project Manager	Joshua Mills
CRA Development Specialist	Jana Cox

*** Indicates a motion** **** Indicates a vote** ***** For the record comment**

CALL TO ORDER – Meeting was called to order at 6:02 pm.

DISCLOSURE OF CONFLICTS OF INTEREST – None

APPROVAL OF MINUTES – Agenda Item: 20-0224 Draft Meeting Minutes – October 24, 2019
MOTION

* C. Winters motioned to approve the proposed October 24, 2019 meeting minutes as presented
** K. Worden seconded, and the motion carried UNANIMOUSLY

COMMENTS

1. PUBLIC - none
2. MEMBERS - none
3. STAFF
   - Josh Mills - the October 2020 meeting has been moved to October 8th. Please mark your calendars accordingly.
   - Josh Mills - everyone should have received an email regarding the traffic calming. Please let me know if you have any questions.

PRESENTATIONS

Agenda Item: 20-0227, Safe Routes to School

Paul Bangs, Project Engineer with Martin County Public Works, presented the upcoming sidewalk connection project known as Safe Routes to School.

- P. Bangs - the project will begin January 6, 2020 and be completed by May 6, 2020.
- B. Olsen – Kingfish will connect on the east side of the street, not the west side correct?
- P. Bangs – yes
- C. Josie – are there any plans for installing railings, what about the conditions of existing sidewalks, are they being repaired and has lighting been evaluated?
- P. Bangs – We will install railings according to code. Existing sidewalk repairs and lighting evaluations will not part of this project/grant.
- C. Winters – Please address the picture you presented of the residence with parking spaces in front, are you taking away part of their parking space?
- A. Mendoza – I live next door to this property and this is the first I have heard of this project and I have concerns. The sidewalk is cutting right into my driveway and I will not be able to park my three cars. Also, will you be removing the trees? Is this a done deal?
- P. Bangs – We will be taking most of the trees, yes. We still have time to adjust if we need to.
- J. Taylor – Can we wait to do this project later?
- P. Bangs – No the grant has been issued by FDOT and must be completed on their timeframe.
- S. Kores – We have the contact information and we will reach out to Ms. Mendoza to address her concerns.

OLD BUSINESS

Agenda Item: 20-0221, 2021 Capital Improvement Plan (CIP)

Susan Kores, CRA Manager, presented the 2021 CIP Plan for the second time highlighting the property acquisition and neighborhood enhancement entries on the spreadsheet.

- S. Kores – We are asking for the committee to approve the CIP Plan and move it forward to the CRA board for approval.
- C. Winters – Can the $75,000 unallocated funds be used for neighborhood enhancements, sidewalks, crosswalks, signs etc.?
- S. Kores – We have possibilities of moving money if needed depending on the project
- M. Haluska – Are these funds "use it or lose it"?
- S. Kores – No, fortunately legislation has changed, and we can carry over the funds from year to year.

MOTION

* C. Winters motioned to accept the 2021 Capital Improvement Plan as presented

** M. Haluska seconded, and the motion carried UNANIMOUSLY

NEW BUSINESS

Agenda Item: 20-0225, Election of Port Salerno NAC Chair and Vice Chair for 2020

Discussion ensued regarding the nominations for 2020 chair and vice chair.

H. Fisher-Quintana nominated Chandler Josie as chair. Mr. Josie accepted the nomination.
M. Haluska nominated Butch Olsen as Chair. Mr. Olsen accepted the nomination.
The outcome was 5 votes for Mr. Josie and 4 votes for Mr. Olsen.

E. Asselin nominated Butch Olsen as Vice Chair and the vote was unanimous.

MOTION

* B. Olsen motioned to elect Chandler Josie as chair of the Port Salerno NAC and B. Olsen for Vice Chair

** K. Worden seconded, and the motion carried UNANIMOUSLY

COMMENTS

1. PUBLIC
   - John Hennessee – The 14th Annual Port Salerno Seafood Festival is going forward with the one-day event which will take place Saturday, January 25, 2020. We have implemented some new procedures to improve our relationship with the neighbors. We will be providing concierge parking with dedicated phone lines, enhanced clean-up after the event, and we have hired sheriff's officers until 2:00 a.m.
   - Bessie Mariner – I live on Park Drive, and I am concerned about the dinghies being stored on Seaward. This is not a dinghy lot, and right now there are 7 stacked up. Secondly, there is a culvert where cars are falling into the ditch and must be towed out.
   - Butch Olsen – We are dealing with this and will speak to you after this meeting.

2. MEMBERS
   - E. Asselin – Is there any news on lighting?
   - J. Mills – No, the overall LED light swap project has been taken over by Public Works, and they are currently switching account codes.
   - C. Josie – Can we hold some of the NAC meetings at The Costella Williams Learning Center next year?
   - J. Mills – It would be possible if we give plenty of time for residents to be notified. We could possibly hold the August 2020 NAC meeting in New Monrovia to help highlight the Bahamian Festival in October.
   - C. Winters – I would like to thank John H. for putting up the Christmas Tree. Also, I love seeing the new work/live units going up in my neighborhood.
   - H. Fisher-Quintana – I would like to thank staff for helping Miss Washington obtain water service. She is very grateful.

3. STAFF
   - J. Mills – 43rd street is complete, and Miss Washington has water!
   - Phase I water design should be available at our next NAC meeting.
   - Park Drive design is 30% complete and we are going through environmental/stormwater review.

ADJOURN – Meeting adjourned at 7:16 pm

MOTION

* C. Josie motioned to adjourn

** J. Rolle-Taylor seconded, and the motion carried UNANIMOUSLY

Recorded and Prepared by:

Jana Cox

Jana Cox, Community Development Specialist

2/13/2020

Date

Edward Olsen, Chair

2/13/2020

Date

ADA

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Port Salerno Neighborhood Advisory Committee – Sign In

PORT SALERNO CIVIC CENTER, 4950 ANCHOR AVE, PORT SALERNO
Thursday, December 12, 2019– 6:00 pm

NAME	EMAIL ADDRESS
Cathy Harvey	
ELLEN R. ASSELIN	ELLENASSELIN@ATT.NET
Jan Frudell	
Melody Foster	
John Hennellee	John.hennellee@gmail.com
Elvia Mendoza 4690 Eldridge Ave	elvia_garfield@yahoo.com
HELEN QUINTANA	
Valerie Winters	
Monica Haluska	
JEFF ALEXANDER	ON File
Karen Lore	
Bessie Mariner	
Ray Mason	on [redacted]

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